



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA September 1, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval to appoint Brian Brown to a first term on the Workforce Development Board as a Business Representative starting September 2, 2026, and expiring December 31, 2029.
- B. Approval to establish Funds 218 to track the transit related revenues and expenditures from the County Transportation Sales Tax (CTST) and Funds 370 and 470 for the debt service and expenditures related to the 2027 bond sale.
- C. Approve Amendment No. 7 to Contract No. 14379 with NEOGOV in the amount of \$248,421 to extend use of the HR/Payroll Information System from November 1, 2026, through March 31, 2028.
- D. Approve Contract No. 18556 with Electronics Recycling of Minnesota in the amount of \$6,000.00 for the period of September 1, 2026, to July 31, 2029, to utilize a qualified contractor for the pickup, recycling, and disposal of used equipment, batteries, and other potentially hazardous materials at various County locations.
- E. Approve a request to apply for \$434,908.66 in grant funds from the Safe and Secure Courthouse Grant Initiative funded by the 2026 Minnesota State Legislature.
- F. Approve Contract No. 18535 with Mackin for print and audiovisual material.
- G. Approve Contract No. 18534 with Brodart for print and audiovisual material.



Consent Calendar continued

H. Approve Contract No. 18436 with Genus Technologies LLC in the amount of \$67,146 for the period of July 1, 2026, to June 30, 2029, to support the processing of scanned property record documents.

I. Adopt a resolution to accept a donation in the amount of \$2,500 from Desiree Savage-Davis for a cedar bench and plaque to be placed at Lake Elmo Park Reserve.

J. Approve License to Use Real Property Agreement No. 17847 with Metro Bowhunters Resources Base (MBRB) for deer management in designated areas within Lake Elmo Park Reserve and St. Croix Bluffs Regional Park.

K. Approval of a Fiscal Year 2027 Conservation Partners Legacy Grant Program application to the Metro Conservation Partners Legacy Grant Program for Forest and Oak Savanna Restoration in St. Croix Bluffs Regional Park.

L. Approve Contract No. 18565 in the amount of \$176,097.50 with Valley Paving, Inc. for the CSAH 21 Culvert Replacement Project.

5. 9:10 **Library** - Jacquie Kramer, Director

A. Adopt a resolution proclaiming September 2026 as Library Card Sign-up Month and recognize the winners of the community library card design contest.

6. 9:25 **Public Works** - Mike Kline, Engineer I

A. Approve Contract No. 18557 with Alliant Engineering, Inc. in the amount of \$599,395.00 to provide final design services for the CSAH 96 (Dellwood Road), from TH 244 to TH 95, Improvement Project.

7. 9:40 **Sheriff's Office** - Lee Dhein, Senior Planner

A. Adopt a resolution recognizing the month of September 2026 as National Preparedness Month in Washington County.

8. 9:55 **General Administration** - Kevin Corbid, County Administrator

A) Serena Rath, Planner II

B) Macklyn Hutchison, Planner II

A. Adopt a resolution to approve a state grant agreement with the Minnesota Department of Natural Resources for Outdoor Heritage Funding for the Land and Water Legacy Program.

B. Approve Contract No. 18549 with WSB LLC in the amount of \$296,460.11 to provide consulting services to develop the 2050 Comprehensive Plan.

9. 10:25 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

10. 10:40 **Board Correspondence**

*Assistive listening devices are available for use in the County Board Room
If you need assistance due to disability or language barrier, please call (651) 430-6000
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11. 10:45-11:45 **Executive (Closed) Session**

- A. Executive (closed) session to conduct the annual performance review for County Administrator Kevin Corbid.

12. 11:45 **Adjourn**

13. 11:45-12:00 **Break**

14. 12:00 **2027 Recommended Budget Workshops**

- 12:00 A. Review the 2027 recommended budget for the Attorney's Office.

- 12:45 B. Review the 2027 recommended budget for the Sheriff's Office.

- 1:30 C. Review the 2027 recommended budgets for Commissioners, General Operations and County Operations.