



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA July 28, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the July 7, 2026, and July 14, 2026, County Board meeting minutes.
- B. Approve the 2026-2028 Tentative Agreement with the Assistant Washington County Attorneys' Association.
- C. Approve a joint powers agreement to provide election services to Baytown Township.
- D. Approve comment letter regarding Minnesota Pollution Control Agency draft NPDES/SDS reissued permit for the Cimarron Park Wastewater Treatment Plant (MN0050636).
- E. Approve Purchase Order No. 28762 in the amount of \$434,908.66 with Parallel Technologies, Inc. for the Courthouse Security Upgrades project.
- F. Approve use of fund balance in the Public Safety Radio (PSR) fund 240 in the amount of \$20,000 for the purchase of equipment.
- G. Approval of Administration Policy #1300 - Washington County Guidelines and Procedures for Minnesota Government Data Practices Act.

5. 9:10 **Library - Robert Trousdale, Law Library Librarian II**
 - A. Approve Contract No. 18290 between Southern Minnesota Regional Legal Services and Washington County to install a Legal Kiosk at the Law Library.



6. 9:25 **Property Records and Taxpayer Services** - Matt Moore, Elections Division Manager
 - A. Adopt a resolution recognizing National Poll Worker Recruitment Day in Washington County.
7. 9:40 **Public Works** - Zack Raven, Engineer I
 - A. Adopt a resolution authorizing the installation of appropriate signs and markings to establish an all-way stop condition at the intersection of County State Aid Highway 20 (Jamaica Ave S) at Ravine Parkway in the City of Cottage Grove.
8. 9:55 **General Administration** - A) Serena Rath, Planner II
B) Joe Ayers-Johnson, Senior Planner
C) Kevin Corbid, County Administrator
 - 9:55 A. Adopt a resolution to approve a Land and Water Legacy Program conservation easement project on 27 acres in Marine on St. Croix.
 - 10:10 B. Approve Contract No. 18410 with Plante Moran in the amount of \$299,300 to provide consulting services for an Enterprise Resource Planning (ERP) organizational assessment and solicitation process.
 - 10:25 C. Adopt a resolution accepting the 2026 2nd quarter donations.
9. 10:35 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
10. 10:50 **Board Correspondence**
11. 10:50 **Adjourn**
12. 11:00 **2027 Recommended Budget Workshop**
 - A. Review the recommended 2027 budget for the Washington County Community Development Agency.