Washington County

Board of Commissioners
Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA
July 7, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 8:30 **Personnel Committee**

2. 9:00 **Roll Call**

   Pledge of Allegiance

3. 9:00 **Comments from the Public**

   Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

4. 9:10 **Approval of the Agenda**

5. 9:10 **Consent Calendar - Roll Call Vote**

   Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

   A. Approval of the June 16, 2026, and June 23, 2026, County Board meeting minutes.

   B. Approval to appoint Florence Idowu-Olushesan to a first term on the Workforce Development Board as a Business Representative starting July 8, 2026, and expiring December 31, 2029.

   C. Approval to appoint Florence Idowu-Olushesan to a partial term on the Community Development Block Grant as a District 1 Representative starting July 8, 2026, and expiring December 31, 2028.

   D. Approval to appoint Kathryn Gooding to a partial term on the Mental Health LAC as a Family Member Representative starting July 8, 2026, and expiring December 31, 2028.

   E. Approval to appoint Nikki Osho to a partial term on the Mental Health LAC as a Family Member Representative starting July 8, 2026, and expiring December 31, 2026.

   F. Approval to add 1.0 FTE Special Project Economic Support Program Trainer in the Community Services Economic Support Division.

   G. Approval to add 8.0 FTE to Community Services Access, Aging, and Disability Division.

   H. Adopt a resolution providing for a general expense allowance for the county attorney.

Consent Calendar continued

I. Modify Human Resources Policy #5505 - Compensation and Benefits Policy for Elected Department Heads and Appointed Leadership.

J. Approval of the township plat of Hills of Spring Creek Third Addition.

K. Adopt a resolution authorizing the County Board Chair and Administrator to execute a Quit Claim Deed and related documents for transfer of underlying fee title to the City of Lake Elmo.

L. 1. Approval to delete three Countywide Policies related to staff parking:
- Policy 1010 (Parking Regulations for County Government Center)
- Policy 1013 (Employee Parking)
- Policy 1014 (Parking Facilities)

2. Approve new Washington County Staff Parking Policy 1019.

M. Approval to submit a grant application for the Bureau of Justice Assistance (BJA) FY 2026 Invited to Apply - Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program.

6. 9:10 **Public Hearing - Property Records and Taxpayer Services** - Christine Piskura, Taxpayer Services Division Manager

A. Public Hearing to consider an application for a new off-sale intoxicating liquor license.

7. 9:40 **Attorney's Office** - Hannah Prokopowicz, Assistant County Attorney III

A. Law Clerk Presentation

8. 10:00 **Public Works** A) Kevin Peterson, Design Engineer B) Erin Blaylock, Engineer II

A. Approve Contract No. 18370 with Short Elliott Hendrickson Inc. in the amount of $2,280,159 to provide Final Engineering and Design services for the CR19A – 100th Street Realignment Project.

B. Approve four items for the Century North Reconstruction Project:

1. Approve Budget Amendment to increase the Planning/Design budget using Turnback Fund Balance in the amount of $408,000.

2. Approve Budget Amendment to increase the local contribution and turnback funds in the total amount of $1,458,000.

3. Approve Amendment No. 2 to Contract No. 17654 with Kimley-Horn in the amount of $407,850 for final design services.

4. Adopt a resolution to acquire right of way for construction of the project.

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9. 10:30 **General Administration -** Kevin Corbid, County Administrator
A) Stephanie Souter, PHE Senior Program Manager

A. Water Reuse/Plumbing Code Changes Update

10. 10:40 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 10:55 **Board Correspondence**

12. 10:55 **Adjourn**

13. 11:10 **Mandates and Core Functions Workshop**

A. Discussion of Internal Services Mandated Services and Core Functions.

14. 11:40 **Board Workshop with Public Health and Environment**

A. Recycling & Energy Food Scraps Pickup Program Update