



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MAY 5, 2026**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Bethany Cox, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
John Ristad, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Bigham asked for comments from the public; none were heard.

APPROVAL OF THE AGENDA

Commissioner Cox moved to approve the County Board meeting agenda for May 5, 2026. Commissioner Clasen seconded the motion, and it was adopted 5-0.

CONSENT CALENDAR

Commissioner Karwoski moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

1. Approval of the April 21, 2026, County Board meeting minutes.
2. Approval to appoint Shannon Stone to a partial term on the Mental Health Local Advisory Council (LAC) as an Educational Representative starting May 6, 2026, and expiring December 31, 2028.
3. Approval to appoint Sheri Cindrich to a partial term on the Mental Health LAC as a Certified Peer Specialist Representative beginning May 6, 2026, and expiring December 31, 2028.
4. Approve Agreement No. 18180 between the Minnesota Department of Revenue and Washington County for Collection of a Local Transit Sales and Use Tax.



5. Approval of Contract No. 18060 with Vanguard Appraisals Inc. for the mass appraisal system in the total amount of \$293,250.00, through December 31, 2031.
6. Approval of an application for a 1-4 day temporary on-sale liquor license from the Greater Stillwater Chamber of Commerce for the Annual Food Truck Extravaganza on June 20, 2026, at the Washington County Fairgrounds, 12300 N. 40th Street, in Baytown Township, Minnesota.
7. Approve License No. 18057 for Midwest Vending to provide vending services to Washington County facilities for a five-year term.
8. Approval of **Resolution No. 2026-052** as follows:

**RESOLUTION TO GRANT AN ACCESS EASEMENT
ALONG COUNTY STATE AID HIGHWAY 13 (HADLEY AVENUE)
IN THE CITY OF OAKDALE**

WHEREAS, pursuant to a Cooperative Agreement between Washington County, the State of Minnesota Department of Transportation, the Minnesota Department of Natural Resources (DNR) and the City of Oakdale, Washington County was to acquire the necessary right of way and property for the Trunk Highway 36 and County State Aid Highway (CSAH) 13 (a/k/a Hadley Avenue North) Interchange Project; and,

WHEREAS, upon completion of the project, Washington County is to transfer property acquired to the agency that will hold jurisdiction, operation and maintenance of the property; and,

WHEREAS, all acquisitions are completed for the Trunk Highway 36 and County State Aid Highway (CSAH) 13 (a/k/a Hadley Avenue North) project; and,

WHEREAS, prior to said transfer of property to the DNR, an access easement in favor of the adjacent property owner, known as P-4 Properties, LLC is to be granted over said property in order to access the property for future development; and,

WHEREAS, the easement is to be recorded on the property prior to any transfer of property to the DNR due to the extensive requirements of the DNR for a private property owner to obtain access over DNR property.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the granting of an access easement to P-4 Properties, LLC as defined on the attached Exhibit A.



BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby authorize its Board Chair and Administrator to execute on behalf of the County the Access Easement.

9. Approve extension to Contract No. 15680 with Kraus-Anderson for Construction Management services for the Law Enforcement Center improvement project.
10. Approve Cooperative Construction Agreement No. 1060495 between the Minnesota Department of Transportation (MnDOT), Washington County, and the City of Lake Elmo, for the County State Aid Highway (CSAH) 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36 Intersection Improvement Project.
11. Approval of **Resolution No. 2026-053** as follows:

**COOPERATIVE COST AGREEMENT NO. 1060495 BETWEEN
THE MINNESOTA DEPARTMENT OF TRANSPORTATION
(MNDOT), WASHINGTON COUNTY, AND THE CITY OF
LAKE ELMO**

WHEREAS, Washington County has identified in the Capital Improvement Plan (CIP) (RB-2674) an improvement project at the intersection of County State Aid Highway (CSAH) 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36, located within the City of Lake Elmo and the City of Grant; and

WHEREAS, prior to award of a construction contract, the state requires the county to execute a Cooperative Construction Agreement for this project.

NOW, THEREFORE, BE IT RESOLVED, the County Commissioners in the County of Washington as follows; that the County Board Chair and County Administrator are authorized to execute the Cooperative Cost Agreement and its amendments, and that the County of Washington approves Cooperative Cost Agreement No. 1060495 with the State of Minnesota, Department of Transportation.

12. Approve Limited Use Permit No. 8204-0095 between MnDOT and Washington County for the CSAH 17 (Lake Elmo Avenue) and TH 36 Intersection Improvement Project.
13. Approval of **Resolution No. 2026-054** as follows:

**LIMITED USE PERMIT NO. 8204-0095 BETWEEN MNDOT
AND WASHINGTON COUNTY**

WHEREAS, Washington County has identified in the Capital Improvement Plan (CIP) (RB-2674) an improvement project at the intersection of County State Aid Highway (CSAH) 17 (Lake Elmo



Avenue) and Trunk Highway (TH) 36, located within the City of Lake Elmo and the City of Grant; and

WHEREAS, as part of this project, a new trail is being constructed along CSAH 17 under the new bridges that carry TH 36 traffic over CSAH 17. As a portion of this new trail is within MnDOT's right-of-way, a separate Limited Use Permit needs to be executed.

NOW, THEREFORE, BE IT RESOLVED, that Washington County enter into Limited Use Permit No. 8204-0095 with the State of Minnesota, Department of Transportation, to provide for maintenance and use by the Washington County upon, along and adjacent to Trunk Highway No. 36 the limits of which are defined in said Limited Use Permit.

BE IT FURTHER RESOLVED, the County Commissioners in the County of Washington as follows; that the County Board Chair and County Administrator are authorized to execute the Limited Use Permit and its amendments, and that the County of Washington enter into Limited Use Permit No. 8204-0095 with the State of Minnesota, Department of Transportation.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

ACCOUNTING AND FINANCE

Resolution for Asian American & Pacific Islander Heritage Month

Kaying Vang-Lor, PHE Public Health Nurse II, and Bao Vang, AFD Principal Accountant, on behalf of the Asian American & Pacific Islanders (AAPI) Alliance Employee Resource Group, presented a resolution proclaiming May 2026 as Asian American and Pacific Islander Heritage Month. The AAPI Alliance Employee Resource Group will be hosting the event "Our Stories, Our Legacy: Exploring AAPI Experiences Across Culture and Generations" on May 19, 2026.

Commissioner Cox moved to adopt **Resolution No. 2026-055** as follows:

ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH

WHEREAS, in 1992, President George H.W. Bush permanently designated for commemoration the month of May as Asian American and Pacific Islander Heritage Month; and

WHEREAS, Asian American and Pacific Islander Heritage Month is a month-long commemoration of the history and achievements of Asian Americans, Native Hawaiians, and Pacific Islanders in the United States; and



WHEREAS, Asian American, Native Hawaiian, and Pacific Islander communities celebrate with festivals, educational programs, and other activities that center on cultural history; and

WHEREAS, here in Washington County, the Asian Alliance Employee Resource Group will host a celebration on Tuesday, May 19 with the theme of, “Our Stories, Our Legacy: Exploring AAPI Experiences Across Culture and Generations.” Kao Kalia Yang, an award-winning Hmong American author will join to share personal, community stories and reflections on culture, family and experiences across generations. All participants will have the option to engage in the AAPI Books Discovery, Japanese Origami Story Sharing, and Our Story Wall to share and celebrate your stories and love for AAPI literature.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby proclaim the month of May 2026 to be Asian American and Pacific Islander Heritage Month, and extends its appreciation to the employees of the Asian and Pacific Islanders Alliance Employee Resource Group for hosting the “Our Stories, Our Legacy: Exploring AAPI Experiences Across Culture and Generations” event for county employees on May 19, 2026.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

COMMUNITY SERVICES

Resolution to Reappoint Veterans Service Officer Ryan Carufel

Community Services Director Jennifer Castillo presented a resolution to reappoint Ryan Carufel as the Washington County Veterans Service Officer for a four-year term, effective June 3, 2026. Mr. Carufel gave a brief update on the work of the Veterans Service Office, and plans to present a full report this fall.

Commissioner Karwoski moved to adopt **Resolution No. 2026-056** as follows:

REAPPOINTMENT OF WASHINGTON COUNTY VETERANS SERVICE OFFICER

WHEREAS, Minnesota Statute section 197.60 requires county boards to appoint a veterans service officer to assist veterans in the county with securing a broad range of services; and

WHEREAS, the Washington County Board of Commissioners appointed Ryan Carufel as the Veterans Service Officer for a four-year term on June 3, 2014, and reappointed Mr. Carufel as the Veterans



Service Officer for a four-year term on May 22, 2018; and further reappointed Mr. Carufel as the Veterans Service Officer for an additional four-year term on May 24, 2022; and

WHEREAS, the Washington County Veterans Service Office provides services to approximately 13,000 veterans that reside in Washington County; and

WHEREAS, assistance is provided to veterans, surviving spouses, active duty, reserve and national guard members residing in Washington County who are seeking or applying for federal, state, and local benefits.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby reappoints Ryan Carufel to the position of Veterans Service Officer for a four-year term, effective June 3, 2026.

Commissioner Miron seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

PUBLIC WORKS

County State Aid Highway 16 Improvement Project

Engineer Andrew Giesen presented a contract for final design services for the County State Aid Highway 16 (Valley Creek Road) Improvement Project, from Interlachen Parkway to State Highway 95 (Manning Avenue) within the City of Woodbury. This project is identified in the Capital Improvement Plan as #RB-2690, and includes roadway and trail resurfacing, adding turn lanes at key intersections, widening existing shoulders, and a new trail connection to the existing pedestrian underpass at Colby Lake Park.

Mr. Giesen reported that the scope of work includes project management, public engagement, utility coordination, drainage design, permitting, cost estimating, and creation of final construction plans. There were seven proposals received, and HR Green was selected for the contract. This project is funded through County Transportation Sales Tax, Local Contributions, and State Aid.

Commissioner Clasen moved to approve Contact No. 18201 with HR Green in the amount of \$428,079.40 to provide final design services for the CSAH 16 (Valley Creek Road) Improvement Project, from Interlachen Parkway to State Highway 95 (Manning Avenue) within the City of Woodbury. Commissioner Karwoski seconded the motion, and it was adopted 5-0.



SHERIFF'S OFFICE

Resolution for Law Enforcement Week and Law Enforcement Memorial Day

Sgt. Danelle Erickson presented a resolution to recognize National Law Enforcement Week, from May 10-16, 2026, and National Law Enforcement Memorial Day on May 15, 2026. Sgt. Erickson reported that the Washington County Sheriff's Office invites the public to attend its annual ceremony honoring those who made the ultimate sacrifice. The ceremony will be held at the Historic Courthouse on Friday, May 15, 2026, at noon.

Commissioner Cox moved to adopt **Resolution No. 2026-057** as follows:

PROCLAMATION NATIONAL LAW ENFORCEMENT WEEK AND NATIONAL LAW ENFORCEMENT MEMORIAL DAY

WHEREAS, established by a joint resolution of Congress in 1962 to pay special recognition to law enforcement officers and the vital contribution they make in public safety; and

WHEREAS, by the enforcement of our laws, these same officers have given our country internal freedom from fear of the violence and civil disorder that is presently affecting other nations; and

WHEREAS, these officers have safeguarded the lives and property of their fellow Americans; and

WHEREAS, this week is dedicated to honoring Washington County's law enforcement officers for their service and sacrifices; and

WHEREAS, the Washington County Sheriff's Office invites the public to the Historic Courthouse on May 15, 2026, at 12:00 PM, for their annual ceremony memorializing those who made the ultimate sacrifice.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims the week of May 10-16, 2026, as National Law Enforcement Week and May 15, 2026, as National Law Enforcement Memorial Day, and extends its appreciation to all those who protect and serve in Washington County.

Commissioner Miron seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

GENERAL ADMINISTRATION

Legislative Update

Deputy County Administrator Jan Lucke reported that much of the state legislative committee work is finished, with finance, capital investment, and the tax committee continuing to meet as they work on an agreement that the majority of both parties can support. Ms. Lucke reported that a bonding or capital investment bill requires a higher threshold for passage with a 60% super majority in both the House and the Senate. The Minnesota legislative session ends on May 18.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the County Board, Board Chair Bigham adjourned the meeting at 9:59 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to review the draft findings and recommendations of the Parks Funding Model Evaluation & Financial Analysis and get input on the vehicle permit fee. Present for the workshop were Commissioners Miron, Karwoski, Cox, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in cursive script that reads "Karla Bigham".

Karla Bigham
County Board Chair