



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 28, 2026**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Bethany Cox, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
John Ristad, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Bigham asked for comments from the public; none were heard.

APPROVAL OF THE AGENDA

Commissioner Miron moved to approve the County Board meeting agenda for April 28, 2026. Commissioner Cox seconded the motion, and it was adopted 5-0.

CONSENT CALENDAR

Commissioner Karwoski moved, seconded by Commissioner Cox, to adopt the Consent Calendar as follows:

1. Approval of the April 14, 2026, County Board meeting minutes.
2. Approve the 2026-2028 Tentative Agreement with the Law Enforcement Labor Services Local #372 Essential Captain/Commander Unit.
3. Approval to restructure 1.0 FTE Service Representative to License Center Public Services Supervisor in the Property Records and Taxpayer Services Department.
4. Approve Amendment No. 2 to Joint Powers Agreement No. 16834 to extend the agreement date for the South Metro Private Well Pesticide Mitigation program.
5. Approve Agreement No. 18092 with TIPS USA for Cooperative Purchasing.



6. Approve Contract No. 18192 in the amount of \$289,200.00 with Sir Lines-A-Lot LLC for the 2026 Washington County Latex Striping Project.
7. Approval of **Resolution No. 2026-047** as follows:

**DONATION FROM MONSTER ENERGY CARES
FOUNDATION**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve a donation of energy drinks valued at approximately \$40,000.00 from Monster Energy Cares Foundation to show appreciation for the first responders in Washington County.

8. Approve Contract No. 18206 with Comcast to establish video services at the new Afton substation in the amount of \$170.90 per month for a service term of 36 months.
9. Approve Contract No. 18207 with Comcast to renew internet and video services at the Law Enforcement Center in the amount of \$598.49 per month for a service term of 36 months.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

WASHINGTON COUNTY COMMUNITY DEVELOPMENT AGENCY

Resolution for Washington County's 2026 Annual Action Plan

CDA Deputy Executive Director Karly Schoeman presented a resolution to approve Washington County's 2026 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs for submission to the U.S. Department of Housing and Urban Development. Ms. Schoeman summarized the process, goals, and projects within the plan.



Commissioner Miron moved to adopt **Resolution No. 2026-048** as follows:

**RESOLUTION APPROVING WASHINGTON COUNTY'S 2026
ANNUAL ACTION PLAN FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT
PARTNERSHIPS PROGRAMS AND AUTHORIZING
SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED
STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT**

WHEREAS, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

WHEREAS, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

WHEREAS, the Washington County 2025-2029 Consolidated Plan establishes priorities for the use of CDBG and HOME funds; and

WHEREAS, the proposed projects in the 2026 Annual Action Plan are eligible projects and are priorities identified in the Consolidated Plan; and

WHEREAS, the application process for CDBG and HOME funds requires the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development; and

WHEREAS, the Consolidated Plan and Annual Action Plan require a thirty-day public notice and public hearing before approval; and

WHEREAS, the public comment period was open from March 20, 2026, through April 21, 2026, and the Washington County Community Development Agency held a public hearing on April 21, 2026; and

WHEREAS, any public comments received have been sufficiently considered; and

WHEREAS, HUD will require execution of an Application for Federal Assistance (SF-424, SF-424B, SF-424D and Certifications); and

WHEREAS, receipt of the CDBG funds will require execution of a grant agreement between Washington County and HUD; and

WHEREAS, receipt of the HOME funds will require execution of a HOME agreement between Washington County and Dakota County Community Development Agency.



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, that the Washington County 2026 Annual Action Plan for the CDBG and HOME programs is approved for submission to HUD; and

BE IT FURTHER RESOLVED that the Washington County Board Chair or their designee is authorized to execute and submit the Application for Assistance and Certifications; and

BE IT FURTHER RESOLVED that the Board Chair or their designee is authorized to execute the Application for Federal (SF-424, SF-424B and SF-424D), Certifications, Fiscal Year 2026 CDBG Agreement with HUD for the acceptance of the CDBG funds, and the Fiscal Year 2026 HOME Agreement with Dakota County Community Development Agency for the acceptance of the HOME funds upon final receipt of the documents.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

ATTORNEY'S OFFICE

Resolution for Law Day

County Attorney Kevin Magnuson presented a resolution proclaiming May 1 as Law Day, a national day set aside to celebrate the rule of law. Law Day provides an opportunity to understand how law and the legal process protect our liberty, strives to achieve justice, and contribute to the freedoms that all Americans share.

Commissioner Miron moved to adopt **Resolution No. 2026-049** as follows:

PROCLAMATION RECOGNIZING LAW DAY 2026

WHEREAS, Law Day is a special day to celebrate our nation's heritage of justice, liberty, and equality under the law; and

WHEREAS, our Nation is built upon the rule of law and guided by the founding promise of freedom, equality, and justice for all; and

WHEREAS, in 1958, President Dwight D. Eisenhower proclaimed Law Day to honor the role of law in the creation of the United States of America, and in 1961, Congress issued a joint resolution declaring May 1 as Law Day; and

WHEREAS, the Constitution of the United States, to prevent tyranny by any one group, separated the powers of the legislative, executive, and judicial branches, ensuring that no faction may rule unchecked; and



WHEREAS, the Bill of Rights guarantees civil rights and liberties to individuals, establishes due process of law, and reserves all powers not delegated to the Federal Government to the people and the States; and

WHEREAS, Law Day provides an opportunity to celebrate the Constitution and the laws that protect our rights and liberties, and to recognize the lawyers, judges, law enforcement officers, and other public servants who work each day to uphold the values of a free and just society; and

WHEREAS, the theme for Law Day 2026 is “The Rule of Law and the American Dream,” underscoring the value of a legal system that helps create the conditions for all people to strive toward their dreams;

WHEREAS, Washington County is strengthened by the dedicated professionals who support justice and public safety through their daily work; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Washington, Minnesota hereby proclaims May 1, 2026, as Law Day and urges all residents to observe this day by promoting legal education, fulfilling our shared civic responsibilities, and reflecting on how the rule of law protects freedom and opportunity for all; and

BE IT FURTHER RESOLVED that the Washington County Board recognizes and thanks the employees of the Washington County Attorney’s Office, who, through their fair, just, and high-quality legal work, help ensure justice, uphold the rule of law, and promote the safety and well-being of the residents of Washington County.

Commissioner Cox seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

COMMUNITY SERVICES/PUBLIC HEALTH AND ENVIRONMENT

Resolution for Mental Health Awareness Month

Senior Community Health Specialist Lisa Wong, Senior Social Worker Kelsey Provo, and Assessment Principal Specialist Jessica Arneson, on behalf of the Disability and Mental Health Employee Resource Group, presented a resolution to proclaim May 2026 as Mental Health Awareness Month in Washington County. Ms. Wong and Ms. Provo summarized some of the work that county staff provides to communities to advocate and educate for mental health and the well-being of all, and Ms. Arneson read the resolution.

Commissioner Cox moved to adopt **Resolution No. 2026-050** as follows:

MENTAL HEALTH AWARENESS MONTH

WHEREAS, May is Mental Health Awareness Month, an opportunity for Washington County to uplift mental health as an essential part of overall well-being and promote resources and opportunities for individuals, families, and communities to flourish; and

WHEREAS, mental health challenges can affect all people regardless of age, sex, gender, race, ethnicity, religion, or economic status; and

WHEREAS, prevention, early intervention, and access to quality care are crucial for managing mental health conditions and improving quality of life; and

WHEREAS, those who experience trauma, racism, xenophobia, transphobia, poverty, forms of oppression, violence, and prejudices, face a heavier mental health burden because of these harms; and

WHEREAS, recent federal immigration activities have contributed to collective trauma for our community, especially impacting the mental well-being of our immigrant youth and families; and

WHEREAS, people and communities can recover when neighbors, providers, leadership, and institutions respond collectively to provide accessible, responsive, people-centered services and support; and

WHEREAS, Washington County reaffirms its commitment to improve the conditions that influence quality of life, a sense of belonging, and positive mental health outcomes of residents; and

WHEREAS, the Disability and Mental Health Employee Resource Group (ERG) works to create a safe and inclusive environment to support employees impacted by a disability and/or mental health condition by providing support, fostering inclusiveness, raising awareness, advocating for the challenges of disabilities and mental health, while educating on the importance of self-care; and

WHEREAS, we encourage all those in Washington County to:

- Educate themselves and others about mental health conditions, treatment options, and available resources.
- Challenge stigma by speaking respectfully and inclusively about mental health.
- Seek help if they are struggling with their mental health and encourage others to do the same.



- Support organizations that provide mental health services and advocacy.
- Create safe and supportive environments for open conversations about mental health.
- Foster a community where everyone feels empowered to prioritize their mental well-being and seek help when needed.

NOW, THEREFORE, BE IT PROCLAIMED, the Washington County Board of Commissioners declares May 2026 as Mental Health Awareness Month in Washington County; and

BE IT FURTHER PROCLAIMED, that the Washington County Board of Commissioners continues its commitment to partner with our community to ensure that all mental health services are accessible, responsive, person-centered, and culturally appropriate for all residents.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

PUBLIC WORKS

Resolution for Arbor Month

Parks Director Alex McKinney presented a resolution to proclaim May 2026 as Arbor Month in Washington County, and recognizing the environmental benefits trees provide, including air purification, water retention, soil conservation, wildlife habitat, and shade. Mr. McKinney provided an overview on the work that natural resources staff provide in Washington County.

Commissioner Karwoski moved to adopt **Resolution No. 2026-051** as follows:

RESOLUTION PROCLAIMING MAY 2026 AS ARBOR MONTH

WHEREAS, Washington County stewards county land including parks, highways, and facility grounds; and

WHEREAS, stewardship of land contributes to the County's goal of increased health, safety and quality of life of residents today and tomorrow; and

WHEREAS, trees help purify our air and retain water, conserve soil, provide habitat for wildlife, provide shade, and enrich our lives; and

WHEREAS, Emerald Ash Borer (EAB) is established in MN, and is actively eliminating many green and white ash trees which are abundant in parks, boulevards, residential yards and natural areas; and



WHEREAS, reforestation efforts are critical to help replace the benefits that these trees provide; and

WHEREAS, Washington County encourages local communities and residents to take proactive steps to plan for increased wood waste, and plant a more diverse array of trees when replacing ash trees; and

WHEREAS, steps recommended include conducting tree inventories of boulevards and parks, setting ash tree removal and replacement goals, and planning for increased wood waste as EAB becomes more established; and

WHEREAS, Washington County recognizes the Arbor Day Foundation's efforts to plant trees for the future by promoting Arbor Day and Arbor Month.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby proclaim the month of May, 2026 to be Arbor Month in Washington County.

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners urges residents to plant trees for future generations.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Cox, Clasen, and Bigham. Nays, none.

R.H. Stafford Library Improvements

Senior Building Services Project Manager Dan Lawrence presented two items for the R.H. Stafford Library Improvement project in the City of Woodbury. This project is identified in the Capital Improvement Plan as BSD-WBSL-001.

Mr. Lawrence reported that four proposals were received for Construction Management Agent (CMA) services, and staff recommends Kraus-Anderson Construction Company. The scope of services includes cost estimating, bidding, permitting, and close-out services. Mr. Lawrence reported that a budget amendment is required, which will be funded through temporary use of fund balance, then reimbursed by bond proceeds.

Commissioner Clasen moved to approve Contract No. 18176 in the amount of \$931,908 with Kraus-Anderson Construction Company for Construction Management Agent Services. Commissioner Karwoski seconded the motion, and it was adopted 5-0.

Commissioner Clasen moved to approve temporary use of fund balance and budget amendment in the amount of \$341,800 to account for the full amount of the Kraus-Anderson contract. Commissioner Miron seconded the motion, and it was adopted 5-0.

County State Aid Highway 18 and Settlers Ridge Parkway Intersection Improvement Project

Engineer Andrew Giesen presented four items for the County State Aid Highway (CSAH) 18 (Bailey Road) and Settlers Ridge Parkway Intersection Improvement Project in the City of Woodbury. This project is identified in the Capital Improvement Plan as RB-2694.

Mr. Giesen reported that six bids were received for converting the existing all-way stop to a roundabout, and staff recommends Eureka Construction Inc. for this project. In conjunction with the construction contract, staff recommends three cooperative agreements with the City of Woodbury for cost, maintenance, and landscaping.

Commissioner Clasen moved to approve Contract No. 18186 in the amount of \$3,022,212.30 with Eureka Construction Inc. Commissioner Bigham seconded the motion, and it was adopted 5-0.

Commissioner Clasen moved to approve Cooperative Cost Agreement No. 18010 between the City of Woodbury and Washington County. Commissioner Cox seconded the motion, and it was adopted 5-0.

Commissioner Clasen moved to approve Cooperative Maintenance Agreement No. 18011 between the City of Woodbury and Washington County. Commissioner Karwoski seconded the motion, and it was adopted 5-0.

Commissioner Clasen moved to approve Landscaping Agreement No. 18214 between the City of Woodbury and Washington County. Commissioner Karwoski seconded the motion, and it was adopted 5-0.

GENERAL ADMINISTRATION

Legislative Update

Deputy County Administrator Jan Lucke provided a legislative update. Ms. Lucke reported that the Minnesota legislative session has three weeks remaining, and the Constitutional deadline to adjourn is May 18. Some omnibus bills have started to move, and there may be a bonding bill. Ms. Lucke reported that we received a hearing on the funding request for the County Highway 10, 17, and 17B Intersection Improvements project, and Public Works Director Wayne Sandberg testified.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the County Board, Board Chair Bigham adjourned the meeting at 10:51 a.m.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Karla Bigham

Karla Bigham
County Board Chair