



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA May 5, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the April 21, 2026, County Board meeting minutes.
- B. Approval to appoint Shannon Stone to a partial term on the Mental Health LAC as an Educational Representative starting May 6, 2026, and expiring December 31, 2028.
- C. Approval to appoint Sheri Cindrich to a partial term on the Mental Health LAC as a Certified Peer Specialist Representative beginning May 6, 2026, and expiring December 31, 2028.
- D. Approve Agreement No. 18180 between the Minnesota Department of Revenue and Washington County for Collection of a Local Transit Sales and Use Tax.
- E. Approval of Contract No. 18060 with Vanguard Appraisals Inc. for the mass appraisal system in the total amount of \$293,250.00, through December 31, 2031.
- F. Approval of an application for a 1-4 day temporary on-sale liquor license from the Greater Stillwater Chamber of Commerce for the Annual Food Truck Extravaganza on June 20, 2026, at the Washington County Fairgrounds, located at 12300 N. 40th Street, in Baytown Township, Minnesota.
- G. Approve License No. 18057 for Midwest Vending to provide vending services to Washington County facilities for a five-year term.
- H. Adopt a resolution to grant an access easement over property along County State Aid Highway 13 (Hadley Avenue) in the City of Oakdale, Minnesota.



Consent Calendar continued

- I. Approve extension to Contract No. 15680 with Kraus-Anderson for Construction Management services for the Law Enforcement Center improvement project.
- J. Approve items for the County State Aid Highway (CSAH) 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36 Intersection Improvement Project:
 - 1. Approve Cooperative Construction Agreement No. 1060495 between the Minnesota Department of Transportation (MnDOT), Washington County, and the City of Lake Elmo.
 - 2. Adopt a resolution that agrees to the Terms and Conditions of Cooperative Construction Agreement No. 1060495.
 - 3. Approve Limited Use Permit No. 8204-0095 between MnDOT and Washington County.
 - 4. Adopt a resolution that agrees to the Terms and Conditions of Limited Use Permit No. 8204-0095.
- 5. 9:10 **Accounting and Finance** - Bao Vang (AFD) and Kaying Vang-Lor (PHE), on behalf of the Asian American & Pacific Islanders (AAPI) Employee Resource Group
 - A. Adopt a resolution proclaiming the month of May 2026 as Asian and Pacific Islander Heritage Month in Washington County.
- 6. 9:25 **Community Services** - Jen Castillo, Director
 - A. Adopt a resolution to reappoint Ryan Carufel as the Washington County Veterans Service Officer, for a four-year term effective June 3, 2026.
- 7. 9:35 **Public Works** - Andrew Giesen, Engineer III
 - A. Approve Contact No. 18201 with HR Green in the amount of \$428,079.40 to provide final design services for the County State Aid Highway 16 (Valley Creek Road) Improvement Project, from Interlachen Parkway to State Highway 95 (Manning Avenue), within the City of Woodbury.
- 8. 9:50 **Sheriff's Office** - Sheriff Dan Starry
 - A. Adopt a resolution recognizing National Law Enforcement Week and National Law Enforcement Memorial Day in Washington County.
- 9. 10:05 **General Administration** - Kevin Corbid, County Administrator
 - A) Jan Lucke, Deputy County Administrator
 - A. Legislative Update



10. 10:15 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 10:30 **Board Correspondence**

12. 10:30 **Adjourn**

13. 10:35 **Board Workshop with Public Works**

- A. Review the draft findings and recommendations of the Parks Funding Model Evaluation & Financial Analysis and get input on the vehicle permit fee.