



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Bethany Cox, District 3
Chair, Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA March 24, 2026 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the March 10, 2026, County Board meeting minutes.
- B. Approval to appoint Jacob Connell to a partial term on the Mental Health Local Advisory Council as a Consumer Representative starting March 25, 2026, and expiring December 31, 2026.
- C. Adopt a resolution to delegate authority to the county administrator to sign an opioid settlement agreement with the Six Remnant Defendants.
- D. Approval to add 1.0 FTE Special Project Social Worker I/II to Community Services Access, Aging, and Disability Division.
- E. Approval to add 1.0 FTE Social Worker - Clinical, to the Community Services Department, Adult Social Services Division.
- F. Approve the 2026-2028 Tentative Agreement with the Minnesota Public Employees Association Correctional Officer Sergeant/Public Safety Telecommunicator Supervisors' Unit.
- G. Approve Contract No. 17945 with SirsiDynix in the amount of \$207,368.15 for Integrated Library System Software through December 31, 2027.
- H. Approval of an application for renewal of an on-sale and Sunday liquor license for Outing Lodge LLC located in Stillwater Township.
- I. Approve Agreement No. 18092 with TIPS USA for Cooperative Purchasing.



Consent Calendar continued

- J. Approve Purchase Order No. 28589 in the amount of \$400,000 to MP Nexlevel, LLC to provide Gopher State One Call ticket processing and underground locating services for the county's fiber optic network.
- K. Approve Amendment No. 1 for Contract No. 17265 with Kraus-Anderson Construction Company for General Conditions for the Park Grove Library project.
- L. Approval to use Capital Repair Fund balance as funding source for completion of Project #BSD-SWNS-001 North Shop Floor Improvements.
- M. Adopt a resolution to participate in Carnelian-Marine-St. Croix Watershed District's Community Grant Program to help implement a 24-acre prairie restoration project in Big Marine Park Reserve.
- N. Approve two items for the CSAH 39 and TH 61 Intersection Project in the City of Cottage Grove (RB-2815).
 - 1. Adopt a resolution to approve the Minnesota Department of Transportation (MnDOT) Cooperative Agreement No. 1061897 for rehabilitation of the Trunk Highway (TH) 61, County State Aid Highway (CSAH) 39, and 80th Street South interchange in Cottage Grove.
 - 2. Approve Cooperative Cost Share Agreement No. 1061897 between the City of Cottage Grove, MnDOT, and Washington County for rehabilitation of the TH 61, CSAH 39, and 80th Street South interchange in Cottage Grove.
- O. Approve three items for the CSAH 18 at TH 95 Roundabout Project in the cities of Woodbury and Afton (RB-2697):
 - 1. Approve Budget Amendment in the amount of \$11,100 for the use of Highway State Aid fund balance for the county share of this project.
 - 2. Adopt a resolution to approve the Minnesota Department of Transportation (MnDOT) Cooperative Agreement No. 1061430 for construction and maintenance of a roundabout at the intersection of Trunk Highway (TH) 95 and County State Aid Highway (CSAH) 18 (Bailey Road/40th St S) in Woodbury and Afton.
 - 3. Approve Cooperative Agreement No. 1061430 with MnDOT for construction and maintenance of a roundabout at the intersection of TH 95 and CSAH 18 (Bailey Road/40th St S) in Woodbury and Afton.
- P.
 - 1. Adopt a resolution to approve a donation from Our Rescue to support the East Metro Human Trafficking Task Force.
 - 2. Approve the Memorandum of Understanding that will govern the contribution to the Sheriff's Office.



Consent Calendar continued

- Q. Approve Joint Powers Agreement No. 18028 that allows the Sheriff's Office to provide fuel to the City of Bayport for law enforcement services.
- R. Approve Contract No. 18044 with Magnet Forensics LLC in the amount of \$12,010.50 for the period of April 16, 2026, to April 15, 2027, for renewal of a GrayKey Essentials software license.
- S. Adopt a resolution to approve the Spark Good Local Grant from Walmart in the amount of \$5,000 to support the Sheriff's Office Shop with a Cop community engagement event.

5. 9:10 **Attorney's Office** - Kevin Magnuson, County Attorney

A. Human Trafficking Prevention Unit Presentation

6. 9:30 **Public Works** - A) Mike Kline, Engineer I
B) Ryan Hoefs, Engineer II
C) Dan Lawrence, Building Services Project Manager, Senior

9:30 A. Approve six items for the 2026 Crack Seal Program:

1. Approve Contract No. 18115 in the amount of \$801,445.75 with Asphalt Surface Technologies Corp.

2. Approve Cooperative Cost Share Agreement No. 17970 between the City of Birchwood and Washington County.

3. Approve Cooperative Cost Share Agreement No. 17971 between Stillwater Township and Washington County.

4. Approve Cooperative Cost Share Agreement No. 17972 between Grey Cloud Island Township and Washington County.

5. Approve Budget Amendment to move \$307,547 from RB-2204 planning/design to construction.

6. Approve Budget Amendment to increase local contributions by \$44,534.

9:45 B. Approve two items for the planned Central Yard Waste site located in the City of Afton:

1. Approve Budget Amendment to move \$408,700 from BSD-PHE 2601 construction to planning/design.

2. Approve Contract No. 18114 with Short Elliott Hendrickson Architects Inc. in the amount of \$408,729.11 for engineering and environmental services.

10:00 C. Approve Contract No. 18063 in the amount of \$1,409,930 with MSR Design for the Architectural and Engineering Services for the R.H. Stafford Library Improvements project.



7. 10:15 **General Administration** - Kevin Corbid, County Administrator
A) Jan Lucke, Deputy County Administrator

A. Legislative Update
8. 10:30 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
9. 10:45 **Board Correspondence**
10. 10:50 **Executive (Closed) Session - Human Resources**

A. Executive (closed) session for the purposes of discussing labor relations strategy, per Minnesota Statute 13D.03.
11. 11:35 **Adjourn**
12. 11:35-11:50 **Break**
13. 11:50 **Board Workshop with Administration**

A. Climate Action Plan Update and Discussion
14. 12:40 **Board Workshop with Information Technology**

A. AI Update
15. 1:15 **Finance Committee**