



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA December 23, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 8:30 **Personnel Committee**
2. 9:00 **Roll Call**
Pledge of Allegiance
3. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

4. 9:10 **Approval of the Agenda**
5. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approve Contract No. 17845 with Quad/Graphics, Inc. in the amount of \$502,308.00, for the period of December 23, 2025, to December 31, 2030.
- B. Adopt 2026 Commissioner Assignments to Committees, Commissions, and Joint Powers Boards.
- C. Approval to revise Financial and Budget Policy #2801 - Fund Balances.
- D. Approve closing Fund 416 – Capital Technology Fund, and open Fund 130 – County Technology Fund.
- E. Approve Amendment No. 5 to Contract No. 16094 with Rise for Day Support Services (DSS) and Employment Support Services (ESS) to extend the term of the contract through December 31, 2028, and add \$167,000 per year for 2026, 2027 and 2028, for a new contract total of \$1,318,000.
- F. Approve Amendment No. 4 to Contract No. 16538 with Lifeworks Services, Inc., for Day Support Services (DSS) and Employment Support Services (ESS) to extend the term of the contract through December 31, 2028, and add \$57,000 per year for 2026, 2027 and 2028, for a new contract total of \$287,000.
- G. Approve the 2026-2028 Tentative Agreement with the Association of Supervisors.



Consent Calendar continued

- H. Approve the 2026-2028 Wage and Benefit package for Non-Represented Confidential and Appointed Employees.
- I. Approve the 2026-2028 Tentative Agreement with Minnesota Public Employees Association Correctional Officer Unit Collective Bargaining Agreement.
- J. Approval to modify Human Resources Personnel Rules and Regulations, Section #15 - Holidays, Paid Time Off, and Compensatory Time.
- K. Approval to modify Human Resources Personnel Rules and Regulations, Section #8 -Probation.
- L. Approve Purchase Order No. 28354 with Insight Public Sector, Inc. for a total of \$1,389,026.78 for the period of December 23, 2025, to December 22, 2028.
- M. Adopt a resolution to designate County State Aid Highway (CSAH) 27 from Interstate 694 north ramps to County State Aid Highway (CSAH) 12 (Wildwood Road) within the corporate limits in the City of Mahtomedi.

- 6. 9:10 **Public Health and Environment** - Rolando Vera, Senior Program Manager of Nursing Services
 - A. Opioid Settlement 2025 Update and 2026 Award Overview
- 7. 9:40 **General Administration** - Kevin Corbid, County Administrator
 - A. Adopt a resolution to set the 2026 salary for the County Sheriff.
 - B. Adopt a resolution to set the 2026 salary for the County Attorney.
 - C. Adopt a resolution to approve the 2026 County Commissioners' salaries, expenses, and benefits.
 - D. Adopt a resolution to approve the 2026 salary for the County Administrator.
- 8. 10:10 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
- 9. 10:25 **Board Correspondence**
- 10. 10:25 **Adjourn**
- 11. 10:30 **Board Workshop with Administration**
 - A. Annual Review of County Board Operating Procedures & Guidelines document