



BOARD AGENDA
December 16, 2025 - 9:00 AM

Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

Consistent with Minn. Stat. 13D.02, one or more commissioners may participate in this meeting by interactive technology.

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the November 18, 2025, November 25, 2025, and December 2, 2025, County Board meeting minutes.
- B. Approval of the reappointment to the Washington County Citizen Advisory Boards, Committees, and Commissions for 2026.
- C. Approve a letter of support for the Comfort Lake Forest Lake Watershed District's proposal to the Board of Water and Soil Resources Water Quality and Storage grant program for Water Quality & Storage Project Modeling and Concept Design.
- D. Approval to appoint Jeanine Kuwik to a first term on the Audit Advisory Committee starting January 1, 2026, and expiring December 31, 2028.
- E. Approve purchase of the required additional Oracle JD Edwards EnterpriseOne (E1) licenses and associated support, funded by the Capital Technology Fund.
- F. Approve Amendment No. 1 for Contract No. 16009 with Youth Service Bureau (YSB) in the amount of \$194,083 for the period of January 1, 2026, through December 31, 2026 for juvenile diversion services.
- G. Approval for a 6-month extension of 1.0 FTE Senior Social Worker, Special Project, in the Children's Division of the Community Services Department.
- H. Approve Amendment No. 1 for Contract No. 17207 with Community Action Partnership of Ramsey and Washington Counties for homeless prevention services in the amount of \$100,000, bringing the contract total and amount not to exceed to \$200,000, and extending the contract term to December 31, 2026.



Consent Calendar continued

- I. Approve Amendment No. 1 to Contract No. 17208 with Solid Ground for homeless prevention services in the amount of \$150,000, bringing the contract total amount not to exceed to \$250,000, and extending the contract term to December 31, 2026.
- J. Approve Amendment No. 5 to Contract No. 16077 with Country Services Inc. for case management services to extend the term of the contract through December 31, 2028, and add \$228,000 per year for 2026, 2027, and 2028, for a new contract total of \$1,144,314.
- K. Approve Amendment No. 2 to Contract No. 16203 with Accord for case management services to extend the term of the contract through December 31, 2028, and add \$43,000 per year for 2026, 2027, and 2028, for a new contract total of \$192,000.
- L. Approve Amendment No. 3 to Contract No. 16214 with Shakir Consulting Services for case management services to extend the term of the contract through December 31, 2028, and add \$51,000 per year for 2026, 2027, and 2028, for a new contract total of \$235,500.
- M. Approve Amendment No. 3 to Contract No. 16134 with SkyNorth Software in the amount of \$100,040.00, bringing the total contract value to \$529,837.05, for the period of February 6, 2024, to December 31, 2026, with the option to amend and renew until the cooperative contract expires on August 31, 2027.
- N. Approve Contract No. 17873 to renew the library service agreement between the Stillwater Public Library and Washington County.
- O. Approve Contract No. 17871 to renew the library service agreement between the Bayport Public Library and Washington County.
- P. Approval of agreements related to the Washington County Septic and Well Low Interest Loan Program, and authorization for the County Board Chair and/or County Administrator to enter into the agreements.
- Q. Adopt a resolution to accept the 2026 allocation and continue implementation of the state's Aquatic Invasive Species prevention aid program.
- R. Approval to increase the FTE (hours) of two existing positions within the Department of Public Health and Environment
 - 1. Approval of a 0.06 FTE Community Nutrition Specialist for WIC services.
 - 2. Approval of 0.2 FTE Planner II/Senior for the Planning and Performance Management Team.



5. 9:10 **Public Works** A) Frank Ticknor, Deputy Director; B) Wayne Sandberg, Director
- 9:10 A. Adopt a resolution to modify the project eligibility list associated with the County Transportation Sales Tax, pursuant to Minnesota Statute 297A.993.
- 9:25 B. Approve the Purchase Agreement and Lease Agreement with River Valley Christian Church for property located at 5900 Lake Elmo Avenue, Lake Elmo, Minnesota, to advance the CSAH 17 / TH 36 Interchange Project.
6. 10:00 **General Administration** A) Kevin Corbid, County Administrator
B) Frank Ticknor, Public Works Deputy Director
- 10:00 A. 1. Adopt a resolution certifying the property tax levy payable 2026 for Washington County.
2. Adopt a resolution certifying the property tax levy payable 2026 for the Washington County Regional Railroad Authority.
3. Adopt a resolution approving the Washington County 2026 budget.
4. Adopt a resolution approving the Washington County Regional Railroad Authority 2026 budget.
5. Adopt a resolution consenting to the property tax levy payable 2026 for the Washington County Community Development Agency.
- 10:20 B. Adopt a resolution approving the final 2026-2030 Capital Improvement Plan (CIP) document.
7. 10:50 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
8. 11:10 **Board Correspondence**
9. 11:10 **Adjourn**
10. 11:15 **Board Workshop with Sheriff's Office**
- A. Overview of potential project to transition the Sheriff's Records Management System (RMS) from on-premise hosting to a cloud environment.
11. 12:00 **Break**
12. 12:15 **Board Workshop with Administration**
- A. Review and discussion of the proposed Washington County 2026 Legislative Platform.
13. 1:15 **Finance Committee**