



BOARD AGENDA
December 2, 2025 - 4:15 PM*

***Please note time change**

Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

*Consistent with Minn. Stat. 13D.02, one or more commissioners
may participate in this meeting by interactive technology.*

All listed times are approximate. Board Workshops will begin prior to the Board meeting.

1. 3:00 **Personnel Committee**

2. 3:30 **Board Workshop with Administration**

A. Review Citizen Boards, Commissions and Committee Appointments/Reappointments for 2026

3. 4:15 **Roll Call**

Pledge of Allegiance

4. 4:15 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

5. 4:25 **Approval of the Agenda**

6. 4:25 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

A. Approval to appoint Heather Cosby to a first term on the Library Advisory Board as a District 1 Representative beginning January 1, 2026, and expiring December 31, 2028.

B. Approve the Sub-recipient Agreement No. 17859 between Washington County and the Washington County Community Development Agency for the period of January 1, 2026, through December 31, 2030, to continue the administration of the Community Development Block Grant (CDBG) and the HOME Investment Partnership.

C. Approve Agreement No. 17858 between Washington County Community Services, County Attorney's Office, Sheriff's Office and the Minnesota Department of Children, Youth and Family Services in the amount of \$1,292,000 for the period of January 1, 2026, through December 31, 2027, for child support enforcement services.

D. Approval to modify Section #15 of the Personnel Rules and Regulations.

E. Approval to modify Section #16 of the Personnel Rules and Regulations.

F. Approval to modify Section #22 of the Personnel Rules and Regulations.



Consent Calendar continued

- G. Approve Agreement No. 17818 with Mercury Technologies of Minnesota, Inc., for recycling and reclamation of lamps.
- H. Approve Amended Option Agreement with Kelley Land and Cattle to purchase Phase II and Phase III as it relates to approximately 570 acres of land along the east side of Manning Trail North and north of 155th Street North in May Township, Minnesota for inclusion into Big Marine Park Reserve.
- I. Approve Amendment No. 1 to the Financial Services Agreement between the Gold Line Joint Powers Board and Washington County to continue to provide budgeting and accounting services, review and draft Joint Powers Board contracts, and provide other general counsel services.
- J. Adopt a resolution to act as state aid sponsor for City of Scandia's Local Road Improvement Program (LRIP) 2025 grant application as solicited by the Minnesota Department of Transportation.
- K. Authorize the Sheriff's Office to sell Unit #9101, a 2011 Ford Patrol Operations Vehicle (POV).
- L. Approve Grant Agreement No. 17843 with the Minnesota Department of Public Safety, Office of Justice Programs, in the amount of \$216,600 for the 2026 Violent Crime Enforcement Teams Grant Program.
- M. Approve the reallocation of \$200,000 in Mission Directed Budget (MDB) pool funds from the Central Square 3rd Environment project to the Inmate Ride Share and Jail Bed Remodel projects.
- N. Adopt a resolution to approve a donation from Monster Energy Cares Foundation.

- 7. 4:25 **Public Health and Environment** - Caleb Johnson, Community/Environmental Health Program Manager, Sr.
 - A. Adopt a resolution to approve Washington County Lodging Ordinance #221, and repeal Washington County Lodging Establishment Ordinance #181.
- 8. 4:45 **Sheriff's Office** - Sheriff Dan Starry
 - A. Approval to transfer ownership of K9 Rookie to her handler, Sergeant Matt O'Hara.
- 9. 5:00 **General Administration** - Kevin Corbid, County Administrator



10. 5:15 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 5:30 **Board Correspondence**

12. 5:30 **Adjourn**

13. 5:30-5:55 **Break**

14. 6:00 PM **Public Budget Meeting**

A. Public Budget Meeting on the 2026 Proposed Budget.