



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA November 25, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approve Contract No. 17800 with Graphic Design Inc. in the amount of \$100,000 from August 1, 2025, to March 31, 2026 for election ballot printing.
- B. Appoint Commissioners Karla Bigham and Michelle Clasen to the canvass board for the special primary election for State House of Representatives District 47A and appoint Commissioners Michelle Clasen and Stan Karwoski to the county canvass board for the special election for State House of Representatives District 47A.
- C. Approve Grant Agreement No. 17842 with the Board of Water and Soil Resources for the period from the date of final signature on the grant, through December 31, 2028 to protect water resources.
- D. Adopt a resolution to transfer the Woodbury License and Service Center property to the City of Woodbury.
- E. Adopt a resolution to support the City of Cottage Grove's application to the Minnesota Department of Transportation's Local Road Improvement Program (LRIP) 2025 grant solicitation for the County Road (CR) 19A – 100th Street Realignment Project.
- F. Adopt a resolution to act as state aid sponsor for West Lakeland Township's Local Road Improvement Program (LRIP) 2025 grant application as solicited by the Minnesota Department of Transportation.
- G. Adopt a resolution to submit two projects to the Minnesota Department of Transportation's Local Road Improvement Program (LRIP) 2025 grant solicitation.



Consent Calendar continued

- H. Adopt a resolution to act as state aid sponsor for City of Grant's Local Road Improvement Program (LRIP) 2025 grant application as solicited by the Minnesota Department of Transportation.
- I. Approve Grant Agreement No. 17829 with the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, in the amount of \$96,581 for the 2024 Emergency Management Performance Grant Program.

5. 9:10 **Public Hearing - Public Health and Environment** - Caleb Johnson, Community/Environmental Health Program Manager, Sr.

- A. Conduct a Public Hearing to hear comments related to the proposed Lodging Ordinance #221.

6. 9:30 **Public Hearing - Public Works** - Frank Ticknor, Public Works Deputy Director

- A. Conduct a Public Hearing on the 2026-2030 Capital Improvement Plan (CIP).

7. 10:15 **Public Hearing - Public Works** - Frank Ticknor, Public Works Deputy Director

- A. Conduct a Public Hearing prior to editing the project eligibility list associated with the County Transportation Sales Tax, pursuant to Minnesota Statute 297A.993.

8. 10:45 **Office of Administration** - Jan Lucke, Deputy County Administrator

- A. Approve Washington County's 2026 Fee Schedule, Policy No. 1032.

9. 11:00 **General Administration** - Kevin Corbid, County Administrator

10. 11:05 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 11:20 **Board Correspondence**

12. 11:25 **Executive (Closed) Session - Human Resources**

- A. Executive (closed) session for the purposes of discussing labor relations strategy, per Minnesota Statute 13D.03.



13. 12:25 **Executive (Closed) Session - Public Works**
- A. Executive closed session pursuant to Minn. Stat. § 13D.05 subd. 3(b) attorney-client privilege as it relates to conditions within an amendment to an Option Agreement for Phase II and Phase III properties located at PIDs 07.31.20.41.0002, 08.031.20.32.0001, 08.031.20.31.0001, 07.031.20.44.0002, 08.031.2.34.0001, 08.031.20.43.0001, 08.031.20.44.0001, 17.031.20.22.00025, 17.031.20.21.0001, 17.031.20.12.0001, 17.031.20.11.0001, 17.031.20.23.0002, 17.0341.20.24.0001 and 17.031.20.13.0001 within Big Marine Park Reserve.
14. 12:55 **Adjourn**
15. 12:55-1:10 **Break**
16. 1:10 **Board Workshops with Administration**
- A. Review draft of County Board meeting dates for 2026.
- B. Discuss 2026 Commissioner Assignments to Committees, Commissions and Joint Powers Boards.
17. 1:30 **Personnel Committee**