



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA November 18, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the October 30, 2025, and November 4, 2025, County Board meeting minutes.
- B. Public disclosure to develop a research tool to support the Community Services Department.
- C. Approve Amendment No. 1 to Contract No. 16110 with RADIAS Health to extend the term to December 31, 2028.
- D. Approve comment letter regarding Comfort Lake Forest Lake Watershed District rule revision.
- E. Adopt a resolution to accept the grant award for the FY 2025 Port Security Grant Program through the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), in the amount of \$187,500 for the period of September 1, 2025, through August 31, 2028.
- F. Adopt a resolution to approve a donation in the amount of \$4,000.00 from Creative Homes.

5. 9:10 **Public Hearing - Office of Administration - Jan Lucke, Deputy County Administrator**

- A. Conduct a Public Hearing to consider revisions to the Washington County Fee Schedule, Policy No. 1032.

6. 9:40 **Community Corrections - Matt Moore, Division Manager**

- A. Approve Purchase Order with Midwest Monitoring in the amount of \$485,000 for the period of January 1, 2026, through December 31, 2026, with the option to renew.



7. 9:55 **Information Technology** - David Brandt, IT Spatial Data Analyst Developer-Architect
 - A. Adopt a resolution honoring Geographic Information Systems (GIS) staff throughout the county and declaring November 19, 2025, as GIS Day in Washington County.
8. 10:10 **Public Works** - Dan Lawrence, Senior Building Services Project Manager
 - A. Approve Contract No. 17813 in the amount of \$987,935.00 with Knutson Construction for Construction Management Agent (CMA) Services for the Public Works South Shop project.
9. 10:25 **General Administration** - Kevin Corbid, County Administrator
10. 10:35 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
11. 10:50 **Board Correspondence**
12. 10:50 **Adjourn**
13. 10:55 **Board Workshop with Administration**
 - A. Review the 2026 proposed Washington County budget.
14. 11:30 **Board Workshop with Property Records and Taxpayer Services**
 - A. Discuss proposed 2026 property taxes.
15. 12:00-12:15 **Break**
16. 12:15-1:45 **Board Workshop with Community Services and Washington County Community Development Agency**
 - A. Discussion with Washington County Chamber Coalition - Robin Anthony, Executive Director
Greater Stillwater Chamber of Commerce
 - B. Local Affordable Housing Aid & Statewide Affordable Housing Aid Discussion
Housing and Homelessness Services
17. 1:50 **Board Workshop with Public Works**
 - A. Overview and update of the County's Long Range Transportation Plan and solicit feedback on draft materials.