

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 21, 2025**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Bethany Cox, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
John Ristad, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

APPROVAL OF THE AGENDA

Commissioner Cox moved to approve the County Board meeting agenda for October 21, 2025. Commissioner Miron seconded the motion, and it was adopted 4-1: Ayes, Commissioners Miron, Cox, Bigham, and Karwoski; Nay, Commissioner Clasen.

CONSENT CALENDAR

Commissioner Bigham moved, seconded by Commissioner Miron, to adopt the Consent Calendar as presented.

Commissioner Clasen requested to remove two items from the Consent Calendar. One item is related to setting a public hearing for the Capital Improvement Plan, and the other item is a contract extension for state lobbying services with Larkin Hoffman Daly & Lindgren.

The two items were removed, and the remainder of the Consent Calendar was adopted as follows:

1. Approval of the October 7, 2025, County Board meeting minutes.
2. Approval to appoint voting delegates for the Association of Minnesota Counties (AMC) Annual Conference to be held December 8-10, 2025.

3. Approval to appoint voting delegate Commissioner Stan Karwoski and alternate Commissioner Bethany Cox for the 2025 Minnesota Counties Intergovernmental Trust (MCIT) Annual Meeting to be held December 8, 2025.
4. Approval to set a public hearing for November 18, 2025, to consider revisions to Washington County's 2026 Fee Schedule, Policy No. 1032.
5. Approve Contract No. 17680 with GSI Inc. in the amount of \$767,247.00, for the period of November 1, 2025, to October 31, 2030.
6. Approval to set a public hearing for November 25, 2025, to consider an update to the eligibility list associated with the county's current Transportation Sales, Use and Excise Tax, including the addition of funding for the development and construction of county Road & Bridge projects.
7. Approval of **Resolution No. 2025-116** as follows:

DONATION FROM JOSHUA'S HOPE

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve a donation of \$6,374.00 from Joshua's Hope for the Washington County Drug Task Force.

The motion was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Miron, Cox, Bigham, and Karwoski; Nay, Commissioner Clasen.

The board discussed consent calendar item G, regarding setting the public hearing for the county's Capital Improvement Plan.

Commissioner Miron moved to approve setting a public hearing for November 25, 2025, to review the 2026-2030 Washington County Capital Improvement Plan (CIP) and receive public comment. Commissioner Bigham seconded the motion, and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Miron, Cox, Bigham, and Karwoski; Nay, Commissioner Clasen.

The board discussed consent calendar item E, which is the contract extension for Larkin Hoffman Daly & Lindgren for state lobbying services.

Commissioner Miron moved to approve Amendment No. 1 for Contract No. 15983 with Larkin Hoffman Daly & Lindgren, to extend the term of the contract for state lobbying services for three years through November 30, 2028. Commissioner Cox seconded the motion, and it was adopted 4-1 with a Roll Call vote as follows: Ayes, Commissioners Miron, Cox, Bigham, and Karwoski; Nay, Commissioner Clasen.

GENERAL ADMINISTRATION

Resolution for 2025 3rd Quarter Donations

County Administrator Kevin Corbid presented a resolution to accept the 2025 3rd quarter donations in the amount of \$18,022.01.

Commissioner Cox moved to adopt **Resolution No. 2025-117** as follows:

2025 THIRD QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board of Commissioners is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$18,022.01 for the third quarter of 2025.

Commissioner Bigham seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Cox, Bigham, Clasen, and Karwoski. Nays, none.

Emergency Housing Services Building Update

Community Services Director Jennifer Castillo provided an update on the Washington County Emergency Housing Services Building (EHSB). Ms. Castillo reported that the EHSB has entered its last phase of construction, and is on schedule to open in December to begin providing emergency housing services for adults. Ms. Castillo reported that this project has been years of collaboration between county departments, the Washington County Community Development Agency, community advocates, and the Washington County Board. Ms. Castillo reported that plans are being finalized for an open house and ribbon cutting events.

Potential Bonding Tours

Deputy County Administrator Jan Lucke reported that staff from the Minnesota Senate and House Capital Investment Committees reached out with capital projects that they would like county staff to present as part of their bonding tours. The House specifically requests to see the County State Aid Highway (CSAH) 5 Stonebridge Trail and Brown's Creek Trail Connection Project, Cottage Grove Ravine Regional Park Lighting Project, County Road 19A & 100th Street Realignment Project, and the Washington County Wood Waste and Diseased Tree Utilization Program.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the County Board, Commissioner Cox moved to adjourn. Commissioner Clasen seconded the motion, and it was adopted 5-0.

The County Board meeting adjourned at 10:07 a.m.

BOARD WORKSHOP WITH COMMUNITY CORRECTIONS

The board met in workshop session for an update on Electronic Home Monitoring. Present for the workshop were Commissioners Miron, Cox, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, and county staff.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The board met in workshop session to discuss revisions to the Lodging Ordinance. Present for the workshop were Commissioners Miron, Cox, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Stan Karwoski

Stan Karwoski
County Board Chair