

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 14, 2025**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Bethany Cox, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
John Ristad, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

APPROVAL OF THE AGENDA

Commissioner Miron moved to approve the County Board meeting agenda for October 14, 2025. Commissioner Cox seconded the motion, and it was adopted 5-0.

CONSENT CALENDAR

Commissioner Bigham moved, seconded by Commissioner Cox, to adopt the Consent Calendar as follows:

1. Approval of the September 23, 2025, County Board meeting minutes.
2. Approval of **Resolution No. 2025-112** as follows:

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT
POWERS AGREEMENT WITH WASHINGTON COUNTY ON
BEHALF OF ITS COUNTY ATTORNEY**

WHEREAS, Washington County, on behalf of the Washington County Attorney's Office, desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, to use systems and tools available over the State's criminal justice data

communications network for which Washington County is eligible. The Joint Powers Agreement further provides Washington County with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates Washington County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the Washington County Board of Commissioners:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, and Washington County, on behalf of the Washington County Attorney's Office, is hereby approved.
2. That the Washington County Attorney, Kevin Magnuson, or his successor, is designated the Authorized Representative for the Washington County Attorney's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain Washington County's connection to the systems and tools offered by the State.
3. That the Chair of the Washington County Board of Commissioners is authorized to sign the State of Minnesota Joint Powers Agreement in a form approved by the County Attorney.
3. Approve Contract No. 17743 with Metropolitan Council in the amount of up to \$4,000 per year compensated to the county, for the period of January 1, 2026, to December 31, 2028 for translation of geospatial datasets.
4. Approval of **Resolution No. 2025-113** as follows:

CERTIFICATION OF UNPAID COUNTY ENVIRONMENTAL CHARGES

WHEREAS, the Washington County Board of Commissioners adopted the Washington County Solid Waste Management Ordinance #194 on February 25, 2014; and the Washington County Solid Waste Management Ordinance #202 on March 20, 2018; and

WHEREAS, the Washington County Solid Waste Management Ordinance #194 establishes the County Environmental Charge (CEC); and

WHEREAS, a solid waste hauler has provided records to the Washington County Public Health and Environment Department of generators who have unpaid 2024 County Environmental Charges; and

WHEREAS, the solid waste hauler sent quarterly invoices to generators in 2024 for County Environmental Charges; and

WHEREAS, Section 14.0, subpart 14.8.1 of Ordinance #194 provides that on or before October 15 in each year, the County Board may certify to the County Auditor all unpaid outstanding Charges as reported by the Department, by Haulers and Disposal Facilities and a statement of the description of the lands which were serviced and against the Charges arose; and

WHEREAS, the Section 14.0, subpart 14.8.1 also provides that it shall be the duty of the County Auditor, upon order of the County Board, to extend the assessments with interest provided for in Minn. Stat. Section 279.03 subd. 1, upon the tax rolls of the County of the taxes of the year in which the assessment is filed; and

WHEREAS, the properties that have failed to pay the County Environmental Charge are identified in Exhibit A, which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners authorizes the County Auditor and the Department of Property Records and Taxpayer Services to extend the unpaid County Environmental Charges on the properties, set forth in Exhibit A to this resolution, as assessments with interest in accordance with County Ordinance #194.

5. Approval of **Resolution No. 2025-114** as follows:

**RESOLUTION ACCEPTING GRANT FUNDING THROUGH THE
MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT)
FISCAL YEAR 2027 LOCAL PARTNERSHIP PROGRAM FOR THE
COUNTY ROAD 50 & TRUNK HIGHWAY 61 INTERSECTION
IMPROVEMENT PROJECT CONSTRUCTION**

WHEREAS, Washington County has identified project RB-2809 in its Capital Improvement Plan for improvements to the County Road 50 and Trunk Highway 61 intersection; and

WHEREAS, the County Board authorized the submittal of an application to the MnDOT Local Partnership Program which facilitates statewide transportation partnership opportunities with local agencies through a competitive selection process to provide construction funding for projects that include state highways; and

WHEREAS, the project will be of mutual benefit to MnDOT, Washington County, and the City of Forest Lake; and

WHEREAS, Washington County is committed to providing the county's share of costs for the project per the MnDOT Cost Participation Policy; and

WHEREAS, Washington County is committed to delivering the County Road 50 and Trunk Highway 61 Intersection Improvement Project.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board accepts \$1,000,000 towards the construction of RB-2809 through the MnDOT Local Partnership Program.

6. Approval of **Resolution No. 2025-115** as follows:

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT
POWERS AGREEMENT WITH WASHINGTON COUNTY ON
BEHALF OF ITS SHERIFF**

WHEREAS, Washington County, on behalf of the Washington County Sheriff's Office, desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension, to use systems and tools available over the State's criminal justice data communications network for which Washington County is eligible. The Joint Powers Agreement further provides Washington County with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates Washington County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED, by the Washington County Board of Commissioners:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, and Washington County, on behalf of the Washington County Sheriff's Office, is hereby approved.
 2. That the Washington County Sheriff Dan Starry, or his successor, is designated the Authorized Representative for the Washington County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain Washington County's connection to the systems and tools offered by the State.
 3. That the Chair of the Washington County Board of Commissioners is authorized to sign the State of Minnesota Joint Powers Agreement in a form approved by the County Attorney.
7. Approve Joint Powers Agreement No. 17645 between Washington County and the City of Oakdale to provide breath testing services in the jail for a period of five years.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Cox, Bigham, Clasen, and Karwoski. Nays, none.

GENERAL ADMINISTRATION

National Association of Housing and Redevelopment Officials Awards

Washington County Community Development Agency (CDA) Executive Director Melissa Taphorn and CDA Deputy Executive Director Karly Schoeman presented three awards from the National Association of Housing and Redevelopment Officials (NAHRO) received at the NAHRO National Conference in September 2025.

Ms. Taphorn reported that in the category of Affordable Housing, the CDA received the Community Innovation Award of Merit, and the Community Innovation Award of Excellence, for the Bluestem Apartments. This development is the first in Minnesota to use the HUD Restore Rebuild program to provide new project-based rental assistance units to income-eligible households.

Ms. Schoeman reported that CDA Executive Director Melissa Taphorn received the NAHRO 2025 Outstanding Professional of the Year Award. This award honors an exceptionally qualified person who has made outstanding contributions to the quality of life through service in the field of housing or community development.

Community Indicators Report

Office of Administration Senior Planner Kelli Matzek presented the 2024 Annual Report on Community Indicators (ARCI). Ms. Matzek reported that this is the 25th consecutive year that Washington County has completed its annual performance indicators report. Ms. Matzek reported that this year's changes include the name of the report being updated to ARCI, to ensure distinction from other reports. The indicators are now grouped by the county's current strategic priorities, and the indicator list was revised from the 2024 report. Ms. Matzek concluded that the full ARCI report is available on the county website.

County Board Operating Procedures and Guidelines

County Administrator Kevin Corbid presented revisions to the County Board's Operating Procedures and Guidelines. Mr. Corbid summarized the substantive revisions. They include language to allow the board chair to designate the vice chair to lead a County Board workshop(s), even if the board chair is in attendance, and language which is reflective of remote participation in board meetings, generated from a law change related to Minnesota Statutes 13D.02. In addition, discussion at workshops must be limited to the subject matter that was noticed to the public, and clarification of votes in the board meeting minutes.

Commissioner Miron moved to approve the revisions to the County Board Operating Procedures and Guidelines. Commissioner Bigham seconded the motion, and it was adopted 5-0.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports on the county's website washingtoncountymn.gov under "County Board of Commissioners."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the County Board, Commissioner Bigham moved to adjourn. Commissioner Miron seconded the motion, and it was adopted 5-0.

The County Board meeting adjourned at 9:56 a.m.

BOARD WORKSHOPS WITH ADMINISTRATION

The board met in workshop session for an update and discussion on the Climate Action Plan. Present for the workshop were Commissioners Miron, Cox, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

The board met in workshop session to discuss future funding of the Land and Water Legacy Program. Present for the workshop were Commissioners Miron, Cox, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

The board met in workshop session to discuss the state lobbying services contract. Present for the workshop were Commissioners Miron, Cox, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Stan Karwoski

Stan Karwoski
County Board Chair