



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA November 4, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the October 14, 2025, and October 21, 2025, County Board meeting minutes.
- B. Approval to appoint Antonio Franklin Jr. to a first term on the Workforce Development Board as a Business Representative starting November 5, 2025, and expiring December 31, 2028.
- C. Approve revisions to Policy #2201 Budget Policy.
- D. Approve revisions to Policy #5034 Meals, Mileage and Other Authorized Expense Reimbursement Policy.
- E. Approval to restructure 1.0 FTE Policy Analyst to 1.0 FTE Planning and Program Manager.
- F. Approve Amendment No. 1 to the Minnesota Crisis Intervention Training (MNCIT) Contract No. 16412 to extend the term to add two trainings.
- G. Approval of Amendment No. 1 to Contract No. 17165 to extend the term of a Grant Agreement with the Minnesota Department of Public Safety to December 31, 2026 for crisis response services.
- H. Approval of Joint Powers Agreement No. 17796 with the Minnesota Department of Human Services for Washington County to receive Cost Neutral Transfer funds in an amount of \$464,477.95.



Consent Calendar continued

- I. Approval to submit the Minnesota Family Investment Program (MFIP) Biennial Service Agreement (BSA) for January 1, 2026, through December 31, 2027, to the Minnesota Department of Human Services.
- J. Approve Amendment No. 1 to Master Grant Sub-Recipient Agreement No. 16519 to continue the Lower St. Croix Partnership.
- K. Approval to set a public hearing for November 25, 2025, to consider adoption of proposed Lodging Ordinance #221.
- L. Adopt a resolution certifying to the county auditor special assessments for Property Assessed Clean Energy (PACE) project and order the county auditor to extend the assessment plus interest upon the properties listed.
- M. Approve Cooperative Agreement No. 17094 between the City of Woodbury and Washington County for landscaping work along County State Aid Highways and County Roads.
- N. Approve Reimbursement Agreement with Northern Natural Gas Company for the County State Aid Highway (CSAH) 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36 Intersection Improvement Project.
- O. Adopt a resolution authorizing the Washington County Public Works Department to accept a donation from Ryan Peterson, proprietor of Lake and Land Surveying Inc., of Land Survey records and related copyrights worth \$15,000.
- P. Approve agreements and budget amendment related to the County State Aid Highway (CSAH) 15 and 62nd Street Signal Project.
 - 1. Approve Cooperative Cost Agreement No. 17560 between the City of Stillwater and Washington County.
 - 2. Approve Cooperative Maintenance Agreement No. 17496 between the City of Stillwater, the City of Grant, and Washington County.
 - 3. Approve Budget Amendment to reflect increased project revenue due to city contributions.
- Q. Approve Amendment No. 3 to Contract No. 13720 with Independent Emergency Services LLC to extend the term to January 24, 2027.

5. 9:10 **Community Services - Sarah Tripple, Division Manager**

- A. Approve License Agreement No. 17758 and Service Contract No. 17757 with Stepping Stone Emergency Housing in an amount not to exceed \$1,300,000.00 annually, for a term starting from the date of signature through December 31, 2027.



6. 9:25 **Public Works** - A) Ryan Hoefs, Engineer II
B) Zack Raven, Engineer I
- A. Approve eight items for the 58th Street Extension / County Highway 15 South Segment Project:
1. Adopt a resolution to approve the Minnesota Department of Transportation (MnDOT) Cooperative Agreement No. 1060174 for construction of the 58th Street Extension / County Highway 15 South Segment within the MnDOT Highway Easement.
 2. Approve Cooperative Agreement No. 1060174 with MnDOT for construction of the 58th Street Extension/County Highway 15 South Segment within the MnDOT Highway Easement.
 3. Approve Cooperative Agreement No. 17649 with Brown's Creek Watershed District and Lakeview Memorial Hospital Association, Inc. for stormwater runoff management between the 58th Street Extension / County Highway 15 South Segment and the Lakeview Hospital site.
 4. Approve Cooperative Cost Share Agreement No. 17411 with the City of Stillwater for construction costs.
 5. Approve Highway Maintenance Agreement No. 17412 with the City of Stillwater.
 6. Approve Signal Maintenance Agreement No. 17413 with the City of Stillwater.
 7. Approve Amendment No. 3 for Contract No. 16292 with SRF Consulting Group, Inc. for final design of the 58th Street Extension / County Highway 15 South Segment.
 8. Approve Contract No. 17769 in the amount of \$5,213,877.24 with Forest Lake Contracting, Inc. for the 58th Street Extension / County Highway 15 South Segment construction.
- B. Adopt a resolution authorizing the installation of appropriate signs and markings to establish an all-way stop condition at the intersection of County Road 17B (Lake Elmo Ave) at Hudson Blvd in the City of Lake Elmo.
7. 9:55 **General Administration** - Kevin Corbid, County Administrator
A) Ryan Carufel, Veterans Service Supervisor
- A. Adopt a resolution to support Operation Green Light for Veterans.
8. 10:15 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
9. 10:30 **Board Correspondence**
10. 10:30 **Adjourn**



11. 10:35 **Board Workshop with Public Health and Environment**
 - A. Overview of proposed 2026 budgets for the Washington Conservation District and Washington County watershed organizations.
12. 11:35-12:00 **Break**
13. 12:00 **Board Workshops with Administration**
 - 12:00 A. Overview of 2025 System Statement and 2050 Comprehensive Plan Process
 - 12:45 B. Discuss Washington County's 2026 Fee Schedule, Policy 1032.