Washington County

Board of Commissioners
Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA
October 7, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

   Pledge of Allegiance

2. 9:00 **Comments from the Public**

   Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**

4. 9:10 **Consent Calendar - Roll Call Vote**

   Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

   A. Adopt a resolution reappointing John Brach, West Lakeland, to a second term beginning on November 14, 2025, and expiring November 13, 2028, as Manager on the Valley Branch Watershed District.

   B. Approve Contract No. 17736 with Solid Ground in the amount of $216,000 for a period starting on the date of final signature through September 30, 2027, for Family Homeless Prevention Assistance Program (FHPAP) funds.

   C. Approve Contract No. 17737 with Valley Outreach in the amount of $216,000 for the period starting on the date of final signature through September 30, 2027, for Family Homeless Prevention Assistance Program (FHPAP) funds.

   D. Approve Contract No. 17738 with Community Action Partnership of Ramsey and Washington Counties in the amount of $252,000 for a period starting on the date of final signature through September 30, 2027, for Family Homeless Prevention Assistance Program (FHPAP) funds.

   E. Approve Amendment No. 6 for Contract No. 14379 to extend the current NEOGOV contract for HRIS/Payroll for one additional year.

   F. Adopt a resolution certifying to the county auditor special assessments for Property Assessed Clean Energy (PACE) project and order the county auditor to extend the assessment plus interest upon the property listed.

   G. Approve Amendment No. 1 to the Cannabis and Substance Use Prevention Grant Agreement No. 17075 with the Minnesota Department of Health.

H. Approval to add 1.0 FTE (full-time equivalent) Engineering Technician II position in the Public Works Transportation Division.

I. Approve Purchase Order No. 28251 to Cintas Corporation in a not-to-exceed amount of $500,000 for uniform and mat rental services for the Public Works Department for a five-year term.

J. Adopt a resolution to participate in the Minnesota Department of Natural Resources (DNR) Snowmobile Trails Assistance Program, and for staff to administer grant for the Star Trail Association for the creation and maintenance of snowmobile trails within certain areas of the county regional parks.

K. Adopt a resolution appointing Allison Strohl and Lee Dhein as Deputy Directors of Emergency Management for Washington County.

L. Approve Grant Agreement No. 17718 with the Minnesota Department of Public Safety, Office of Traffic Safety, for the 2026 Enforcement Grant Program in the amount of $229,750, for the period of October 1, 2025, through September 30, 2026.

M. Approve Purchase Order No. 28297 with Axon Enterprise Inc. for the Taser 10 Certification Bundle in the amount of $883,462.29 over a five-year term.

5. 9:10 **Information Technology** - Adam Larson, Director

A. Adopt a resolution to recognize October 2025 as Cybersecurity Awareness Month.

6. 9:25 **Public Health and Environment** - Rebecca Leighton, Public Health Program Supervisor

A. Adopt a resolution to enter into an agreement with Minnesota Department of Health to accept SHIP funding for the period of November 1, 2025, through October 31, 2030.

7. 9:40 **Public Works** - Mandy Leonard, Building Services Senior Project Manager (items A and B)

A. Approve five change orders for the Central Service and License Center:

1. Approve Change Order No. 2 to Contract No. 16172 with Twin Cities Acoustics, Inc. in the amount of $26,340.00 for additional ceiling planks on the Central Service and License Center.

2. Approve Change Order No. 2 to Contract No. 16175 with Miller Excavating, Inc. in the amount of $450,169.59 for site work services on the Central Service and License Center.

3. Approve Change Order No. 3 to Contract No. 16177 with Swanson & Youngdale, Inc. in the amount of $7,250.00 for painting services on the Central Service and License Center.

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4. Approve Change Order No. 5 to Contract No. 16187 with MT Contracting, Inc. in the amount of $120,957.07 for glass modifications on the Central Service and License Center.

5. Approve Change Order No. 7 to Contract No. 16179 with Laketown Electric Corporation in the amount of $146,521.19 for electrical modifications on the Central Service and License Center.

B. Approve Contract No. 17723 in the amount of $1,057,590.50 with City of Cottage Grove for Developer's Agreement on the Park Grove Library Project.

8. 10:10 **General Administration** - Kevin Corbid, County Administrator

A. Summary of the County Administrator's Performance Review

9. 10:20 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

10. 10:35 **Board Correspondence**

11. 10:40 **Executive (Closed) Session - Public Works**

A. Executive (closed) session pursuant to Minn. Stat. §13D.05 subd. 3(c) to review options for the purchase of property located at 5900 Lake Elmo Avenue, Lake Elmo, MN.

12. 11:40 **Adjourn**

13. 11:40-11:55 **Break**

14. 12:00 **Board Workshop with Public Works**

A. Review the draft 2026-2030 Capital Improvement Plan (CIP).