



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA July 8, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the June 17, 2025, and June 24, 2025, County Board meeting minutes.
- B. Approval to appoint Conner Sager to a first term on the Workforce Development Board as a Business Representative starting July 9, 2025, and expiring December 31, 2028.
- C. Approval to appoint Cynthia Larson to a first term on the Workforce Development Board as a DEED Representative starting July 9, 2025, and expiring December 31, 2028.
- D. Approve revisions to countywide Policy #2106 - Audit Advisory Committee.
- E. Approve revisions to countywide Policy #2107 - Internal Audit Policy.
- F. Approve revisions to countywide Policy #2108 - Capital Assets.
- G. Approval to delete countywide Policy #1019 - Annual Campaign for Combined Charitable Funds.
- H. Approve revisions to countywide Policy #6009 - Out-of-State Travel for Elected Officials.
- I. Approve revisions to countywide Policy #1020 - Travel Policy for staff, including airline travel credit.
- J. Approve Contract No. 17528 between Washington County and Mount Olivet Rolling Acres, Inc. in an amount not to exceed \$40,000 for a term starting on the date of signature, through December 31, 2026.



Consent Calendar continued

- K. Approve two items related to city watermain improvements as part of the County Highway 13 (Inwood Ave N) Improvement Project in Lake Elmo:
 - 1. Approve Cooperative Cost Agreement No. 17410 between the City of Lake Elmo and Washington County.
 - 2. Approve a budget amendment to increase city contribution revenue and construction costs by \$57,300 for RB-2204 Pavement Preservation & Rehab Budget for City of Lake Elmo cost participation.
- L. Approve Contract No. 17445 with TurnKey Corrections for a five-year period to provide inmate phone and communication services within the Washington County Jail.
- M. Approve Contract No. 17278 with Whelen Engineering Company, Inc., for a term of up to five years for the Whelen Cloud Platform.
- N. Approve Grant Agreement No. 17527 with the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, in the amount of \$236,000.00, for the period of July 1, 2025, through June 30, 2027.

- 5. 9:10 **Community Services** - Michelle McIntosh, Social Services Supervisor
 - A. Presentation of an award and recognition of the 2025 Child Care Provider of the Year, nominated by Washington County's Childcare licensors, committee and families.
- 6. 9:35 **Office of Administration** - Erin Caldwell, Survey Research Principal, Polco/National Research Center
 - A. Presentation of 2025 Washington County Community Survey Results
- 7. 10:05 **Human Resources** - Gerd Clabaugh, MCIT Executive Director
 - A. Minnesota Counties Intergovernmental Trust (MCIT) 2025 Annual Report
- 8. 10:35 **Community Corrections** - Terry Thomas, Director
 - A. Adopt a resolution proclaiming July 20 through July 26, 2025, as Pretrial, Probation and Parole Supervision Week.



9. 10:50 **Sheriff's Office** - Sheriff Dan Starry

A. Approval to transfer ownership of K9 Jake to his handler, Deputy Chris Majeski.

10. 11:05 **General Administration** - Kevin Corbid, County Administrator

11. 11:20 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

12. 11:35 **Board Correspondence**

13. 11:35 **Adjourn**

14. 11:40 **Personnel Committee**