



BOARD AGENDA
June 17, 2025 - 2:30 PM*

***Note time change**

Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 2:30 PM **Roll Call**

Pledge of Allegiance

2. 2:30 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 2:40 **Approval of the Agenda**

4. 2:40 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the June 3, 2025, County Board meeting minutes.
- B. Approve contract for legal representation in child in need of protection or services (CHIPS), termination of parental rights (TPR) and permanency cases with MacKenzie Phillip Gupitl through December 31, 2028.
- C. Adopt a resolution approving a Joint Powers Agreement between the State of Minnesota, Department of Corrections-Facilities Division, and the Washington County Attorney's Office, for reimbursement of expenses for the period of July 1, 2025, through June 30, 2026.
- D. Approve Amendment No. 3 to Contract No. 16096 with Midwest Special Services, Inc. (DBA MSS) from \$406,320 to \$483,320.
- E. Approve Amendment No. 2 to Contract No. 15600 with Outcomes, Inc. to extend the term of the contract to June 30, 2028.
- F. Approve Amendment No. 1 for Contract No. 15599 with Thomas Allen to extend the term of the contract to June 30, 2028.
- G. Approve Amendment to Lease Agreement No. 14417 with the State of Minnesota Department of Public Safety, Driver and Vehicle Services for an extension of one month to continue the increase to five days per week for the driver exam station at the Stillwater License Center for July 1, 2025, to July 31, 2025.



Consent Calendar continued

- H. Approve Contract No. 17458 in the amount of \$342,420.00 with Sir Lines-A-Lot LLC for the Washington County 2025 Spring Latex Striping Project.
- I. Approve Memorandum of Understanding for the Washington County Cooperative Weed Management Area.
- J. Approve Contract No. 17209 with GovWorx, Inc. in the amount of \$35,000 annually, not to exceed \$175,000 over five (5) years, to purchase the CommsCoach software application for the Sheriff's Office Emergency Communications Response Center.
- K. Approve Purchase Order No. 28118 with Guardian Fleet Safety LLC in the amount of \$256,399.44 to build 11 squad cars.
- L. Approve use of fund balance in the Public Safety Radio (PSR) fund 240 in the amount of \$43,700.

- 5. 2:40 **Public Works** - A) JJ Williams, Parks Manager
B) Mike Kline, Engineer I
C and D) Erin Clarkowski, Engineer II
E) Ryan Hoefs, Engineer II
- 2:40 A. Adopt a resolution in support of Park and Recreation month, proclaiming the month of July as Park and Recreation month in Washington County parks and trails, and proclaim the first non-holiday Tuesday of every month a Free Tuesday, waiving the vehicle permit required to enter Washington County parks.
- 2:55 B. Approve Contract No. 17461 in the amount of \$2,127,025.58 with OMG Midwest Inc. dba Minnesota Paving & Materials for the County State Aid Highway (CSAH) 15 (Manning Ave.) Roadway Improvements Project.
- 3:10 C. Approve two items for the CSAH 38 Pavement Preservation Project:
 - 1. Approve a budget amendment to increase the RB-2204 Planning/Design budget for the CSAH 38 Pavement Preservation Project by \$307,900 utilizing budgeted but unspent highway state aid funds.
 - 2. Approve Contract No. 17427 with Stonebrooke Engineering Inc. in the amount of \$272,461.52 to provide preliminary and final design services for the CSAH 38 Pavement Preservation Project.
- 3:25 D. Approve Contract No. 17443 in the amount of \$2,380,518 with Bituminous Roadways Inc. for the County Highway 13 (Inwood Ave N) Improvement Project in Lake Elmo.



Public Works continued - Item E, Ryan Hoefs

3:40 E. Approve three items for the County Road (CR) 19A – 100th Street Realignment Project in Cottage Grove:

1. Approve Contract No. 17469 with Short Elliott Hendrickson Inc. (SEH) in the amount of \$678,625.44 to provide coordination, engineering, environmental, and topographic survey services for the CR19A – 100th Street Realignment Project.

2. Approve Cooperative Cost Agreement No. 17428 between the City of Cottage Grove and Washington County for engineering services with SEH.

3. Approve budget amendment to increase the RB-2685 Planning/Design budget for the CR19A – 100th Street Realignment Project by \$250,000 utilizing Previously Budgeted, Unspent State Aid.

6. 3:55 **General Administration** - Kevin Corbid, County Administrator

A) Jan Lucke, Deputy County Administrator

A. Legislative Update

7. 4:15 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8. 4:30 **Board Correspondence**

9. 4:30 **Adjourn**

10. 4:30-4:55 **Break**

11. 5:00 PM **Washington County Convenes as the Board of Appeal and Equalization**

A. County Board of Appeal and Equalization