



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA June 3, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 8:00 **Board Workshop with Administration**

- A. Discuss submission process, projects, and ranking for the 2026 state capital budget process.

2. 9:00 **Roll Call**

Pledge of Allegiance

3. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

4. 9:10 **Approval of the Agenda**

5. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the May 13, 2025, and May 20, 2025, County Board meeting minutes.
- B. Approval to appoint Tracy Maki to a partial term on the Community Development Block Grant Advisory Council as a Non-Profit representative starting June 4, 2025, and expiring December 31, 2027.
- C. Approval to appoint Nicklaus Petrucelle to a partial term on the Workforce Development Board as a Labor Representative starting June 4, 2025, and expiring December 31, 2027.
- D. Approval of a 1.0 Full-Time Equivalent (FTE) Special Project Legal Assistant position.
- E. Approval of Cooperative Agreement No. 17450 between Washington County and the Washington County Community Development Agency for the administration of the Bridges Program from July 1, 2025, through June 30, 2027.
- F. Approve Contract No. 17409 between Washington County and Pinnacle Services, Inc. in the amount not to exceed \$40,000 for a term starting on the date of signature, through December 31, 2026.



Consent Calendar continued

- G. Adopt a resolution authorizing submittal of an application to request funding from the Minnesota Department of Transportation (MnDOT) through the 2027 Metro Local Partnership Program.
- H. Adopt a resolution to accept a donation from OUR Rescue and approve the Memorandum of Understanding that will govern the contribution from OUR Rescue to the Washington County Sheriff's Office.

6. 9:10 **Human Resources** - Lizzy Grover and Carrie Genereux, PRIDE Employee Resource Group Co-Chairs

- A. Adopt a resolution to recognize June 2025 as Pride Month.

7. 9:20 **Library** - Jacquie Kramer, Director

- A. Adopt a resolution to proclaim June 1 through August 16, 2025, as Summer at Your Library.

8. 9:35 **Public Works** - Mike Kline, Engineer I

- A. Approve Contract No. 17441 with LHB, Inc. in the amount of \$319,316 to provide preliminary design services for the County State Aid Highway (CSAH) 20 (Jamaica Ave), from CSAH 22 (70th St) to Military Road Improvement Project.

9. 9:50 **General Administration** - Kevin Corbid, County Administrator

- A. WTS Awards - Woman to Watch Award, Erin Clarkowski, and Innovative Transportation Solutions Award, METRO Gold Line Bus Rapid Transit (BRT)
- B. Request the Board of County Commissioners to select one (1) Voting Delegate and one (1) Alternate Delegate to represent Washington County at the National Association of Counties (NACo) Annual Conference, occurring July 10-15, 2025, in Philadelphia, PA.
- C. Consider a resolution identifying projects and rankings for 2026 state capital budget process.
- D. Legislative Update



10. 10:20 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 10:35 **Board Correspondence**

12. 10:35 **Adjourn**

13. 10:40 **Board Workshop with Property Records and Taxpayer Services**

- A. Review assessment year 2025 local appeals and adjustments in preparation for the County Board of Appeal and Equalization meeting.