



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA May 6, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**
Pledge of Allegiance
2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Approval of the Agenda**
4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the April 15, 2025, and April 22, 2025, County Board meeting minutes.
- B. Approval to appoint Brian McCoy to a partial term on the Board of Adjustment and Appeals/Planning Advisory Committee as a District 5 Representative starting May 7, 2025, and expiring December 31, 2025.
- C. Approval to appoint Jeanie Strohfus to a partial term on the Washington County Extension Committee as a District 4 Representative starting May 7, 2025, and expiring December 31, 2026.
- D. Approval of Amendment No. 1 to Grant Contract No. 15753 with the Minnesota Department of Human Services to extend the grant term and add \$700,000 in funds for the term of July 1, 2025, through June 30, 2027.
- E. Approve updated Grant Contract No. 17341 with the Minnesota Department of Children, Youth and Families for Fraud Prevention Investigation funding in the amount of \$295,258 for a term of July 1, 2025, through June 30, 2027.
- F. Adopt a resolution to accept a donation from an anonymous donor in the amount of \$30,000 for the Washington County Library.
- G. Authorize the withdrawal of \$11,033.00 from the Marine on St. Croix Library Jordan Bequest Fund to be transferred to the Marine Library Association to support library services to the Marine on St. Croix area.



Consent Calendar continued

- H. Approval of an application for renewal of an On-Sale and Sunday Liquor License for the Outing Lodge in Stillwater Township.
- I. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Greater Stillwater Chamber of Commerce for the Annual Food Truck Extravaganza on June 14, 2025, at the Washington County Fairgrounds, 12300 N. 40th Street, in Baytown Township.
- J. Adopt a resolution to accept an application from the Bayport American Legion Post 491 to conduct off-site gambling, pull tab activities, during the Yellow Ribbon Randy Kopesky Field of Bands event September 20, 2025, at the Washington County Fairgrounds, located at 12300 N. 40th Street, Stillwater, Minnesota in Baytown Township.
- K. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Washington County Agricultural Society during the Washington County Fair, July 30, 2025, through August 2, 2025, at the Washington County Fairgrounds, 12300 N. 40th Street, Stillwater, Minnesota in Baytown Township.
- L. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Washington County Agricultural Society during the Washington County Fair, August 3, 2025, at the Washington County Fairgrounds, 12300 N. 40th Street, Stillwater, Minnesota in Baytown Township.
- M. Adopt a resolution accepting an application from the Afton Bayport Lakeland Lions Club to conduct off-site gambling at the Washington County Fairgrounds, July 30, 2025, through August 3, 2025.
- N.
 - 1) Adopt a resolution authorizing acceptance of the agreement with the Minnesota Pollution Control Agency for the Clean Water Partnership loan program.
 - 2) Adopt a resolution accepting a general obligation note related to the Clean Water Partnership loan program.
 - 3) Authorize the execution and delivery of the general obligation note related to the Clean Water Partnership loan program, and related certificates and documents.
 - 4) Approve Loan Agreement No. 17350 with the Minnesota Pollution Control Agency to receive Clean Water Partnership loan funding.
- O. Approve Purchase Order No. 27880 in the amount of \$308,553 with Titan Machinery using State Contract Number 239131 for an 821G Case Loader for the North Shop.
- P. Approve Joint Powers Agreement No. 16908 with the City of Lake St. Croix Beach for the purpose of providing a Mass Community Notification System, known as CodeRED.



5. 9:10 **Public Hearing - Public Works** Alex McKinney, Parks Director
- A. Conduct a public hearing pursuant to Minnesota Statute 398.34 for proposed Washington County Parks and Open Space Commission Ordinance #220.
6. 9:40 **Human Resources** - Asian American and Pacific Islanders Alliance Employee Resource Group
- A. Adopt a resolution proclaiming the month of May 2025 as Asian and Pacific Islander Heritage Month in Washington County.
7. 9:55 **Community Services** - Anne Rooney, Social Services Supervisor, and Lisa Wong, Senior Community Health Specialist
- A. Adopt a resolution to proclaim May 2025 as Mental Health Awareness Month in Washington County.
8. 10:10 **Public Works** - A) Allan Brandt, Construction Engineer
B) Ryan Hoefs, Engineer II
C) Mandy Leonard, Senior Building Services Project Manager
- A. Approve Change Orders 14, 15, 16, and 17 for Contract No. 16287 with Eureka Construction in the total amount of \$190,952.58 for the County Highway 33 Reconstruction Project.
- B. Approve three items related to construction along Trunk Highway (TH) 61 for improvements between the two County State Aid Highway (CSAH) 8 segments.
1. Approve Contract No. 17337 in the amount of \$1,045,293.95 with Bituminous Roadways for construction along TH 61 for improvements between the two CSAH 8 segments.
2. Approve Cooperative Cost Share Agreement No. 17220 between the City of Hugo and Washington County for Improvements along TH 61.
3. Approve Budget Amendment to move \$58,400 from State Aid to Local Contribution.
- C. Approve Contract No. 17265 in the amount of \$783,982.00 with Kraus-Anderson Construction for Construction Management Services as Advisor on the Park Grove Library Project.
9. 10:55 **General Administration** - Kevin Corbid, County Administrator
A) Jan Lucke, Deputy County Administrator
- A. Legislative Update



10. 11:10 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

11. 11:25 **Board Correspondence**

12. 11:25 **Adjourn**

13. 11:30-11:45 **Break**

14. 11:45 **Board Workshop with Administration**

A. Discuss Slogan Development project