



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA April 1, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

A. Approval of the March 18, 2025, County Board meeting minutes.

B. Adopt 2026 Budget Principles

C. Approval to submit a grant application to the Minnesota Department of Human Services for up to \$1,200,000 in Emergency Services Program funding.

D. Approve Amendment No. 4 to Contract No. 16077 with Country Services Inc. for case management services

E. Approval of request for reclassification of 1.0 Full-Time Equivalent (FTE) Taxation Specialist position to Elections Division Manager position.

F. Approve Agreement No. 0794206 - Longitudinal Pipeline Agreement with Union Pacific Railroad, in relation to the County State Aid Highway (CSAH) 14 (47th Street) and CSAH 24 (Osgood Avenue) Improvement Project.

G. Approval to set a public hearing for May 6, 2025, for the proposed Washington County Parks and Open Space Commission Ordinance #219, pursuant to Minnesota Statute 398.34.

H. Adopt a resolution to approve the Minnesota Department of Transportation (MnDOT) Contract No. 1058084 with the state of Minnesota for construction of ADA, pedestrian, and traffic control signal system improvements to the intersections of Trunk Highway 61 and Egg Lake Road (CSAH 8) and Frenchman Road (CSAH 8) in the City of Hugo.

I. Approve Amendment No. 1 to Contract No. 16249 with CivicPlus LLC to extend the term for up to four additional one-year periods.



Consent Calendar continued

- J. Adopt a resolution to approve and accept a training scholarship in the amount of \$5,600.00 from OUR Rescue for the East Metro Human Trafficking Task Force.
- K. Adopt a resolution to approve and accept a donation from Walmart in the amount of \$5,000.00 for the Sheriff's Office Shop with a Cop community engagement event.

4. 9:10 **Attorney's Office** - Tom Wedes, Assistant County Attorney

- A. Adopt a resolution recognizing National Crime Victims' Rights Week, April 6 - April 12, 2025.

5. 9:20 **Public Health and Environment** A) David Brummel, Director
B-H) Caleb Johnson, Senior Program Manager

- A. Adopt a resolution recognizing April 7-11, 2025, as National Public Health Week.

Wood Waste Utilization Contracts:

- B. Approve Contract No. 17240 with Toft's Outdoor Supply for grinding, firewood processing, and log recovery, for the period of April 1, 2025, through December 31, 2028.
- C. Approve Contract No. 17241 with Toft's Outdoor Supply for biochar processing equipment operation and transportation, for the period of April 1, 2025, through December 31, 2028.
- D. Approve Contract No. 17198 with Titan Machinery in an amount not to exceed \$2,000,000 for the period of April 1, 2025, through December 31, 2027.
- E. Approve Contract No. 17196 with Ruffridge Johnson in an amount not to exceed \$2,000,000 for the period of April 1, 2025, through December 31, 2027.
- F. Approve Contract No. 17238 with Clear Water Nitrate Reduction in the amount of up to \$150,000 for the period of April 1, 2025, through December 31, 2027.
- G. Approve Contract No. 17237 with Sylva Corporation, Inc., for the period of April 1, 2025, through December 31, 2028.
- H. Approve Contract No. 17239 with The Davey Tree Expert Company in the amount not to exceed \$500,000 for the period of April 1, 2025, through December 31, 2028.



6. 9:50 **Public Works** A) Erin Clarkowski, Engineer II; B) Kevin Peterson, Design Engineer
- A. Approve Contract No. 17258 with Apex Engineering Group for \$364,667 to provide preliminary design services for the CSAH 10 / CSAH 17 / CR 17B Intersection Project.
- B. Approve a budget amendment for the County State Aid Highway (CSAH) 5 (Stonebridge Trail) Improvement Project.
7. 10:10 **Sheriff's Office** - Darlene Pankonie, Communication Center Division Manager
- A. Adopt a resolution recognizing and honoring the public safety telecommunicators in Washington County during National Public Safety Telecommunicators Week, April 13-19, 2025.
8. 10:20 **General Administration** - Kevin Corbid, County Administrator
- A. Legislative Update
9. 10:40 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
10. 10:55 **Board Correspondence**
11. 10:55 **Adjourn**
12. 11:00 **Board Workshop with Administration**
- A. Discuss second version of Washington County Operating Procedures and Guidelines document.