Washington County

Board of Commissioners
Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA
March 11, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

A. Approval of the February 11, 2025, and February 18, 2025, County Board meeting minutes.

B. Approval to appoint Nicholas Stephens to a partial term on the Community Development Block Grant Advisory Committee as a Private Sector Representative starting March 12, 2025, and expiring December 31, 2027.

C. Approval of county contract for legal representation for certain persons in Civil Commitments, Guardianships and Conservatorships, with Attorney Samuel Surface.

D. Approve rebalancing the OPEB Trust account to a 50:50 ratio in 2025 instead of the previous approval to rebalance in 2026.

E. Approval to eliminate Financial and Budget Policy #2303 - Custodial Agent Services.

F. Approval of an application for renewal of an On-Sale and Sunday Liquor License for VR US Holdings, DBA Afton Alps, in Denmark Township.

G. Approval of an application for renewal of an On-Sale and Sunday Liquor License for The Keystone Weddings and Events LLC in May Township, Minnesota.

H. Approve Amendment No. 6 to Lease Agreement No. 11627 with the State of Minnesota for common areas and office space for the Department of Employment and Economic Development at the Woodbury Service Center.

I. Adopt a resolution of support for project proposals to the Legislative-Citizen Commission on Minnesota Resources for funding through the Environment and Natural Resources Trust Fund (ENRTF).

J. Approve Change Order No. 2 on Contract No. 15657 with Mulcahy Nickolaus, LLC in the amount of $9,248.66 for the North Environmental Center project in Forest Lake.

K. Approve Change Order No. 3 on Contract No. 15908 with Nasseff Mechanical Contractors, Inc. in the amount of $1,689.00 for the North Environmental Center project in Forest Lake.

L. Approve Change Order No. 3 on Contract No. 15827 with Hoffman & McNamara Company in the amount of $1,454.58 for the North Environmental Center project in Forest Lake.

M. Approve Change Order No. 6 on Contract No. 15659 with Wenzel-Plymouth Plumbing, LLC in the amount of $2,295.00 for the North Environmental Center project in Forest Lake.

N. Approve Change Order No. 6 on Contract No. 15664 with Kevitt Excavating, LLC in the amount of $28,615.06 for the North Environmental Center project in Forest Lake.

O. Approve Change Order No. 6 on Contract No. 15673 with A.J. Moore Electric, Inc. in the amount of $51,071.66 for the North Environmental Center project in Forest Lake.

P. Approve grant application to the Minnesota Pollution Control Agency for the Implementation Grants for Stormwater Resilience program.

Q. Approve Contract No. 17174 with Sambatek in the amount of $1,195,262 for project administration and inspection services to support the road and bridge construction program.

R. Approve Joint Powers Agreement No. 17173 that allows the Washington County Sheriff's Office to provide fuel to the City of Oak Park Heights for law enforcement services.

S. Award bid to Patriot Airboat Corp. and authorize execution of Contract No. 17171 in the amount of $249,000.00 for the design and build of two airboats.

T. Approve Contract No. 17125 with Magnet Forensics LLC in the amount of $4,620.00 for the period of April 1, 2025, to March 31, 2026.

4. 9:10 **Public Health and Environment** -Stephanie Souter, Senior Program Manager

A. Adopt a resolution to apply for funding through the Clean Water Partnership Loan Program to support the county's septic and well loan program.

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5. 9:25 **Public Works** - Dan MacSwain, Natural Resources Coordinator II

A. 1. Approve a grant agreement with the Washington Conservation District and Pollinator Friendly Alliance to implement a Minnesota Board of Water and Soil Resources Habitat Enhancement Landscape Program (HELP) Grant for Prairie Restoration in Big Marine Park Reserve.

2. Approve License No. 17204 with Pollinator Friendly Alliance to Use Real Property within the County Park System.

3. Approve License No. 17203 with Washington County Pheasants Forever Chapter to Use Real Property within the County Park System.

6. 9:50 **Executive (Closed) Session**

A. Executive (closed) session for the purposes of discussing active litigation, Evans v. Krook, per Minnesota Statute 13D.05 Subd. 3(b).

7. 10:30 **Office of Administration**

A. Consider settlement agreement in Evans v. Krook lawsuit

8. 10:45 **General Administration** - Kevin Corbid, County Administrator

A. Legislative Update

9. 11:00 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

10. 11:15 **Board Correspondence**

11. 11:15 **Adjourn**

12. 11:20-11:35 **Break**

13. 11:35 **Board Workshop with Public Works**

A. Discuss the project budget for the purchase of property to site a central yard waste program and Sheriff's Office operations.

14. 11:55 **Board Workshop with Property Records and Taxpayer Services**

A. Review Assessment Year 2025/Pay 2026 Property Values

15. 12:40-12:50 **Break**

16. 12:50 **Board Workshop with Administration**

A. Discuss 2026 budget development, guidelines and principles.