



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Bethany Cox, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA February 4, 2025 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the January 14, 2025, and January 21, 2025, County Board meeting minutes.
- B. Adopt a resolution for delegation of authority to make electronic funds transfers to the Director of the Accounting and Finance Department or their designee.
- C. Approve Agreement No. 17140 between the Minnesota Department of Revenue and Washington County for Collection of a Local Transit Sales and Use Tax.
- D. Approve seven Countywide Service Contracts for Professional Development.
- E. Approval of request for reclassification of 1.0 Full-Time Equivalent (FTE) Senior Legal Assistant position to Office Supervisor - Attorney position.
- F. Approval to add 1.0 FTE to Community Services Adult Services Division, Senior Social Worker.
- G. Approval to add 1.0 FTE to Community Services Adult Services Division, Social Worker I/II, Civil Commitment.
- H. Approval to add 1.0 FTE to Community Services Adult Services Division, Social Worker I/II Forensic Case Manager.
- I. Approval to modify Administration Policy #1038 Theft or Misuse of County Resources.
- J. Approval to modify Human Resources Policy #5004 Communicable Disease.



Consent Calendar continued

- K. Approval to modify Section #6 Recruitment, Selection, and Appointment of the Personnel Rules and Regulations.
- L. Approval to modify Section #7 Requirement of Employment Evaluation of the Personnel Rules and Regulations.
- M. Approval to continue hiring and referral incentives for Lifeguards for the 2025 season.
- N. Adopt a resolution to approve filing a Declaration for Metropolitan Council Grant SG-24P2-10-01.
- O. Approve Amendment No. 1 to Law Enforcement Services Agreement No. 15928 with the City of Newport to add a 1.0 FTE Deputy Sheriff position.
- P. Approve Contract No. 17089 with the City of Stillwater in the amount of \$13,500 per year for a period of up to five years.
- Q. Adopt a resolution to approve and accept a donation from Monster Energy Cares Foundation.

4. 9:10 **Human Resources** - Dawan Propps, Diversity, Equity and Inclusion Program Manager

- A. Adopt a resolution proclaiming the month of February 2025 as Black History Month in Washington County.

5. 9:25 **Public Works** - Erin Clarkowski, Engineer II

- A. Approve Contract No. 17128 in the amount of \$433,447 with D&D Contracting LLC for the Lake Elmo Park Reserve Swim Pond Play Area Project site work.
- B. Approve Contract No. 17115 in the amount of \$550,600 with Parkos Construction Company for the St. Croix Bluffs Regional Park Hilltop Improvement Project Building Bid Package.

6. 9:55 **General Administration** A) Jan Lucke, Deputy County Administrator
B) Kevin Corbid, County Administrator

- A. Legislative Update
- B. Adopt a resolution to endorse Federal legislation to reimburse body armor costs for all emergency responders.



7. 10:10 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8. 10:25 **Board Correspondence**

9. 10:25 **Adjourn**

10. 10:30 **Board Workshop with Administration**

- A. Consider two potential Land and Water Legacy Program conservation easement projects in the City of Afton.