



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA December 17, 2024 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the November 26, 2024, and December 3, 2024, County Board meeting minutes.
- B. Approval to appoint Eric Linner to a first term on the Historic Courthouse Advisory Committee as a District 1 Representative starting January 1, 2025, and expiring December 31, 2027.
- C. Adopt a resolution reappointing John Waller, City of Hugo, to a seventh term beginning January 19, 2025, and expiring January 18, 2028, as Manager on the Rice Creek Watershed District.
- D. Approval to appoint Karissa Goers to a partial term on the Personnel Board of Appeals starting December 18, 2024, and expiring December 31, 2026.
- E. Approve Amendment No. 1 to Contract No. 15606 with the Washington County Community Development Agency to increase the total amount of funding to \$12,280,589 and assign ownership of the project property to Washington County.
- F. Approve Contract No. 17061 with Nexus Family Healing for emergency youth shelter services, in an amount not to exceed \$815,000, for the period of January 1, 2025, through December 31, 2026.
- G. Approve Agreement No. 17041 between Washington County and the City of Stillwater Police Department in the amount of approximately \$275,000 for the period of January 1, 2025, through December 31, 2026.
- H. Approve Agreement No. 17040 between Washington County and the City of Woodbury Public Safety Department in the amount of approximately \$687,000 for the period of July 1, 2024, through December 31, 2026.



Consent Calendar continued

- I. Approve Amendment No. 1 for Contract No. 16032 with RADIAS Health.
- J. Approve Amendment No. 1 for Contract No. 15641 with RADIAS Health.
- K. Approve Contract 16997 with Ooma Inc. in the amount of \$148,997.64, for the period of 36 months from December 17, 2024, to December 16, 2027.
- L. Approve Amendment to Contract No. 6152 with SirsiDynix for \$93,757.01 to extend services through December 31, 2025.
- M. Approval of the plat of Whispering Pines Farm located in Stillwater Township.
- N. Approve Agreement No. 16998 with the University of Minnesota Extension Service for 4-H programs and staffing.
- O. Approve the Local Public Health Grant and the Foundational Public Health Responsibilities Grant Agreement No. 17005 with the Minnesota Department of Health, in the amount of \$849,248 of year one funding, for the period of January 1, 2025, through December 31, 2029.
- P. Approve Contract No. 17052 with Metropolitan Mechanical Contractors for \$415,580 for mechanical services throughout Washington County.
- Q. Adopt a resolution to acquire right-of-way, permanent road easements, drainage & utility easements, and temporary easements as a part of the road and intersection reconstruction of County Highway 19 (Keats Avenue) and 80th Street in the City of Cottage Grove.
- R. Adopt a resolution to acquire right-of-way, permanent road easements, drainage & utility easements, and temporary easements as a part of the road reconstruction of County Highway 5 (Olive Street West) in the City of Stillwater.
- S. Approve Contract No. 17049 for \$390,446 with Collins Electrical Construction Co. for electrical services throughout Washington County.
- T.
 - 1. Adopt a resolution to participate in the Minnesota Department of Natural Resources (DNR) Snowmobile Trails Assistance Program, and for staff to administer grant for the Star Trail Association.
 - 2. Approve FY 2025 Snowmobile Grant-in-Aid Program Agreement with the State of Minnesota.
- U. Adopt a resolution of support to act as state aid sponsor for the City of Bayport's Safe Routes to School grant application and, should the City be awarded Safe Routes to School funds, for the county to act as the fiscal agent on behalf of the City, facilitating the flow of funds between MnDOT and the City for their project.



Consent Calendar continued

- V. Adopt a resolution of support for a joint application to the Minnesota Department of Transportation's 2024 Safe Routes to School grant program to construct a trail on the south side of County State Aid Highway (CSAH) 12 from Inwood Way to the Mahtomedi High and Middle School entrance drive and for Mahtomedi Public Schools to construct a trail from the intersection of CSAH 12 along the High and Middle School driveway, both in the City of Grant.
- W. Approve Joint Powers Agreement No. 16920 with the City of St. Mary's Point for the purpose of providing a Mass Community Notification System, known as CodeRED.
- X. Approve Joint Powers Agreement No. 16925 with the City of White Bear Lake for the purpose of providing a Mass Community Notification System, known as CodeRED.
- Y. Approve Contract No. 17035 with IdentiSys Inc. in the amount not to exceed \$10,000, for the period of December 18, 2024, to December 17, 2025, with the option to renew for up to four additional years.
- Z. Adopt a resolution to approve and accept a donation for the Sheriff's Office Shop with a Cop community engagement event.

4. 9:10 **Public Health and Environment** - Caleb Johnson, Senior Community/Environmental Health Program Manager

- A. Adopt a resolution adopting Washington County Cannabis Ordinance #219.

5. 9:30 **General Administration** - A) Kevin Corbid, County Administrator
B) Frank Ticknor, Public Works Deputy Director

- A.
 - 1. Adopt a resolution certifying the property tax levy payable 2025 for Washington County.
 - 2. Adopt a resolution certifying the property tax levy payable 2025 for the Washington County Regional Railroad Authority.
 - 3. Adopt a resolution approving the Washington County 2025 budget.
 - 4. Adopt a resolution approving the Washington County Regional Railroad Authority 2025 budget.
 - 5. Adopt a resolution consenting to the property tax levy payable 2025 for the Washington County Community Development Agency.
- B. Adopt a resolution approving the final 2025-2029 Capital Improvement Plan (CIP) document.



6. 10:15 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

7. 10:30 **Board Correspondence**

8. 10:30 **Recognition of Commissioner Gary Kriesel, District 3**

9. 11:00 **Adjourn**