



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA December 3, 2024 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the November 19, 2024, County Board meeting minutes.
- B. Approve a Memorandum of Understanding between Washington County and the Minnesota Land Trust to affirm roles and responsibilities concerning the stewardship and co-ownership of conservation easements.
- C. Approve an agreement granting \$100,000 in funding to the Washington County Historical Society for matching funds to complete Phase II of the Heritage Center project.
- D. Approve Amendment No. 4 to Contract No. 15461 with Sarju Stillwater dba Asteria Inn and Suites to extend the term of the contract through December 31, 2025, and add \$666,000 for CY2025 to secure rooms to provide emergency housing for individuals experiencing homelessness in Washington County.
- E. Approval of the plat of Pilla Bass Lake Estates located in May Township.
- F. Adopt a resolution to accept the 2025 allocation and continue implementation of the state's Aquatic Invasive Species prevention aid program.
- G. Adopt a resolution to acquire approximately 80 acres in the southeast quadrant of Manning Trail North and 180th Street North for inclusion into Big Marine Park Reserve.
- H. Approve Agreement No. 17026 with the City of Newport for the transfer of Red Rock Crossing east of County State Aid Highway 38 (Maxwell Avenue) from Washington County to the City of Newport.
- I. Adopt a resolution to approve MnDOT Contract No. 1056231 with the State of Minnesota for the construction costs and long-term maintenance responsibilities associated with the North Environmental Center roadway connection work.



4. 9:10 **Public Hearing - Public Health and Environment** - Caleb Johnson, Community/Environmental Health Program Manager, Sr.
 - A. Conduct a Public Hearing to consider adoption of Washington County Cannabis Ordinance #219.
5. 9:50 **Accounting and Finance** - Jill Zenzola, Accounting Manager
 - A. Adopt a resolution to approve the proposed budget adjustments for the American Rescue Plan Act.
6. 10:10 **Public Works** - A) Zack Raven, Engineer I, and Joe Gustafson, Traffic Engineer
B) Andrew Giesen, Engineer III
 - A. Adopt a resolution authorizing the County Engineer to submit a request to the Commissioner of the Minnesota Department of Transportation to perform speed studies to determine the reasonable and safe speed limit at the locations listed, and to install and maintain the appropriate signs consistent with the resulting orders.
 - B. Approve Contract No. 17001 with Alliant Engineering, Inc. in the amount of \$1,924,763 for Final Design services for the County Highway 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36 Improvement Project.
7. 10:35 **Sheriff's Office** - Sheriff Dan Starry
 - A. Recognition of the Washington County Sheriff's Office K9 Unit for their outstanding accomplishments at the 2024 United States Police Canine Association National Patrol Dog Field Trials.
8. 10:50 **General Administration** - Jan Lucke, Deputy County Administrator
 - A. Adopt a resolution accepting the 2024 3rd quarter donations.
9. 11:00 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
10. 11:15 **Board Correspondence**
11. 11:15 **Adjourn**