



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA November 19, 2024 - 9:00 AM

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the October 29, 2024, County Board meeting minutes.
- B. Approve Amendment No. 1 for Contract No. 15406 with Haugen Consulting.
- C. Approve Contract No. 17004 for a Grant Agreement with the Minnesota Department of Human Services for 2025-2026 Mobile Crisis Response Services funding in an amount of \$1,964,148 for the period of January 1, 2025, through December 31, 2026.
- D. Approve Contract No. 17002 with Mental Health Systems for a term of January 1, 2025, through December 31, 2029.
- E. Approve Library Collection Development Policy.
- F. Adopt a resolution to approve the values and sale amounts on the Tax Forfeited Land #2024-4 Private Sale List and approve the parcels for sale to adjacent landowners.
- G. Adopt a resolution to approve a request by the City of Newport and provide a favorable recommendation to the Department of Revenue for conveyance of parcel 35.028.22.44.0003 to the City of Newport for conservation purposes.
- H. Adopt a resolution setting a public auction of tax forfeited land on January 24, 2025, approving the #2024-2 Public in person Sale List, setting the terms for the sale, setting the appraised value, and basic sale price for the parcel to be sold.
- I. Approval of revised county policy #4003 Tax-Forfeited Property.

- J. Adopt a resolution setting aside 20% of the net proceeds from the tax-forfeited land sale fund to the county park fund for the acquisition and maintenance of parks and recreational areas.
- K. Approve the Department of Public Health and Environment to submit an application for the Minnesota Pollution Control Agency's Wood Waste Utilization Grant.
- L. Adopt a resolution to decline a bequest for donation of lands for public park in the City of Scandia, Minnesota.
- M. Approve Change Order No. 1 for Contract No. 16460 in the amount of \$100,017.10 with Sir Lines-A-Lot LLC for additional roadway striping needs within Washington County.
- N. Approve Contract No. 16885 with Guardian RFID in the amount not to exceed \$233,219 for the period of one year with the option to renew for up to four additional years.
- O. Approve Joint Powers Agreement No. 16904 with the City of Grant for the purpose of providing a Mass Community Notification System, known as CodeRED.
- P. Approve Joint Powers Agreement No. 16913 with the City of Marine on St. Croix for the purpose of providing a Mass Community Notification System, known as CodeRED.
- Q. Approve Joint Powers Agreement No. 16921 with the City of St. Paul Park for the purpose of providing a Mass Community Notification System, known as CodeRED.
- R. Approve Contract No. 16750 with Kardex Handling Solutions LLC, in the amount not to exceed \$26,000, for the period of January 2, 2025, to January 1, 2026, with the option to renew for up to four additional years.

- 4. 9:10 **Public Hearing - Administration and Public Works** - Frank Ticknor, Public Works Deputy Director
 - A. Conduct a Public Hearing on the 2025-2029 Capital Improvement Plan (CIP).
- 5. 10:00 **Public Hearing - Administration** - Jan Lucke, Deputy County Administrator
 - A. Conduct a Public Hearing to consider revisions to the Washington County Fee Schedule, Policy No. 1032.
- 6. 10:30 **Information Technology** - David Brandt, IT Spatial Data Analyst Developer-Architect
 - A. Adopt a resolution honoring Geographic Information Systems (GIS) staff throughout the county and declaring November 20, 2024, as GIS Day in Washington County.



7. 10:45 **General Administration - Kevin Corbid, County Administrator**
- A. Adopt a resolution to set the 2025 salary for the County Sheriff.
 - B. Adopt a resolution to set the 2025 salary for the County Attorney.
 - C. Adopt a resolution to approve the 2025 County Commissioners' salaries, expenses, and benefits.
 - D. Adopt a resolution to approve the 2025 salary for the County Administrator.
8. 11:15 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
9. 11:30 **Board Correspondence**
10. 11:30 **Adjourn**
11. 11:30-12:00 **Break**
12. 12:00 **Board Workshop with Accounting and Finance**
- A. Discuss American Rescue Plan Act 2024
13. 12:30 **Board Workshop with Property Records and Taxpayer Services**
- A. Discuss proposed 2025 property taxes.
14. 1:00 **Board Workshop with Administration**
- A. Review the 2025 proposed Washington County budget.
15. 1:30 **Personnel Committee**