



BOARD AGENDA
November 12, 2024 - 9:00 AM

Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.

1. 8:30 **Finance Committee**

2. 9:00 **Roll Call**

Pledge of Allegiance

3. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

4. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the October 15, 2024, County Board meeting minutes.
- B. Approval to appoint Michael French to a partial term on the Mental Health Advisory Council as a District 2 Representative beginning November 13, 2024, and expiring December 31, 2024, as well as to a full term beginning January 1, 2025, and expiring December 31, 2027.
- C. Approval of citizen reappointments to the Washington County Citizen Boards, Committees and Commissions for 2025.
- D. Approve a comment letter on the modification of a Tax Increment Financing (TIF) District in the City of Oakdale.
- E. Approve a comment letter on the creation of a Tax Increment Financing (TIF) District in the City of St. Paul Park.
- F. Approval of voting delegates for the 2024 Association of Minnesota Counties Annual Business Meeting to be held December 11, 2024.
- G. Appointment of voting delegate and alternate for the 2024 Minnesota Counties Intergovernmental Trust (MCIT) Annual Meeting to be held December 9, 2024.
- H. Approval of Contract No. 16971 with Gregory J. Schmidt Law Office for legal representation for certain persons in family law cases.



Consent Calendar continued

- I.
 - 1. Approval for the transfer of fund balance from fund 310 debt service to fund 361 to cover the cash shortage in the amount of \$92,725.00 for the planned use of fund balance within the 2023 budget.
 - 2. Approval for the transfer of fund balance from fund 362 debt service 2017 L&WL Refunding Bond to fund 310 in the amount of \$500 which were fees that were not paid out of fund 362.
 - 3. Approval for the closing of funds 340, 350, 355, 356, 361, 362, 455, 457, and 780.
- J. Approval for revisions to policy #2301 Investment Policy and Guidelines.
- K. Approve Amendment No. 2 for Contract No. 15421 with Assisting Changing Families.
- L. Approve Amendment No. 1 for Contract No. 15403 with Community and Family Services.
- M. Approve Information Technology's Artificial Intelligence (AI) Policy - Information Technology Policy #3007.
- N. Set a public hearing on December 3, 2024, to review the proposed Washington County Cannabis Ordinance #219.
- O. Approval to submit the draft Groundwater Plan for a 60-day review to state agencies, local governments, and public comments.
- P. Accept Regional Parks Grant SG-25P7-10-01 in the amount of \$106,937.00 for tree planting in Washington County Parks.
- Q. Approve a Cooperative Agreement between Great River Greening and Washington County to implement a 12 acre habitat enhancement project in Lake Elmo Park Reserve.
- R. Approve Metropolitan Council General Obligation Bond Proceeds Grant Agreement SG-24P2-10-01 in the amount of \$800,000 for Lake Elmo Park Reserve Pavement Preservation.
- S. Approve Change Order No. 2 with Kraft Contracting in the amount of \$987.87 for additional plumbing work to accommodate addition of wall protection in high traffic areas.
- T. Approve Change Order No. 4 with SCR, Inc. in the amount of \$2,216.33 for additional HVAC work to protect equipment due to concrete wall demolition activities and maximize space efficiency and occupancy comfort.
- U. Approval of comment letter for Metro Transit's Network Now plan.
- V. Adopt a resolution to accept a donation in the amount of \$2,500.00 from Jill Meath and the Stucynski family for a cedar bench to be placed in Big Marine Park Reserve.



Consent Calendar continued

- W. Approve Joint Powers Agreement No. 16903 with the City of Forest Lake for the purpose of providing a Mass Community Notification System, known as CodeRED.
- X. Approve Joint Powers Agreement No. 16909 with the City of Lakeland for the purpose of providing a Mass Community Notification System, known as CodeRED.
- Y. Approve Joint Powers Agreement No. 16911 with the City of Landfall for the purpose of providing a Mass Community Notification System, known as CodeRED.
- Z. Approve Joint Powers Agreement No. 16915 with the City of Newport for the purpose of providing a Mass Community Notification System, known as CodeRED.
- AA. Approve Joint Powers Agreement No. 16916 with the City of Oak Park Heights for the purpose of providing a Mass Community Notification System, known as CodeRED.
- BB. Approve Joint Powers Agreement No. 16924 with West Lakeland Township for the purpose of providing a Mass Community Notification System, known as CodeRED.
- CC. Adopt a resolution to approve and accept an in-kind donation from the Gary Sinise Foundation through their First Responders Outreach Program.

5. 9:10 **Public Health and Environment** - Trista Martinson, R&E Executive Director

- A. Approve Amendment No. 4 to the Joint Powers Agreement with the Ramsey/Washington Recycling and Energy Board.

6. 9:40 **General Administration** - A) Kelli Matzek, Senior Planner
B & C) Serena Rath, Planner I
D) Kevin Corbid, County Administrator

- A. Presentation of the 2023 Performance Measures and Indicators Report.
- B. Adopt a resolution to approve a county Land and Water Legacy Program contribution and conservation easement on a 3.23 acre parcel in the City of Woodbury.
- C. 1) Adopt a resolution to approve a county Land and Water Legacy Program contribution and conservation easement on a 39.83-acre parcel in the City of Afton.

2) Approve a Memorandum of Understanding between Washington County and the City of Afton for the potential reallocation of county contribution easement funds to fee title purchase.
- D. Adopt a resolution to support Operation Green Light for Veterans.



7. 10:20 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8. 10:35 **Board Correspondence**

9. 10:35 **Adjourn**

10. 10:40 **Board Workshop with Public Health and Environment**

- A. Overview of proposed 2025 budgets for the Washington Conservation District and Washington County watershed organizations.

11. 11:40-11:55 **Break**

12. 11:55 **Board Workshop with Public Works**

- A. Updated review of bequest for donation of land for public park in Scandia, Minnesota.

13. 12:15 **Board Workshop with Public Health and Environment**

- A. Review the draft Washington County Cannabis Ordinance.

14. 1:00 **Board Workshop with Administration**

- A. Review and discussion of the proposed Washington County 2025 Legislative Platform.