



## Board of Commissioners

Fran Miron, District 1  
Chair, Stan Karwoski, District 2  
Gary Kriesel, District 3  
Karla Bigham, District 4  
Michelle Clasen, District 5

## BOARD AGENDA October 15, 2024 - 9:00 AM

*All listed times are approximate. Board Workshops will start immediately following the conclusion of the Board meeting.*

1. 8:15 **Board Workshop with Administration**

A. Review Citizen Boards, Commissions and Committee Reappointments for 2025

2. 9:00 **Roll Call**

**Pledge of Allegiance**

3. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

4. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the September 24, 2024, and October 1, 2024, County Board meeting minutes.
- B. Approval to set a public hearing for November 19, 2024, to consider revisions to Washington County's 2025 Fee Schedule, Policy No. 1032.
- C. Approval to set a public hearing for November 19, 2024, to review the 2025-2029 Washington County Capital Improvement Plan (CIP) and receive public comment.
- D. Approval of 1.0 FTE Special Project Division Manager in the Community Corrections Department.
- E. Approve Contract No. 16886 with CareerLabsVR in an amount of \$9,600 for a term of November 1, 2024, through October 31, 2025.
- F. Approve Agreement No. 16883 between Washington County and the City of Cottage Grove Police Department in the amount of \$171,750 for the period of October 21, 2024 through December 31, 2025.
- G. Approval to modify Human Resources Policy #5008 - Respectful Workplace.
- H. Approval to modify Personnel Rules and Regulations, Section #4 - Employment Status.
- I. Approval to delete Human Resources Policy #5006 - Reclassification Requests.

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**Consent Calendar continued**

- J. Approval to modify Human Resources Policy #5022 - Personnel Committee of the Board.
- K. Approval to modify Personnel Rules and Regulations, Section #3 - Classification Plan.
- L. Adopt and implement the 2025-2028 multiyear health plan agreement with HealthPartners.
- M. Approve Amendment No. 5 with NEOGOV (formerly High Line Software, Inc.) in the amount of \$173,572.00 for the period of November 1, 2024, to October 31, 2025.
- N. Approve Purchase Order No. 27550 with Insight Public Sector Inc. in the amount of \$697,714.56 for the VMware Cloud Foundation license for up to 3 years.
- O. Adopt a resolution reappointing Lisa Young as County Assessor for Washington County for a term beginning January 1, 2025, and ending December 31, 2028.
- P. Approval of Grant Agreement No. 16887 with Minnesota Department of Health for the Federal Title V, Maternal and Child Health Block Grant in the amount of \$165,235 annually, for the period of October 1, 2024, through September 30, 2029.
- Q. Approve Joint Powers Agreement No. 16834 with Dakota County for the amount of \$41,300, for the period the date the last party hereto executes this Agreement through June 30, 2026.
- R. Adopt a resolution certifying to the county auditor unpaid County Environmental Charges (CEC) and order the county auditor to extend the assessments with interest upon the tax rolls of the county.
- S. Approve Contract No. 16860 with Prescription Landscape Inc. for \$371,695.94 for parking lot and sidewalk snow removal in Zones 1, 2, and 3 (Stillwater Campus, Central, and Northern County facilities).
- T. Approve Contract No. 16861 with Titan Companies for \$65,987.01 for parking lot and sidewalk snow removal in Zone 4 (Cottage Grove Service Center, Park Grove Library, and Newport Transit Center).
- U. Adopt a resolution to acquire right-of-way (permanent and temporary), drainage and utility easements for the construction of a grade separated interchange at County State Aid Highway (CSAH) 17 (Lake Elmo Avenue) and Trunk Highway (TH) 36.
- V. Approve Amendment No. 1 to extend Lease Agreement No. 15143 with Scott and Moira Schomburg for county-owned house located at 15330 Afton Hills Court South, Afton, MN.



**Consent Calendar continued**

- W. Approve Metropolitan Council bond grant agreements between the Metropolitan Council and Washington County for Metropolitan Council Bond Grant Agreement SG-24P2-10-04 in the amount of \$113,145.46 for Square Lake Special Recreation Feature Park Improvements.
- X. Approve Metropolitan Council bond grant agreements between the Metropolitan Council and Washington County for Metropolitan Council Bond Grant Agreement SG-24P2-10-03 in the amount of \$400,000 for improvements to the Hilltop Area at St. Croix Bluffs Regional Park.
- Y. Approve Grant Agreement No. 16880 with the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, in the amount of \$116,794 for the 2023 Emergency Management Performance Grant Program.
- Z. Approve Joint Powers Agreement No. 16881 between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, and the Washington County Drug Task Force for participation in the Minnesota Anti-Heroin Task Force Program.
- AA. Approve Amendment No. 2 to Contract No. 13501 with Securus Technologies LLC for professional services to provide the Securus Text Connect Application.

5. 9:10 **Public Health and Environment** - Rolando Vera, Sr. Program Manager of Nursing Services

A. Opioid Settlement Funding Awards

6. 9:30 **Public Works** - A) Greg Miller, Building Services Project Manager  
B) Mandy Leonard, Sr. Building Services Project Manager

- A. 1. Approve Contract No. 16928 with Modern Piping, Inc. in the amount of \$357,600 for the Combined Mechanical Scope of Work for LEC Remodel Phase 2.  
2. Approve Contract No. 16929 with Medina Electric, LLC in the amount of \$1,396,944 for the Electrical Scope of Work for LEC Remodel Phase 2.
- B. Approve Contract No. 16864 in the amount of \$909,117 with Allliance Architects for the Architectural Design and Engineering Services for the Park Grove Library Project.

7. 10:00 **General Administration** - Kevin Corbid, County Administrator

A. Emergency Services Housing Building Update & Funding



8. 10:20 **Commissioner Reports - Comments - Questions**

*This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*

9. 10:35 **Board Correspondence**

10. 10:35 **Adjourn**

11. 10:40 **Board Workshop with Public Health and Environment**

- A. Review the draft structure of a Washington County Cannabis and Lower-Potency Hemp Edibles Ordinance.

12. 11:30-11:45 **Break**

13. 11:45 **Board Workshop with Public Works**

- A. Workshop to provide input on Metro Transit's Network Now planning process.

14. 12:45 **Finance Committee**