



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA August 6, 2024 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the July 23, 2024, County Board meeting minutes.
- B. Adopt a resolution reappointing David Bakke, Scandia, to a second term beginning on September 24, 2024, and expiring September 23, 2027, as Manager on the Comfort Lake Forest Lake Watershed District.
- C. Approve a resolution to adopt the 2024-2029 Countywide Strategic Plan.
- D. Approve revision to Policy #1003 - County Mission, Vision and Values Statements.
- E. Approve Purchase Order No. 27453 with AVI Systems, Inc. in the amount of \$642,032.07 for the audio/visual county boardroom, boardroom overflow areas, and control room project.
- F. Approve of contracts with the State of Minnesota Department of Natural Resources to continue to operate as Electronic Licensing System Point of Sale agents at the Forest Lake, Stillwater, and Woodbury License and Service Centers.
- G. Adopt a resolution to accept an application for Exempt Permit from Carpenter St. Croix Valley Nature Center to conduct off-site gambling, raffle, on September 8, 2024, at the Carpenter St. Croix Valley Nature Center, located at 12805 St. Croix Trail South, Hastings, Minnesota in Denmark Township.
- H. Approve Contract No. 16592 with Data One Technologies for the period of June 13, 2024, through June 13, 2029.
- I. Approve Contract No. 16692 in the amount of \$165,795.10 with Nadeau Companies for the County Road 71 Culvert Replacement Project.



Consent Calendar continued

- J. Approve acceptance of South Washington Watershed District Coordinated Capital Improvements Program Grant for erosion control and stabilization along the entrance road in Cottage Grove Ravine Regional Park.
- K. Adopt a resolution and approve Amendment No. 2 to Contract No. 1998, tower license agreement, with Sprint Spectrum Realty Company, LLC.

4. 9:10 **Public Health and Environment - Lia Burg, Senior Community Health Specialist**

- A. Adopt a resolution recognizing August 2024, as Minnesota Breastfeeding Month.

5. 9:25 **Public Works - Erin Clarkowski, Engineer II (items A and B)**
- Erik Jalowitz, Building Services Capital Projects Manager (item C)

- A. Approve Contract No. 16705 in the amount of \$757,565.89 with Bituminous Roadways, Inc. for the 2024 Lake Elmo Park Reserve Pavement Preservation Project.
- B. Approve Cooperative Agreement No. 16713 between South Washington Watershed District and Washington County for the CSAH 19 Central Greenway Regional Trail Segment Extension Project.
- C. Approve Change Order #2 with Burnn Boiler & Mechanical, Inc. in the amount of \$220,236 for replacement of failing existing system components and enhancements to maximize the life and efficiency of new heating and cooling equipment at the Stillwater Campus.

6. 10:10 **Property Records and Taxpayer Services - Lisa Young, County Assessor (item A)**
- Christine Piskura, Taxpayer Services and Election Division Manager (items B and C)

- A.
 - 1. Approve Contract No. 16589 with Cyclomedia Technology in the amount of \$240,845 for street level imagery services and software.
 - 2. Approve use of fund balance to cover the cost of this contract.
- B. Adopt a resolution authorizing the establishment of an Absentee Ballot Board.
- C. Approval of Joint Powers Agreement No. 253367 for election recount services with the State of Minnesota, Office of the Secretary of State.



7. 10:55 **General Administration** - Melanie Greufe, Internal Auditor (item A)
- A. Presentation of the 2023 Audit Advisory Committee Report.
8. 11:15 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
9. 11:30 **Board Correspondence**
10. 11:30 **Adjourn**
11. 11:30-12:00 **Break**
12. 12:00 **2025 Recommended Budget Workshops**
- 12:00 A. Review the recommended 2025 countywide budget.
- 12:30 B. Review the recommended 2025 budgets for the Internal Services Departments - Accounting & Finance, Administration, Commissioners, Human Resources, and Information Technology.
13. 1:00-1:15 **Break**
14. 1:15 **2025 Recommended Budget Workshops continued**
- 1:15 A. Review the recommended 2025 budget for the Washington County Community Development Agency.