



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA July 23, 2024 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the June 25, 2024, June 28, 2024, and July 9, 2024, County Board meeting minutes.
- B. Approve the creation of a new fund for Land and Water Legacy Program funds.
- C. Adopt a resolution declaring Washington County's intent to retain a Certified Public Accounting (CPA) firm to perform its annual financial audit.
- D. Approval of Administration Policy #1300 - Washington County Guidelines and Procedures for Minnesota Government Data Practices Act.
- E. Approve a grant application to the Saint Paul Foundation for continued funding for the Access Navigation Program in an amount of \$500,000 for the tentative grant period of October 1, 2024, to September 30, 2026.
- F. Approve a grant application for the 2024-2025 Crisis Grant RFP from the Department of Public Safety, Minnesota Office of Justice Programs for the amount of \$200,000 for the grant period of October 1, 2024, through June 30, 2026.
- G. Approve Grant Agreement No. 16679 with the Minnesota Department of Human Services for Project for Assistance in Transition from Homelessness (PATH) in the amount of \$373,963 for the grant period of April 21, 2024, through June 30, 2025.
- H. Approve Contract No. 16670 with Bestview Care Options, LLC to provide Personal Care Assistance (PCA) Assessment and Reassessment Services for a term of March 1, 2024, through December 31, 2025.



Consent Calendar continued

- I. Approve Contract No. 16678 with Optimal Care, LLC to provide Semi-Independent Living Skills (SILS) services in an amount not to exceed \$30,000 for a term of May 13, 2024, through June 30, 2025.
- J. Approve Contract No. 16675 with Solid Ground for the administration of Family Homeless Prevention Assistance Program (FHPAP) grant funds in the amount of \$320,000 for the period of July 23, 2024, through September 30, 2025.
- K. Approve Contract No. 16674 with Valley Outreach for the administration of Family Homeless Prevention Assistance Program (FHPAP) grant funds in the amount of \$270,000 for the period of July 23, 2024, through September 30, 2025.
- L. Approve Change Order #1 to Contract No. 16436 with Fahrner Asphalt Sealers, LLC for the 2024 Washington County Crack Seal program.
- M. Approve three Change Orders for the Law Enforcement Center (LEC) Improvement Project:
 - 1. Approve Change Order #3 with SCR, Inc. in the amount of \$4,524.27 for HVAC changes due to adjusted electrical room layout.
 - 2. Approve Change Order #3 with Commercial Drywall in the amount of \$5,093.73 for drywall changes due to adjusted electrical room layout and wall furring to accommodate existing fire alarm subpanel.
 - 3. Approve Change Order #4 with Commercial Drywall in the amount of \$1,842.41 for drywall changes at Narcotics office space.

4. 9:10 **Office of Administration - Kevin Corbid, County Administrator**

- A. Recognize VFW Scout of the Year Riley Symicek, Cottage Grove, and local Cottage Grove VFW Leaders for their partnership with the Scouts of America Program.

5. 9:25 **Minnesota Inter-County Association (MICA) - Matt Massman, Steve Novak, Nancy Silesky**

- A. MICA 2024 End-of-Session Report

6. 10:00 **Accounting and Finance - Jill Zenzola, Accounting Manager**

- A. Adopt a resolution to amend the American Rescue Plan Act 2024 Project Plan.



7. 10:15 **Attorney's Office** - Tony Zdroik, Assistant County Attorney Division Chief
- A. Recognition of the Washington County Attorney's Office Juvenile Division for receiving the Minnesota Juvenile Officer's Award.
8. 10:30 **Community Corrections** - Terry Thomas, Director
- A. Adopt a resolution proclaiming July 21-27, 2024, as Pretrial, Probation and Parole Supervision Week.
9. 10:45 **Public Works** - Andrew Giesen, Engineer III (item A); Mike Kline, Engineer I (item B); Ryan Hoefs, Engineer II (item C); Wayne Sandberg, Public Works Director (item D)
- A. 1. Approve amendment to Contract No. 15321 with SRF Consulting, Inc. in the amount of \$749,985 for final design services for the County Highway 13 (Radio Drive) Improvement Project (RB-2672).
2. Adopt a resolution to acquire right-of-way for construction of the County Highway 13 Improvement Project.
- B. Approve Contract No. 16645 with Minnesota Petroleum Service, Inc. in the amount of \$272,758 for the North Shop Fuel Vault Replacement Project.
- C. Approve Contract No. 16660 in the amount of \$1,278,402.50 with Bituminous Roadways, Inc. for the Lake Elmo Park Reserve – Eagle Point Trailhead Improvement Project.
- D. Adopt a resolution to enter into Agreement No. 1053734 with the State of Minnesota to transfer the jurisdiction of a one-mile segment of Trunk Highway (TH) 120 (Century Avenue North) from Interstate 694 to County State Aid Highway (CSAH) 12 (Wildwood Road) from the State to the Washington and Ramsey counties.
10. 11:45 **General Administration** - Kevin Corbid, County Administrator
- A. Accept an Award of Excellence from the Minnesota Recreation and Park Association (MRPA), an Achievement Award from the National Association of Counties (NACo), and two Parks and Recreation Awards from the National Association of County Park and Recreation Officials (NACPRO).
- B. Adopt a resolution accepting the 2024 2nd quarter donations.



11. 12:00 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

12. 12:15 **Board Correspondence**

13. 12:15 **Adjourn**

14. 12:15-12:40 **Break**

15. 12:45 **Board Workshop with Community Services**

A. Update on Affordable Housing Aid.