



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA June 4, 2024 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the May 14, 2024, and May 21, 2024, County Board meeting minutes.
- B. Approval to appoint Commissioner Karla Bigham as the 2024 Voting Delegate for Washington County during the NACo Annual Conference occurring July 12-16, 2024, in Tampa, Florida.
- C. Approve a comment letter on the creation of Tax Increment Financing (TIF) District No. 3 (renewal and renovation district) - Red Rock Village in the City of Newport.
- D. Adopt a resolution to approve an application from the Bayport American Legion Post 491 to conduct off-site gambling, pull tab activities, during the Stillwater Chamber of Commerce Food Truck Extravaganza event being held on June 15, 2024, at the Washington County Fairgrounds, located at 12300 N 40th Street, Stillwater, Minnesota in Baytown Township.
- E. Approve Emergency Preparedness and Response Grant Agreement No. 16475 with the Minnesota Department of Health in the amount of \$208,175 for the period of July 1, 2024, through June 30, 2029.
- F. Approve Purchase Order No. 27154 with KONE Inc for preventative maintenance and service on all twenty-six Washington County elevators.
- G. Approve Amendment to Contract No. 13273 with Kimley-Horn and Associates, Inc. in the amount of \$266,594 to provide additional design services for the County State Aid Highway (CSAH) 5 (Stonebridge Trail) Phase 3 Improvement Project (RB-2639).
- H. Approve Mutual Aid Joint Powers Agreement No. 16454 between the State of Minnesota, acting through its Commissioner of Corrections, and Washington County.



4. 9:10 **Library** - Jacquie Kramer, Director (item A)
- Robert Trousdale, Law Librarian (item B)
- A. Adopt a resolution to proclaim June 1 through August 17 as Summer at Your Library.
- B. Adopt a resolution to approve the \$3 fee increase set by the Law Library Board of Trustees, from \$12 to \$15.
5. 9:30 **Public Works** - Erin Clarkowski, Engineer II (items A, B, C)
- Madeline Dahlheimer, Senior Planner (item D)
- A. 1. Approve Contract No. 16483 in the amount of \$2,138,495.10 with Valley Paving, Inc. for the CSAH 13 (50th St N) Pavement Preservation Project.
2. Adopt a Resolution to approve a Limited Use Permit with the Minnesota Department of Transportation (MnDOT) to allow the CSAH 13 trail to be resurfaced and operated in MnDOT right-of-way.
3. Approve Cooperative Maintenance Agreement No. 16484 between the City of Oakdale and Washington County for maintenance responsibilities of the trail along CSAH 13.
- B. Approve Consultant Contract No. 16459 with TKDA in the amount of \$297,700 to provide preliminary and final design services for the CSAH 13 (Inwood Avenue North) Pavement Preservation Project.
- C. Reject all bids opened on May 21, 2024 for the CSAH 2 Rehabilitation Project.
- D. 1. Approve Contract No. 16447 with Alliant Engineering, Inc. for an amount not to exceed \$396,140 for consulting services to complete the Highway 96 Corridor Study.
2. Approve Cooperative Agreement No. 16429 with Ramsey County for a \$50,000 lump sum contribution for the Highway 96 Corridor Study.
6. 10:15 **General Administration** - Kevin Corbid, County Administrator
7. 10:25 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
8. 10:40 **Board Correspondence**



9. 10:45 **Executive (Closed) Session - Public Works**

- A. Executive closed session pursuant to Minn. Stat. § 13D.05 subd. 3(c) to review the appraisal for phase II of the Kelley Land and Cattle property located at PIDs 17.031.20.22.0002, 17.031.20.21.0001, 17.031.20.12.0001, 17.031.20.11.0001, 17.031.20.23.0002, 17.031.20.24.0001 and 17.031.20.13.0001 as it pertains to the purchase for inclusion into Big Marine Park Reserve.

10. 11:00 **Adjourn**

11. 11:05 **Board Workshop with Property Records and Taxpayer Services**

- A. Review assessment year 2024 local appeals and adjustments in preparation for the County Board of Appeal and Equalization meeting.