



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 9, 2024**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Karla Bigham, District 4

Absent: Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Bigham, to adopt the Consent Calendar as follows:

1. Approval of March 26, 2024, County Board meeting minutes.
2. Approval of a letter of support for the Comfort Lake Forest Lake Watershed District's proposal to the Minnesota Pollution Control Agency's Local Climate Action grant program for climate change and flood mitigation modeling and action planning.
3. Approval of a letter of support for the Comfort Lake Forest Lake Watershed District's proposal to the Board of Water and Soil Resources Water Quality and Storage grant program for climate change and flood mitigation modeling and action planning.
4. Approval of **Resolution No. 2024-028** as follows:

**JOINT POWERS AGREEMENT WITH THE
STATE OF MINNESOTA
DEPARTMENT OF CORRECTIONS**

BE IT RESOLVED, that the Washington County Attorney's Office is authorized to enter a Joint Powers Agreement with the State of Minnesota, Department of Corrections, Facilities Division for reimbursement of prosecution expenses to state correctional facilities for the period of July 1, 2024, through June 30, 2025.

BE IT FURTHER RESOLVED, that the Washington County Attorney's Office, is hereby authorized to execute such agreement and any amendments thereto, as are necessary to implement this agreement on behalf of the Washington County Attorney's Office.

5. Approval to set a Public Hearing on May 7, 2024, to consider the issuance of general obligation bonds to fund projects in the 2023-2027 Capital Improvement Plan.
6. Approve Contract No. 16392 with Axon Enterprise, Inc. for \$328,120 for the period of April 1, 2024, through March 31, 2029.
7. Approval of **Resolution No. 2024-029** as follows:

**RESOLUTION TO AUTHORIZE SUBMISSION OF THE ANNUAL
FEDERAL TRANSIT ADMINISTRATION CERTIFICATIONS AND
ASSURANCES TO THE MINNESOTA DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the Federal Transit Administration consolidates all current federal requirements into its annual Certifications and Assurances, a single document to which each recipient of federal funds is required to certify compliance; and

WHEREAS, the Washington County Board of Commissioners authorized the submittal of a proposal to the State of Minnesota for funding available through the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant in 2019 to improve access to provide transportation services and public transportation alternatives for people with disabilities, seniors, and others with special transportation needs; and

WHEREAS, Washington County was awarded Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds which will be received and administered through calendar years 2020, 2021, 2022, and 2023, 2024, and 2025.

WHEREAS, the State of Minnesota requires the timely annual submission of the Federal Transit Administration Certifications and Assurances as a condition for receiving Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby authorizes the submission of the annual Federal Transit Administration Certifications and Assurances to the Minnesota Department of Transportation for each year throughout the Section 5310 grant period.

BE IT FURTHER RESOLVED that the Washington Board of Commissioners delegates authority to the Director of the Washington County Community Services Department to execute on behalf of Washington County.

8. Approval of the 2024-25 Collective Bargaining Agreement with LELS Local 372 Commander Unit.
9. Approval of the 2024-25 Collective Bargaining Agreement with Assistant Washington County Attorney's Association.
10. Approve a one-year extension, from June 30, 2024, to June 30, 2025, for Metropolitan Council Grant SG-21P3-10-03, Paddle Sport Rental Equity Grant.
11. Approve Traffic Safety Vehicle Grant Agreement No. 16375 with the Minnesota Department of Public Safety, for \$72,325 for the period of April 15, 2024, through June 30, 2025.
12. Approval of **Resolution No. 2024-030** as follows:

DONATION OF FIRE SUPPRESSION TOOLS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve and accept a donation of nine fire suppression tools valued at approximately \$6,192, donated on behalf of the Minnesota Masonic Charities, Minnesota Free Masons, and Stillwater Masonic Lodge.

The motion was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, and Karwoski. Nays, none.

ATTORNEY'S OFFICE

Resolution Recognizing National Crime Victims' Rights Week

Assistant County Attorney Division Chief Tom Wedes presented a resolution to proclaim April 21-27, 2024, as Crime Victims' Rights Week. Mr. Wedes acknowledged and commended the victim witness coordinators, and noted that in the past year, the victim witness coordinators added 1,382 victims and witnesses.

Commissioner Biggam moved to adopt **Resolution No. 2024-031** as follows:

PROCLAMATION RECOGNIZING CRIME VICTIMS' RIGHTS WEEK

WHEREAS, surviving a crime can have myriad lasting effects on victims, including physical, psychological, social, and financial issues; we know that countless survivors never tell anyone about what happened to them; and

WHEREAS, each of us has a moral responsibility to actively participate in the healing of others; and

WHEREAS, it is necessary to create safe environments for survivors of crime, providing not only support but also access to critical services and, above all, hope; and

WHEREAS, victim service providers, community members, businesses, places of worship, colleagues, neighbors, and family members are capable of providing victim-centered, trauma-informed, and culturally responsive support; and

WHEREAS, we must listen to survivors and be willing to create new options for support to ensure that all victims of crime can receive help and seek justice; and

WHEREAS, we must do everything we can to show survivors that hope — the belief that the future will be better — is not just tangible but within their reach; and

WHEREAS, National Crime Victims' Rights Week encourages all people to ask themselves the question, "How would you help a victim of crime?" and

WHEREAS, Washington County is hereby dedicated to raising awareness of options, services, and hope for crime survivors.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners proclaim the week of April 21–27, 2024, as Crime Victims’ Rights Week reaffirming this County’s commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims’ Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

Commissioner Miron seconded the motion, and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, and Karwoski. Nays, none.

PUBLIC WORKS

Resolution Recognizing Work Zone Awareness Week

Senior Engineer Technician Tim Parkos presented a resolution to designate April 15-19, 2024, as Work Zone Awareness Week in Washington County. Mr. Parkos reported that April 17 is Go Orange Day, encouraging people to wear orange to show support of work zone safety, especially to the families of workers who have lost their lives in work zone accidents.

Commissioner Miron moved to adopt **Resolution No. 2024-032** as follows:

RESOLUTION DESIGNATING APRIL 15-19, 2024 AS WORK ZONE AWARENESS WEEK TO PROMOTE WORK ZONE AWARENESS AND SAFETY IN WASHINGTON COUNTY

WHEREAS, in 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway and Transportation Officials (AASHTO) to create the National Work Zone Awareness Week (NWZAW) campaign, held annually in April prior to the construction season in much of the nation; and

WHEREAS, National Work Zone Awareness Week (NWZAW) is an event that takes place across the United States, with partnerships between state departments of transportation (DOT), national road safety organizations, government agencies, private companies, and individuals; and

WHEREAS, a safe roadway environment for our employees, residents, and visitors is a critical component of Washington County’s goal of promoting the health, safety, and quality of life of citizens; and

WHEREAS, everyone deserves to get home safely, but excessive speed, driver distraction, fatigue, and impairment on roadways jeopardize the safety of road workers and road users alike; and

WHEREAS, FHWA has designated April 15 through April 19, 2024, as National Work Zone Awareness Week; and

WHEREAS, the theme for National Work Zone Awareness Week in 2024 is "Work Zones are temporary. Actions behind the wheel can last forever."

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby designates April 15-19, 2024, as Work Zone Awareness Week in Washington County.

Commissioner Kriesel seconded the motion, and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, and Karwoski. Nays, none.

PUBLIC WORKS

Contract and Resolution for 58th Street/County Highway 15 Project

Engineer Ryan Hoefs presented a contract with SRF Consulting Inc. for final design services for the 58th Street Extension/County Highway 15 South Segment Project, and a resolution to acquire right-of-way for construction of the extension of 58th Street/County Highway 15. This project is Capital Improvement Plan #RB-2652 in the cities of Stillwater, Stillwater Township, and Oak Park Heights. Mr. Hoefs provided information on the project schedule, contract services, and funding.

Commissioner Kriesel moved to approve Consultant Contract No. 16292 with SRF Consulting Inc. for \$569,280 for final design services for the 58th Street Extension/County Highway 15 South Segment Project. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to adopt **Resolution No. 2024-033** as follows:

RESOLUTION TO ACQUIRE RIGHT-OF-WAY FOR ROAD CONSTRUCTION FOR THE EXTENSION OF 58th STREET/COUNTY HIGHWAY 15 SOUTH SEGMENT

WHEREAS, the extension of 58th Street/County Highway 15 South Segment is programmed in Washington County's Capital Improvement Plan; and,

WHEREAS, County Highway 15 South Segment extension will connect the County Highway 15 at the interchange of Manning and TH 36 to County Highway 15 Stillwater Boulevard; and,

WHEREAS, the acquisition of right-of-way and associated easements is necessary to make said road improvements.

NOW, THEREFORE, BE IT RESOLVED that Washington County proceed to acquire the necessary right-of-way and associated easements to improve County Highway 15 for the construction of the extension of 58th Street/County Highway 15 as shown on the attached map. This portion of said highway is located in the following section: Section 06, Township 29 North, Range 20 West, Washington County, Minnesota.

BE IT FURTHER RESOLVED that the officers of said County, including the County Engineer, the County Administrator, and the County Attorney, shall proceed and are hereby authorized to proceed to acquire, by negotiations and purchase and if necessary, the exercise of eminent domain; right-of-way to establish said permanent right-of-way, permanent easements, and temporary construction easements. Such officers are specifically authorized to take such action and execute such instruments and plats if any be necessary, to acquire said right-of-way and associated easements.

Commissioner Bigham seconded the motion, and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, and Karwoski. Nays, none.

The County Board also acknowledged that Mr. Hoefs and his team were presented with a plaque from a resident in appreciation of the design of County Highway 32 in Forest Lake.

PROPERTY RECORDS AND TAXPAYER SERVICES

Joint Powers Agreements for Election Services

Director Amy Stenftenagel presented joint powers agreements to provide election services to the cities of Mahtomedi, Newport, and Stillwater.

Commissioner Miron moved to approve the joint powers agreements with the cities of Mahtomedi, Newport, and Stillwater. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

SHERIFF'S OFFICE

Resolution Recognizing National Public Safety Telecommunicators Week

Communication Center Division Manager Darlene Pankonie and Public Safety Telecommunicator Kaitlyn Erickson presented a resolution recognizing and honoring the Public Safety Telecommunicators in Washington County during National Public Safety Telecommunicators Week, April 14-20, 2024.

Commissioner Bigham moved to adopt **Resolution No. 2024-034** as follows:

**PROCLAMATION
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK
APRIL 14, 2024 – APRIL 20, 2024**

WHEREAS, emergencies can occur at any time that require law enforcement, fire or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our citizens, law enforcement officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Washington County Emergency Communications Response Center; and

WHEREAS, public safety telecommunicators are a critical first contact our citizens have with emergency services and are most often considered the community's "first" first responders; and

WHEREAS, public safety telecommunicators are the single vital link for our law enforcement, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, public safety telecommunicators of the Washington County Emergency Communications Response Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby proclaims the week of April 14, 2024, through April 20, 2024, to be National Public Safety Telecommunicators Week in Washington County, and extends its appreciation and thanks to these individuals for the vital contribution they make to keep our citizens and public safety responders safe.

Commissioner Karwoski seconded the motion, and it was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, and Karwoski. Nays, none.

GENERAL ADMINISTRATION

Legislative Updates

Deputy County Administrator Jan Lucke reported that last week Washington County hosted a legislative reception at the State Capitol. It was well attended by Washington County's legislative delegation and committee chairs. Ms. Lucke provided the current legislative bill tracker summary to the commissioners. Ms. Lucke reported staff are awaiting additional request deadlines from U.S. Congress members for Community Project Funding.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn. Commissioner Miron seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:18 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to discuss policy direction for the use of new Transportation Advancement Account transit funding. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, and Bigham. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session to review the Land and Water Legacy Program. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, and Bigham. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Stan Karwoski

Stan Karwoski
County Board Chair