

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
APRIL 2, 2024**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (WCRRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. WCRRA Chair Clasen presided. Also present were Kevin Corbid, County Administrator; Susan Tice, County Attorney Civil Division Chief; Stephanie Kammerud, Administrative Assistant; and county staff. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:18 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Karla Bigham, District 4
 Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
 Susan Tice, Assistant County Attorney Division Chief
 Stephanie Kammerud, Administrative Assistant

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Clasen moved to pull item E from the Consent Calendar to discuss separately. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved, seconded by Commissioner Bigham, to adopt the Consent Calendar as follows:

1. Approval of March 19, 2024, County Board meeting minutes.

2. Approve Grant Agreement No. 16376 with the Washington County Community Development Agency (CDA) to receive \$580,000.00 in HOME American Rescue Plan (HOME-ARP) funds for the period of April 2, 2024, through December 31, 2024.
3. Approve 2024-2025 Tentative Agreement with Teamsters Local 320 (Probation Officers).
4. Approval of **Resolution No. 2024-025** as follows:

LIBRARY DONATION

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve the donation in the amount of \$30,000 from the Anonymous Donor for the Washington County Library.

5. Approve Amendment No. 2 to Contract No. 14863 with Moore Engineering for on-call professional water resource services.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, Clasen, and Karwoski. Nays, none.

PUBLIC HEALTH & ENVIRONMENT

Resolution Recognizing National Public Health Week

Deputy Director Jill Timm presented a resolution to recognize April 1 – 7, 2024, as National Public Health Week.

Commissioner Miron moved to adopt **Resolution No. 2024-026** as follows:

NATIONAL PUBLIC HEALTH WEEK

WHEREAS, Washington County strives to promote the health, safety, and quality of life of citizens; and

WHEREAS, the Mission of the Department of Public Health and Environment is to protect, promote and improve the community's health and the environment; and

WHEREAS, the American Public Health Association annually recognizes the first full week of April as National Public Health Week; and

WHEREAS, the theme for National Public Health Week in 2024 is "Protecting, Connecting and Thriving: We Are All Public Health"; and

WHEREAS, the Department of Public Health and Environment supports positive health and environmental outcomes through the work of dedicated staff who:

- Provide medical care to inmates in the Washington County jail;
- License and inspect food, pools and lodging establishments, hazardous waste generators and septic systems;
- Provide family health nursing and WIC services to families;
- Implement and promote environmental initiatives including recycling and waste management;
- Prevent, investigate and respond to infections and communicable diseases;
- Strive for community driven initiatives to promote health and well-being;
- Preparing for and respond to public health emergencies;
- Evaluate data and trends to create effective and responsible plans;
- Support the operations of the Environmental Center and the Recycling & Energy Center;
- Provide exceptional customer service.

WHEREAS, the role of local public health is not only to provide services but to provide leadership, facilitate conversations, engage the community, and support policy which positively impacts the public's health and environment.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby proclaims April 1-7, 2024, as Public Health Week in Washington County and recognize the contributions and efforts of all employees contributing to a healthy community and environment.

Commissioner Clasen seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Nays, none.

COMMUNITY DEVELOPMENT AGENCY

Resolution for 2025 and 2026 Qualified Allocation Plan For The Housing Tax Credit Program and Amending the 2023 and 2024 Qualified Allocation Plan

Deputy Executive Director Karly Schoeman presented a resolution approving the 2025 and 2026 Qualified Allocation Plan for the Housing Tax Credit Program, and amending the 2023 and 2024 Housing Tax Credit Qualified Allocation Plan.

Proposed changes include removing points for senior housing category, increased points for extended affordability, additional incentives for preservation, and maximum rent increase limitations.

Commissioner Miron moved to adopt **Resolution No. 2024-027** as follows:

RESOLUTION APPROVING THE 2025 and 2026 QUALIFIED ALLOCATION PLAN FOR THE HOUSING TAX CREDIT PROGRAM AND AMENDED 2023 and 2024 QUALIFIED ALLOCATION PLAN

WHEREAS, Congress has permanently extended the Housing Tax Credit Program by enactment of the Revenue Reconciliation Act of 1993;

WHEREAS, Treasury Regulations (the “Regulations”) require allocators of housing tax credits, including the Washington County Community Development Agency (the “Agency”) which allocates such credits on behalf of Washington County (the “County”), to provide procedures to allocate low income housing tax credits and monitor compliance of projects to which it has allocated low income housing tax credits pursuant to Section 42 of the Internal Revenue Code of 1986, as amended;

WHEREAS, the Agency has determined it is necessary and appropriate to modify the Agency's previously adopted Housing Tax Credit Qualified Allocation Plan (the “Plan”) for allocation years 2023-2024 and 2025-2026 in the form attached hereto; and

WHEREAS, the Agency has adopted the Plan as amended for allocation years 2023-2024 and 2025-2026 in substantially the form attached hereto, following a public hearing regarding the revision of the Plan for which not less than 14 days notice was published in a newspaper of general circulation in the County; and

WHEREAS, the Regulations require the Plan to be approved by the elected body of the allocating agency.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, that the Housing Tax Credit Qualified Allocation Plan for 2025-2026 and amended Housing Tax Credit Qualified Allocation Plan for 2023-2024, previously adopted by the Agency and attached hereto, are hereby adopted and approved.

Commissioner Bigham seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Nays, none.

Commissioner Miron moved to approve the amendment of the 2023 and 2024 Housing Tax Credit Qualified Allocation Plan. Commissioner Bigham seconded the motion, and it was adopted unanimously.

PUBLIC WORKS

Contracts for County State Aid Highway (CSAH) 12 Project

Engineer Kevin Peterson presented four agreements related to proposed improvements to CSAH 12 (Capital Improvement Plan #RB-2663 and# RB-2204) in the cities of Mahtomedi and Grant. Mr. Peterson provided information on the project schedule, contract services, selection process, and contract funding.

Commissioner Clasen moved to approve Cooperative Cost Agreement No. 16199 between the City of Mahtomedi and Washington County for improvements along CSAH 12. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to approve Cooperative Maintenance Agreement No. 16194 between the City of Mahtomedi and Washington County for the maintenance responsibilities along CSAH 12. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Signal Agreement No. 16195 between the City of Mahtomedi and Washington County for the maintenance responsibilities along CSAH 12. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Contract No. 16340 for \$7,374,385.02 with Valley Paving Inc for the CSAH 12 Improvement Project. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Adopt 2025 Budget Principles

Deputy County Administrator Jennifer Wagenius presented the 2025 budget principles and indicated the changes from the 2024 budget principles.

Commissioner Clasen moved to adopt the 2025 Budget Principles. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Legislative Update

Deputy County Administrator Jan Lucke reported that Washington County is hosting a legislative reception today at 4:30 at the State Capitol. Ms. Lucke reported that there is a hearing on Wednesday in the House Capital Investment Committee on the county's bonding request for emergency housing services building. Ms. Lucke provided the current legislative bill tracker summary to the commissioners.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn. Commissioner Miron seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:32 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to review regional and county transit funding and how other counties are using sales tax funds as part of the Transit Workshop Series. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session to review the Countywide Strategic Plan. Present for the workshop were Commissioners Miron, Kriesel, Karwoski, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Stan Karwoski

Stan Karwoski
County Board Chair