



Board of Commissioners

Fran Miron, District 1
Chair, Stan Karwoski, District 2
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA April 23, 2024 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the April 2, 2024, County Board meeting minutes.
- B. Approval to appoint Tammy McCulloch, Woodbury, to a partial term on the Parks and Open Space Commission as a District 5 representative set to expire on December 31, 2026.
- C. Approval of 2.0 FTE Clinical Social Worker positions in the Embedded Mental Health Unit in the Community Services Department.
- D. Approval of 1.0 FTE Senior Planner position, in the Children Services Division of the Community Services Department.
- E. Approval of 1.0 FTE Senior Social Worker, 18-month Special Project, in the Children's Division of the Community Services Department.
- F. Approval of restructuring an existing 1.0 FTE position from Non-Supervisory (Social Worker I/II) to Supervisory position in CSD Access, Aging & Disabilities Division.
- G. Approval of 2.0 FTE Social Worker II positions in Embedded Mental Health Unit in the Community Services Department.
- H. Approval of part-time, less than 0.35 FTE, Senior Human Resources Generalist.
- I. Approve 2024-25 Collective Bargaining Agreement with MNPEA - 911 Public Safety Telecommunicators Unit.
- J. Approve 2024-25 Collective Bargaining Agreement with Minnesota Public Employees Association - Correctional Officer Unit.



Consent Calendar continued

- K. Ratify an agreement for licensed software, hardware, and services between Aumentum Technologies (Manatron, Inc.) and the Minnesota Counties Computer Cooperative (MnCCC) through March 1, 2027.
- L. Approval of the plat of Salas Memorial in Denmark Township.
- M. Approval of an application for an Off-Sale Liquor License for Holiday Stationstores, LLC located in Denmark Township.
- N. Approval of an application for renewal of an On-Sale and Sunday Liquor License for The Keystone Weddings and Events LLC in May Township, Minnesota.
- O. Approve Consultant Contract No. 16397 with Kimley-Horn and Associates, Inc. in the amount of \$199,901 to provide preliminary design services for the CSAH 5 (Olive Street) Improvement Project.
- P. Adopt a resolution to approve a Limited Use Permit with the Minnesota Department of Transportation (MnDOT) to allow Washington County-maintained trail to be operated, resurfaced, and maintained in MnDOT right-of-way.
- Q. Adopt a resolution in support of Arbor Day and Arbor Month, proclaiming April 26, 2024, as Arbor Day, and the month of May 2024 as Arbor Month.
- R. Adopt a resolution requesting FY25 Congressionally directed spending funds for Washington County's CSAH 32 Pedestrian and Safety Improvement Project.
- S. Approve Joint Powers Agreement No. 16237 that allows the Washington County Sheriff's Office to provide fuel to the City of Oak Park Heights for law enforcement services.
- T. Approve Contract No. 16372 with Marie Ridgeway LICSW LLC for the period of May 1, 2024, to April 30, 2025, with the option to automatically renew for up to four additional one-year periods, not to exceed \$150,000 per year.

4. 9:10 **Office of Administration - 2024 Employee Recognition Committee**

- A. Present the Washington County Employee Recognition Awards for customer service, diversity/equity/inclusion, employee engagement, innovation, teamwork, and the County Administrator's Excellence in County Government Award.



5. 9:40 **Public Hearing - Public Works** - Alex McKinney, Parks Director and Connor Schaefer, Senior Planner
 - A. Conduct a public hearing pursuant to Minnesota Statute 398.34 for proposed Washington County Parks Ordinance #218.
6. 10:10 **Community Development Agency** - Karly Schoeman, CDA Deputy Executive Director
 - A. Adopt a resolution to approve Washington County's 2024 Annual Action Plan for the CDBG and HOME programs.
 - B. Adopt a resolution to amend Washington County's 2023 Annual Action Plan for the CDBG and HOME programs.
7. 10:25 **Public Works** - Mandy Leonard, Senior Building Services Project Manager
 - A. Approve two items for the Central Service and License Center:
 1. Approve Amendment No. 1 for Contract No. 15156 in the amount of \$396,336.00 with Kraus-Anderson Construction Company for General Conditions and increased costs for labor hours in 2024, due to a later start date.
 2. Approve Contract No. 16399 in the amount of \$1,073,967.00 with Berwald Roofing Inc. for metal panels.
8. 10:40 **General Administration** - Jan Lucke, Deputy County Administrator
 - A. Legislative Update
9. 10:50 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
10. 11:05 **Board Correspondence**
11. 11:05 **Adjourn**
12. 11:10 **Board Workshop with Administration**
 - A. Review funding options for the Land and Water Legacy Program