

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 12, 2024**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, Assistant County Attorney Division Chief
Deb McDonald, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Kriesel moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

1. Approval of the February 20, 2024, and February 27, 2024, County Board meeting minutes.
2. Approval to appoint David Siebert, Woodbury, to the Mental Health Advisory (Local Advisory Council) Council as an Adult Mental Health Professional Outside Representative for a partial term expiring December 31, 2026.
3. Approval to appoint Kaonou Vue, Cottage Grove, to the Mental Health Advisory (Local Advisory Council) Council as a Chemical Health Professional Representative to a partial term expiring December 31, 2024.
4. Approval to appoint Christopher Thewis, Oakdale, to a partial term on the Mental Health Advisory (Local Advisory Council) Council expiring December 31, 2024, as a Residential Treatment Facility Representative.

5. Approval to modify Human Resources Policy #5025 Employee Wellness Program.
6. Approval to modify Human Resources Policy #5030 Telework Policy.
7. Approval to eliminate Human Resources Policy #5203 Family Medical Leave of Absence.
8. Approval to submit an application for grant funding through the Lower St. Croix Partnership – Watershed Based Implementation Funding grant program.
9. Approval of **Resolution No. 2024-015** as follows:

**WASHINGTON COUNTY OPIOID SETTLEMENT
COMMUNITY COUNCIL**

WHEREAS, in July 2021 the Minnesota Office of the Attorney General joined the national opioid settlement agreements with various pharmaceutical distributors and manufacturers; and

WHEREAS, in December of 2021 the Minnesota Office of the Attorney General Office reached an agreement with Minnesota cities and counties on the allocation of the national opioid settlements through the Minnesota Opioids State-Subdivision Memorandum of Agreement; and

WHEREAS, in 2022 Washington County began receiving opioid settlement funds for the next 18 years totaling \$11,555,323.52 as estimated by the Minnesota Office of the Attorney General; and

WHEREAS, per the Minnesota Opioids State-Subdivision Memorandum of Agreement, Washington County Public Health and Environment is defined as the chief strategist; and

WHEREAS, the County Board has been updated by Washington County Public Health and Environment through a series of workshops on opioid settlement best practices on February 7, 2023, October 24, 2023, and February 27, 2024; and

WHEREAS, at the recommendation of Washington County Public Health and Environment and the subsequent direction of the Washington County Board of Commissioners a community opioid settlement council is to be formed; and

WHEREAS, the council convened will function through Washington County Policy 6006; and

WHEREAS, Washington County Public Health and Environment was tasked with the recruitment and vetting of community members and relevant professionals with lived experience to sit on the council; and

WHEREAS, these members have been identified and presented to Washington County Board of Commissioners for approval at a board workshop held on February 27, 2024;

Emily Brunner	Community member and professional expert
Jessica Feider	Community member and professional expert
Tara Goebel	Professional Expert
Kristi Gullett	Community member and professional expert
Alicia House	Community member
Josephine Igwacho	Community member and professional expert
Lori Kelley	Community member
Rose Kosin	Professional Expert
Denise Lasker	Community member and professional expert
Suzanne Oswald	Community member and professional expert
Jay Pernu	Community member
Seth Perry	Community member
Carla Schweich	Professional Expert
Jamie Steber	Community member
Luke Wendlandt	Community member and professional expert

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners appoint these members for a two-year term to the Washington County Opioid Settlement Community Council.

10. Approval of Purchase Order 27148 with Collier IT in the amount of \$204,150.76, for the period of March 12, 2024, to February 27, 2025.
11. Approval of Amendment No. 1 for Contract No. 15680 with Kraus-Anderson Construction Company in the amount of \$164,500 to add General Conditions to the Law Enforcement Center Improvement project.
12. Approval of Purchase Order 27168 in the amount of \$295,178.00 with Titan Machinery using State Contract Number 239131 for one 821G Case Loader for the Public Works South Shop.

13. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Greater Stillwater Chamber of Commerce for the Annual Food Truck Extravaganza on June 15, 2024, at the Washington County Fairgrounds, 12300 N. 40th Street, in Baytown Township.
14. Approval of an application for renewal of an On-Sale, Off-Sale and Sunday liquor license for the Stoneridge Golf Club, Inc. located in West Lakeland Township.
15. Approval of an application for renewal of an On-Sale and Sunday liquor license for the Outing Lodge in Stillwater Township.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, Clasen, and Karwoski. Nays, none.

PUBLIC WORKS

CSAH 18 (Bailey Road) and Settlers Ridge Parkway Intersection Improvement Project

Engineer Andrew Giesen presented on the approval of consultant contract No. 16264 with Short Elliott Hendrickson Inc. (SEH) in the amount of \$497,903 to provide preliminary and final design services for the CSAH 18 (Bailey Road) and Settlers Ridge Parkway Intersection Improvement Project.

Engineer Giesen reported the intersection project was included in the Capital Improvement Plan and located in the City of Woodbury, near the County's South Maintenance Shop and Environmental Center. Mr. Giesen reported the county had successfully secured \$2 million in Federal funding through the Highway Safety Improvement Program, resulting in a reduction for the county's and the City of Woodbury's overall cost share. A roundabout has been proposed at the intersection to replace the existing all way stop signs. Mr. Giesen reported on the project schedule, consultant contract services, selection process and funding.

Commissioner Clasen moved to approve consultant contract number 16264 with Short Elliott Hendrickson Inc. in the amount of \$497,903 to provide preliminary and final design services for the CSAH 18 (Bailey Road) and Settlers Ridge Parkway Intersection Improvement Project. Commissioner Bigham seconded the motion, and it was adopted unanimously.

CSAH 16 (Valley Creek Road) Corridor Study

Engineer Andrew Giesen presented on the approval of consultant contract No. 16258 with HR Green, Inc. in the amount of \$399,595.70 to provide design services for the CSAH 16 (Valley Creek Road) Corridor Study.

Engineer Giesen reported the corridor study was included in the Capital Improvement Plan and involved a 3.1 mile corridor within the City of Woodbury. The study will analyze current and future needs along the corridor and provide a vision to guide future improvement opportunities. Mr. Giesen mentioned the study will specifically evaluate the realignment of Valley Creek Road

at the intersection of Manning Avenue. Mr. Giesen reported on the project schedule, consultant contract services, selection process and funding.

Commissioner Clasen moved to approve consultant contract number 16258 with HR Green, Inc. in the amount of \$399,595.70 to provide design services for the CSAH 16 (Valley Creek Road) Corridor Study. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Legislative Update

Deputy County Administrator Jan Lucke provided a legislative update. Ms. Lucke reported on several meetings held during the past week related to the county's legislative priorities.

Ms. Lucke provided a Federal legislative update. Ms. Lucke announced the county will receive \$963,000 to upgrade Washington County's public safety equipment and technology and an additional \$500,000 to construct a roundabout at Highway 96, Norell Avenue and Stonebridge Trail. Ms. Lucke announced the City of Cottage Grove will receive \$1.7 million for the 19A and 100th Street Realignment Project.

Ms. Lucke reported the Federal government had initiated a call for FY 25 projects with a deadline of March 18th. As a result of the tight deadline, Ms. Lucke previewed handouts from the County Board Workshop scheduled for March 19. After review, the County Board indicated their full support of the CSAH 32 Pedestrian & Safety Improvement project and the Body Worn and Squad Fleet Camera Integration project. Ms. Lucke informed the County Board it would be presented with a proposed resolution, identifying all FY 25 Community Funding Projects for congressionally directed spending, at their meeting on March 26.

Letter to Metropolitan Council Regarding Microtransit Demonstration Project

County Administrator Kevin Corbid presented a draft letter, requested at a previous County Board meeting, addressed to Chair Zelle at the Metropolitan Council related to Metropolitan Council's Microtransit Demonstration Project within the City of Woodbury.

Commissioner Clasen moved to approve the letter to the Metropolitan Council. Commissioner Bigham seconded the motion. After concerns expressed by Commissioner Kriesel and further information provided by Public Works Planning Director Lyssa Leitner, Commissioner Miron moved to amend the motion to include an additional statement within the letter as discussed. Commissioner Bigham seconded the motion, and it was adopted unanimously.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bigham moved to adjourn. Commissioner Miron seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:13 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to review county transitway projects as part of the Transit Workshop Series. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to review solar panel options for the Washington County Central Service and License Center. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH PROPERTY RECORDS AND TAXPAYER SERVICES

The board met in workshop session to review assessment year 2024/Pay 2025 property values. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session to discuss 2025 budget development, guidelines, and principles. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in cursive script that reads "Stan Karwoski".

Stan Karwoski
County Board Chair