



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 27, 2024**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, Assistant County Attorney Division Chief
Deb McDonald, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Clasen moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

1. Approval to close Fund #458 - 2019A General Obligation (GO) CIP Bond Projects.
2. Approval of **Resolution No. 2024-014** as follows:

LAWFUL GAMBLING EXEMPTION RESOLUTION

WHEREAS Afton Bayport Lakeland Lions Club has made an application to the Minnesota Gambling Control Board for the exemption from certain requirements contained in Minnesota Statute 349.166 sub.1 in order to conduct bingo at the Washington County Fairgrounds, 12300 40th Street North, in Baytown Township. The event will take place during the Washington County Fair from July 31, 2024, through August 4, 2024, and

WHEREAS, Baytown Township has been notified that the organization is applying for an exempted gambling activity within the township limits, and

WHEREAS the Gambling Control Board requires acknowledgement by the County for a gambling permit located in a township.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application and further acknowledges the exempt permit may be granted with no waiting period.

3. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Washington County Agricultural Society for the Annual Mopars in the Park event, May 31, 2024, through June 2, 2024, to take place at the Washington County Fairgrounds, 12300 N. 40th Street North in Baytown Township.
4. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Washington County Agricultural Society during the Washington County Fair, July 31, 2024, through August 3, 2024, at the Washington County Fairgrounds, 12300 N. 40th Street, in Baytown Township.
5. Approval of an application for a 1-4 day Temporary On-Sale Liquor License from the Washington County Agricultural Society during the Washington County Fair, August 4, 2024, at the Washington County Fairgrounds, 12300 N. 40th Street, in Baytown Township.
6. Approve Purchase Order No. 27104 with Millerbernd Manufacturing Company in the amount of \$211,936 for the signal steel on the County Highway 12 Improvement Project.
7. Approval to add 3.0 FTE Deputy Sheriff positions in accordance with Agreements for Law Enforcement Services.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, Clasen, and Karwoski. Nays, none.

PROPERTY RECORDS AND TAXPAYER SERVICES

Appoint members to the county canvass board for the 2024 Presidential Nomination Primary, State Primary Election and State General Election

Director Amy Stenftenagel requested two county board member appointments to the county canvass board for the 2024 Presidential Nomination Primary, the State General Election and the State Primary Election. The canvass board is responsible to review vote totals, certify results and declaring nominees or winners. The county canvass board consists of the County Auditor, the Court Administrator of the District Court, the mayor of the county's most populous municipality, and two members of the county board who are not candidates at the election or their designee.

The Presidential Nominating Primary will be held on Tuesday, March 5, 2024, and the canvass board will meet to certify those results on Friday, March 8th at 1:00 p.m. Commissioners Karwoski and Miron are eligible to serve on this canvass board and have indicated their availability to serve.

Commissioner Bigham moved to appoint Commissioners Karwoski and Miron to the Presidential Primary Canvass Board. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

The State Primary Election will be held on Tuesday, August 13, 2024, and the canvass board will meet to certify those results on Friday, August 16th at 10:00 a.m. Commissioners Clasen and Bigham are eligible to serve on this canvass board and have indicated their availability to serve.

Commissioner Karwoski moved to appoint Commissioners Clasen and Bigham to the State Primary Canvass Board. Commissioner Miron seconded the motion, and it was adopted unanimously.

The State General Election will be held on Tuesday, November 5, 2024, and the canvass board will meet to certify those results on Friday, November 15th at 9:00 a.m. Commissioners Karwoski and Bigham are eligible to serve on this canvass board and have indicated their availability to serve.

Commissioner Clasen moved to appoint Commissioners Bigham and Karwoski to the State General Election Canvass Board. Commissioner Miron seconded the motion, and it was adopted unanimously.

PUBLIC WORKS

North Environmental Center Change Order Requests

Building Services Manager Joe Welter presented approval for six change order requests for the North Environmental Center project.

Mr. Welter reported that construction of the North Environmental Center remains on schedule and on budget with occupancy projected for late Fall of 2024.

Commissioner Miron moved to approve Change Order #1 on contract No. 15908 with Nasseff Mechanical Contractors, Inc. in the amount of \$54,346 to provide and install a fire pump for the sprinkler system at the North Environmental Center. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Change Order #2 on contract No. 15673 with A.J. Moore Electric, Inc. in the amount of \$103,125.42 to provide and install a larger generator. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to approve Change Order #2 on contract No. 15648 with Axel Ohmann, Inc. in the amount of \$51,347 for winter conditions on the foundation concrete. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to approve Change Order #3 on contract No. 15659 with Wenzel Plymouth Plumbing, LLC in the amount of \$164,875.01 for acid-resistant piping in the operations building. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Change Order #2 on contract No. 15664 with Kevitt Excavating, LLC in the amount of \$308,396.99 for changes to the access road, site grading and utilities per regulatory agency plan reviews. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Amendment #3 on contract No. 14342 with Kraus Anderson Construction Company in the amount of \$110,000 to cover the cost of the building permit for the North Environmental Center. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Approval of Contracts to Support the Road and Bridge Construction Program

Engineer Allan Brandt presented approval of contract No. 16252 with WSB & Associates Inc. in the amount of \$875,670.00 for project administration and inspection services to support the road and bridge construction program. Mr. Brandt also presented approval of contract No. 16254 with Short Elliott Hendrickson Inc. (SEH) in the amount of \$270,505.00 for construction surveying and staking services to support the road and bridge construction program.

Mr. Brandt reported the county will be constructing 21 highway and parks projects this year. As of today, the construction group consists of three construction inspectors and three survey technicians; there remains one vacant inspector position. Mr. Brandt reported on the difficulty in finding qualified and experienced candidates, however the shortage of field staff is not unique to Washington County. The county issued two requests for proposals for additional personnel to work together with staff to manage construction projects.

Commissioner Kriesel moved to approve contract No. 16252 with WSB & Associates Inc. in the amount of \$875,670.00 for project administration and inspection services to support the road and bridge construction program. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve contract No. 16254 with Short Elliott Hendrickson Inc. (SEH) in the amount of \$270,505.00 for construction surveying and staking services to support the road and bridge construction program. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Approval of Contract No. 16235 for the Public Works North Shop Salt Shed Project

Engineer Mike Kline presented approval of contract No. 16235 in the amount of \$451,420.00 with Greystone Construction for the Public Works North Shop Salt Shed project.

Mr. Kline reported the project will replace the deteriorating salt shed located at the North Shop Facility. The project scope will involve the demolition of the existing salt shed to begin in May, with construction of a new salt shed beginning in July, and interior asphalt paving in August. Staff have worked closely with Stillwater Township in obtaining both a building and building demolition permit. Mr. Kline indicated Stillwater Township is fully supportive of the project.

Commissioner Kriesel moved to approve contract No. 16235 in the amount of \$451,420.00 with Greystone Construction for the Public Works North Shop Salt Shed project. Commissioner Miron seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Legislative Update

Deputy County Administrator Jan Lucke presented the commissioners with an updated bill tracker containing bill numbers for each of the legislative priorities. Ms. Lucke reported that the legislative reception will take place at the State Capitol on Tuesday, April 2nd.

Ms. Lucke reported that Larkin Hoffman recently sent a list of bill numbers, paired with priorities and chief authors, to the full delegation with a request to sign on. Ms. Lucke will modify the bill tracker by adding another column to identify other legislators who have signed on to each bill.

Letter of Support for House File No. 4038/Senate File No. 3953 Veteran's Bill

Deputy County Administrator Jan Lucke spoke on proposed legislation for a property tax exemption for land owned by congressionally chartered veterans service organizations. Washington County presently has six organizations or twelve parcels that meet the existing congressionally chartered veterans service organization classification requirements and given the limited pool of parcels the county's impact of the bill would be negligible.

Commissioner Kriesel moved to approve a letter of support for the proposed legislation for property tax exemption for land owned by congressionally chartered veterans service organizations. Commissioner Bigham seconded the motion, and it was adopted unanimously.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

Metropolitan Council Micro Transit Pilot Project

Commissioner Clasen requested staff communicate with the cities of Woodbury and Oakdale, and the Met Council as the pilot project for micro transit moves forward.

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Bigham moved to adjourn. Commissioner Clasen seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:15 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH AND ENVIRONMENT

The board met in workshop session to give an update on the Opioid Settlement Community Council discussion. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH PUBLIC WORKS

The board met in workshop session to review the proposed update to Park Ordinance #213. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BOARD WORKSHOP WITH COMMUNITY SERVICES

The board met in workshop session to provide an update on Community Services transportation services through the Section 5310 grant for aging adults and people with disabilities. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in cursive script that reads "Stan Karwoski".

Stan Karwoski
County Board Chair