



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
FEBRUARY 6, 2024**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Karla Bigham, District 4
Commissioner Michelle Clasen, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, Assistant County Attorney Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Karwoski asked for comments from the public.

Woodbury resident, Joshua Loahr, commented on behalf of the Teamsters Local 320 Union regarding labor negotiations and the Juneteenth holiday.

Cottage Grove resident, Chris Donahoe, expressed his support for permitting dogs in Washington County campgrounds.

CONSENT CALENDAR

Commissioner Clasen moved, seconded by Commissioner Bigham, to adopt the Consent Calendar as follows:

1. Approval of the January 16, 2024, and January 23, 2024, County Board meeting minutes.
2. Approval to appoint Jeffrey Thron to the Groundwater Advisory Committee as a Well Drilling Representative for a partial term expiring December 31, 2024.
3. Approval of **Resolution No. 2024-006** as follows:

**2024 DELEGATION OF AUTHORITY TO MAKE ELECTRONIC
FUNDS TRANSFERS TO THE DIRECTOR OF ACCOUNTING
AND FINANCE DEPARTMENT OR THEIR DESIGNEE**

WHEREAS, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

WHEREAS, one of the requirements is for the governing body to annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee; and

WHEREAS, the county desires to utilize electronic funds transfers as authorized by statute.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Washington County delegates the authority to make electronic funds transfers to its Accounting and Finance Director, or their designee, as allowed under Minnesota Statutes 471.38.

4. Approve Contract No. 16203 between Washington County and Accord for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
5. Approve Contract No. 16207 between Washington County and Hekima Cultural and Consulting Services for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
6. Approve Contract No. 16215 between Washington County and Phoenix Service Corporation for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
7. Approve Contract No. 16214 between Washington County and Shakir Consulting Services for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
8. Approval of **Resolution No. 2024-007** as follows:

**RESOLUTION APPROVING THE WASHINGTON COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND
HOME COOPERATION AGREEMENT WITH THE INCLUSION
OF AUTOMATIC RENEWAL PROVISIONS**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has the authority to award Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds to local

governments for the purpose of providing assistance to low- and moderate-income individuals and families, pursuant to the Code of Federal Regulations, Title 24, Chapter 5, 570; and

WHEREAS, the Department of Housing and Urban Development has determined that Washington County is eligible to receive a CDBG Block Grant upon execution of CDBG Cooperation Agreements with the cities and towns of Washington County; and

WHEREAS, part 92 of Title 24 of the Code of Federal Regulations sets forth regulations governing the applicability and use of funds under Title II; and

WHEREAS, the parties mutually agree to take all required actions to comply with the provisions of the National Environmental Policy Act of 1969, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Executive Order 11988, Section 109 of the Housing and Community Development Act of 1974 and all other applicable requirements of the Act and Regulations in the use of basic grant amounts. Nothing in this Article shall be construed to lessen or abrogate the County's responsibility to assume all obligations of an applicant under the Act, including the development of applications pursuant to 24 CFR 570.300 et seq.; and

WHEREAS, the parties further agree to take all actions necessary to assure compliance with the County's certification required by Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, 24 CFR part 100, and affirmatively furthering fair housing. They also agree to assure compliance with section 109 of Title I of the Housing and Community Development Act of 1974 (which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975), the Americans with Disabilities Act of 1990, and the implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws. They also agree that the County shall not fund activities in, or in support of, a unit of general local government that does not affirmatively further fair housing within its own jurisdictions or that impedes the County's actions to comply with its fair housing certification; and

WHEREAS, the parties further agree that pursuant to 24 CFR 570.501 (b), the Cooperating Community is subject to the same requirements applicable to subrecipients, including a written agreement as set forth in 24 CFR 570.503. Such agreements are only entered into when a Cooperating Community chooses to propose a project and actually will receive funds from the County's entitlement allocation; and

WHEREAS, a unit of general local government is restricted from selling, trading or otherwise transferring such funds; and

WHEREAS, the governing regulations require that units of local government enter into a cooperation agreement with the County for participation in the HOME Program, which shall be the same cooperation agreement participation in the Community Development Block Grant (CDBG) Program; and

WHEREAS, the cooperation agreement must specify the three years covered by the urban county qualification period (e.g., Federal FYs 2024-2027), for which the urban county is to qualify to receive CDBG entitlement funding or, where applicable, specify the remaining one or two years of an existing urban county's qualification period. At the option of the county, the agreement may provide that it will automatically be renewed for participation in successive three-year qualification periods, unless the county or the participating unit of general local government provides written notice it elects not to participate in a new qualification period; and

WHEREAS, cooperation agreements with automatic renewal provisions must include a stipulation that requires each party to adopt any amendment to the agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit such amendment to HUD as provided in the urban county qualification notice (see Section IV., Documents to be Submitted to HUD, paragraph E.), and that such failure to comply will void the automatic renewal for such qualification period; and

WHEREAS, in Washington County Procurement Policy 1202 Section VII. Standard Terms and Conditions part

(A) Term of Contract it is specified that Contracts, including amendments, shall not exceed five years in length and that contracts that automatically renew must include a provision that ceases auto renewal after five years; and

WHEREAS, because Washington County desires to enter into CDBG and HOME Cooperation Agreements with local units of government that exceed the five year duration cap contained in the Washington County Procurement Policy 1202 and that also include automatic renewal provisions.

NOW, THEREFORE, BE IT RESOLVED the Board hereby waives the requirement contained in Washington County Procurement Policy 1202 that the Community Development Block Grant and HOME Cooperation Agreement not exceed five years in length.

NOW, THEREFORE, BE IT RESOLVED that the Community Development Block Grant and HOME Cooperation Agreements between Washington and local units of government in Washington County, including cities and townships, shall be approved with the inclusion of automatic renewal provisions and that the County Board Chair and County Administrator are hereby authorized to execute the Cooperation Agreements without further County Board action.

NOW, THEREFORE BE IT RESOLVED that the Community Development Block Grant and HOME Cooperation Agreements shall include a stipulation that requires each party to adopt any amendment to the agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period.

BE IT FURTHER RESOLVED that the Chair of the Washington County Board of Commissioners and County Administrator are hereby authorized to execute said amendments on behalf of Washington County without further action of the Board, subject to approval as to form by the County Attorney.

9. Approval to apply for a Sauer Foundation grant to begin development of the Family Resource Center.
10. Approval to modify Section #18 (Employee Development) of the Personnel Rules and Regulations.
11. Approval to implement a \$300 hiring incentive and a \$100 referral incentive for Lifeguards for the 2024 season.
12. Approve the tentative agreement with the International Union of Operating Engineers Local 49 for 2024-2025.
13. Approve Contract No. 16134 with SkyNorth Software in the amount of \$280,030 for the period of February 6, 2024, to December 31, 2024, with the option to amend and renew until the cooperative contract expires on August 31, 2027.
14. Approval of **Resolution No. 2024-008** as follows:

LAWFUL GAMBLING EXEMPTION RESOLUTION

WHEREAS, Pheasants Forever Washington County Chapter #671 has made an application to the Minnesota Gambling Control Board for the exemption from certain requirements contained in Minnesota Statute 349.166 sub.2 in order to conduct a raffle at the Washington County Fairgrounds, 12300 – 40th

Street North, Lake Elmo, Minnesota 55042. The event will take place during the Stillwater Trap Team event on March 3, 2024, and

WHEREAS, Baytown Township has been notified that the organization is applying for an exempted gambling activity within the township limits, and

WHEREAS, the Gambling Control Board requires acknowledgement by the County for a gambling permit located in a township.

NOW, THEREFORE, BE IT RESOLVED, the Washington County Board of Commissioners does not oppose issuance of exemption consistent with the application and further acknowledges the exempt permit may be granted with no waiting period.

15. Approval of the plat of Stifter Farms.
16. Approve licenses for the use of real property in the cities of Stillwater and Mahtomedi for the collection of household hazardous waste, and authorize execution by the Board Chair and County Administrator, pursuant to Minn. Stat. 373.02.
17. Approve an amendment to the Lower St. Croix FY23 Watershed Based Implementation fund work plan to include \$167,615 in supplemental grant funds and authorize the Lower St. Croix Watershed Partnership Steering Committee to direct these supplemental funds toward the activity(s) that most effectively meet the goals of the Lower St. Croix Comprehensive Watershed Management Plan.
18. Approval of **Resolution No. 2024-009** as follows:

**RESOLUTION TO PURCHASE A PORTION OF PROPERTY
FROM PID 27.027.21.11.0001 IN THE CITY OF COTTAGE
GROVE FOR INCLUSION INTO COTTAGE GROVE RAVINE
REGIONAL PARK**

WHEREAS, Washington County is interested in acquiring the property described herein in the City of Cottage Grove, Minnesota for inclusion into Cottage Grove Ravine Regional Park; and,

WHEREAS, the owner, STU-MAC PROPERTIES, agrees to sell the property to the County.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners hereby authorizes its Chair and Administrator to execute on behalf of the County a Purchase Agreement and authorizes the execution of any other documents necessary for the County to purchase the property legally described as follows:

That part of the NE $\frac{1}{4}$ of Section 27 North, Range 21 West, Washington County, Minnesota, described as follows:

Commencing at the Northeast corner of said Northeast Quarter; thence on an assumed bearing of North 89 degrees 19 minutes 38 seconds West, along the north line of said Northeast Quarter, 780.97 feet to the Point of Beginning of the property to be described; thence continuing North 89 degrees 19 minutes 38 seconds West, along said north line of said Northeast Quarter, 125.87 feet; thence South 57 degrees 08 minutes 56 seconds East, 187.55 feet; thence South 32 degrees 51 minutes 04 seconds West, 304.90 feet to a line drawn 60 feet northeasterly of and parallel with the centerline of East Point Douglas Road, a.k.a. Old Highway 61 as established from Washington County Document number 88487; thence South 57 degrees 08 minutes 56 seconds East, along said parallel line, 365.37 feet; thence southeasterly, 431.35 feet, along a tangential curve concave to the southwest, with a radius of 2924.93 feet and a central angle of 08 degrees 26 minutes 59 seconds; thence North 48 degrees 41 minutes 57 seconds West, tangent to the last described curve, 142.35 feet; thence North 48 degrees 27 minutes 30 seconds East, 205.07 feet to a point on the east line of said Northeast Quarter; thence North 00 degrees 15 minutes 21 seconds East, 270.60 feet to a point on the east line of said Northeast Quarter, said point being 492.60 feet southwest of said Northeast corner of the Northeast Quarter; thence North 57 degrees 12 minutes 16 seconds West, 926.37 feet to the point of Beginning.

For the sum of \$525,000.

19. Approve Amendment No. 1 to Conservation Easement with the Thomas E. and Edna D. Carpenter Foundation.
20. Approve Amendment No. 1 to Funding Restriction from Grant #3000004235.
21. Award bid to Lake Assault Boats and authorize execution of Contract No. 16206 in the amount of \$537,980 for the purchase and build of two Patrol Boats.
22. Approve Agreement No. 16092 between Washington County and the Cities of Afton, Lakeland, Lake St. Croix Beach, St. Mary's Point, and Lakeland Shores, Minnesota to provide law enforcement services to the cities.
23. Approve the 2023 Urban Area Security Initiative (UASI) Grant Agreement No. 16201 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office, in the amount of \$183,750 for the period of January 1, 2024, through June 30, 2025.
24. Approve Mutual Aid Agreement No. 15847 between the Pierce County Sheriff's Office in Wisconsin and the Washington County Sheriff's Office to provide emergency law enforcement aid and assistance during natural and manmade disasters.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Bigham, Clasen, and Karwoski. Nays, none.

LIBRARY

Resolution for Jordan Bequest and Approval of Joint Powers Agreement

Director Jacquie Kramer presented a resolution regarding the assets gifted through Elizabeth W. Jordan's trust, to the Marine on St. Croix Library Jordan Bequest Fund held by the St. Croix Valley Foundation, and approval of Joint Powers agreement with the City of Marine on St. Croix. Also present at the board meeting were Bill Miller, Marine City Council, Jim Maher, President of the Marine Library Association, and Lynn Bjorkman, Marine Library Association Board member and incoming president.

Ms. Kramer reported that in 2001, Elizabeth Jordan, gifted a bequest to Washington County to benefit the Marine Library. In 2012, the Marine Library Association was created to operate a fully volunteer-run Marine Community Library. Since 2012, the Marine Library Association has made annual requests to the county to withdraw funds from the Jordan bequest to help support Marine Community Library operations.

Ms. Kramer further explained the Marine Library Association is requesting to transfer the Jordan bequest into an endowment fund overseen by the St. Croix Valley Foundation, where the monies would be invested with a long-term strategy to prolong the life of the bequest and result in continued, long-lasting support of the Marine Community Library.

Marine City Councilmember Bill Miller expressed his thanks to the County Board members for their engagement with the Marine Library Association.

President of the Marine Library Association Jim Maher echoed Mr. Miller's comments and expressed appreciation for the excellent working relationship that exists between the County Board and the Marine Library Association.

Commissioner Miron moved to adopt **Resolution No. 2024-010** as follows:

RESOLUTION TO TRANSFER THE EXISTING BALANCE OF THE ELIZABETH JORDAN BEQUEST TO THE MARINE ON ST. CROIX LIBRARY JORDAN BEQUEST FUND

WHEREAS, in 2001, Elizabeth Jordan, avid reader and Marine on St. Croix (Marine) branch library patron, gifted a bequest to Washington County to benefit the Marine library; and

WHEREAS, in 2011, the Marine branch of the Washington County library was closed; and

WHEREAS, Washington County has a fiduciary responsibility to manage the Jordan Bequest responsibly and honor the gift's intent to benefit the Marine library; and

WHEREAS, in 2012, the volunteer-operated Marine Library Association was established as a 501(c)3 and a Joint Powers Agreement was established between Washington County and City of Marine on St. Croix to ensure ongoing use of the Elizabeth Jordan Bequest for library services in Marine on St. Croix; and

WHEREAS, since 2012, the volunteer-operated Marine Library Association has established itself as a responsibly run organization with effective board leadership, a substantial volunteer base, and financial stability; and

WHEREAS, in 2022, the Marine Library Association established an endowment fund in conjunction with the St. Croix Valley Foundation designated to support library services for the Marine area; and

WHEREAS, transferring the balance of the Jordan Bequest to the Marine on St. Croix Library Jordan Bequest Fund held by the St. Croix Valley Foundation honors the intent of the bequest, provides growth potential that should extend the life of the Bequest indefinitely, and results in increased and sustained support for the Marine Library; and

WHEREAS, an agreement has been created to establish and maintain the Marine on St. Croix Library Jordan Bequest Fund in a manner that ensures prudent financial management the ongoing use of the funds as intended by the grantor, Elizabeth Jordan,

NOW, THEREFORE, BE IT RESOLVED, Washington County will transfer \$241,284.32 in principal plus accrued interest, assets gifted through Elizabeth W. Jordan's trust and currently owned by the County, to the MARINE ON ST. CROIX LIBRARY JORDAN BEQUEST FUND held by the St. Croix Valley Foundation,

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners hereby authorizes its Chair and Administrator to execute on behalf of the county an agreement which lays out the conditions of the transfer and any other documents necessary to effectuate the transfer.

Commissioner Bigham seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Bigham, Clasen, Kriesel, and Karwoski. Nays, none.

Commissioner Miron moved to approve the Joint Powers Agreement between Washington County and the City of Marine on St. Croix for library services. Commissioner Bigham seconded the motion, and it was adopted unanimously.

PUBLIC WORKS

Resolution Authorizing Best Value Bidding for the Design and Construction of the Lake Elmo Park Reserve Maintenance and Community Corrections Maintenance Facility Project

Engineer Eden Rogers presented a resolution authorizing best value bidding for the maintenance facility projects at Lake Elmo Park Reserve.

Ms. Rogers reviewed the Minnesota Contracting Law and explained Best Value Bidding contracting process. The design and construction of the Lake Elmo Park Reserve Maintenance and Community Corrections Maintenance Facility Project was identified as a project that would have large benefits from best value bidding.

Ms. Rogers reported that the current maintenance facilities are outdated and undersized for the current facilities at Lake Elmo Park Reserve. The proposed design suggests a uniform building with separated spaces between Parks and Community Corrections, next to the current facility. This design will provide the most efficient workflow and feasibility. Best Value Bidding has several advantages including right-fit budget and allowing for accelerated schedules, which will be necessary to coordinate with Parks and Community Corrections operations.

Commissioner Clasen moved to adopt **Resolution No. 2024-011** as follows:

RESOLUTION APPROVING BEST VALUE BIDDING FOR THE CONSTRUCTION OF THE LAKE ELMO PARK RESERVE MAINTENANCE AND SENTENCE TO SERVE STORAGE FACILITY

WHEREAS, the County has identified in the Washington County 2023 Capital Improvement Plan (Project #: PARK-3009) a need for a new storage facility; and

WHEREAS, the County has determined that the new facility shall be constructed in the Lake Elmo Park Reserve and will serve as a shared facility between Parks and Community Corrections Sentence to Service Program (hereinafter referred to as “the shared facility”); and

WHEREAS, the shared facility will have a dedicated space for each department to use as a maintenance and storage area; along with an area for employee lockers, restrooms, and office space; and

WHEREAS, the County in its discretion is authorized by Minnesota Statute 471.345, subd. 3a to award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposal as described in Minnesota Statute 16C.28; and

WHEREAS, the County has determined that a customizable prefabricated

structure will meet the specific needs of the shared facility and result in a cost and time savings for the County; and

WHEREAS, the County has determined that utilizing a best value bidding approach, which takes into consideration specific criteria in addition to price, is the most effective means of obtaining a customized prefabricated structure; and

WHEREAS, County staff must complete all required training per Minnesota Statute 16C.28, prior to soliciting bids via best value bidding.

NOW, THEREFORE, BE IT RESOLVED, the County Board of the County of Washington authorizes Washington County Public Works, upon the completion of all required training, to utilize best value bidding for the construction of the shared facility and authorizes Public Works to develop criteria that shall be utilized in awarding the contract.

Commissioner Bigham seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Bigham, Clasen, Kriesel, and Karwoski. Nays, none.

Change Orders for the Lake Elmo Park Reserve and Central Greenway Project

Engineer Allan Brandt presented Change Orders 2, 4, 5, and 6, in the amount of \$69,927.94, to Contract No. 14693 with Meyer Contracting, Inc. for the Lake Elmo Park Reserve Central Greenway Project.

Mr. Brandt reported that the County Board previously approved a construction contract valued at \$1,233,363.03 for the Central Greenway Project in the Lake Elmo Park Reserve. Change Orders 1 and 3, which totaled \$84, 587.09, were previously approved administratively in accordance with County Procurement Policy 1202.

Mr. Brandt provided details on each of the Change Orders. Change Orders 2 and 4 were for concrete sidewalk improvements, which improved the aesthetics of the park entrance and placed the concrete on the appropriate concrete replacement schedule. Change Order 5 added turf seed mix to the contract for areas in the park that were disturbed by construction. Change Order 6 adjusts the bid contract quantities to those measured in the field. Quantity reconciliation is necessary on all projects to provide final payment and project closeout.

Commissioner Clasen moved to approve Change Orders 2, 4, 5, and 6, in the amount of \$69,927.94, to Contract No. 14693 with Meyer Contracting, Inc. for the Lake Elmo Park Reserve Central Greenway Project. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

Recommended Naming of the Washington County Environmental Centers

Building Services Director Greg Wood presented recommended naming of the Washington County Environmental Centers.

Mr. Wood reviewed the property naming policy that exists within Washington County. A positive customer experience is a key guiding principle in Policy 1907. Additionally, there are three defining features utilized for naming properties, which include geographical and natural features, as well as historical significance. Staff utilized geographical features for these cases.

Commissioner Miron moved to approve recommended naming of Washington County North Environmental Center. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to approve recommended naming of Washington County South Environmental Center. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Bid Package #2 Contracts for Building Site Construction of the new Service Center in Woodbury

Senior Building Services Project Manager Mandy Leonard presented contracts for Bid Package #2 for the new Service Center in Woodbury.

Ms. Leonard outlined the design features of the project. The design of the new Service Center in Woodbury will provide exceptional service while meeting the needs of the community especially being located adjacent to a public transportation site. The facility will be open and welcoming to encourage inclusivity to the community. County staff have been prioritized in the building design by allowing flexible and collaborative spaces to be created. Natural elements of the building site will allow for connection to nature. Sustainable practices and energy consumption as well as stewardship of county resources have been taken into consideration for the design.

Ms. Leonard reported on the bidding strategy for this project. Separate bid packages were the most efficient way to maximize this project and to accommodate the volatile state of the construction market. The focus was on bid package #2, building and site construction, which totals \$14.8 million. The bid received for sheet metal, submitted by Nordstrom Architectural Sheet Metal, came in significantly higher than the engineers estimate and recommended to be rejected. Review of the Sheet Metal bid specifications was conducted in hope of improving future incoming bids.

The project is primarily funded by Bond Funds and partially by Capital Investment for 2024. Reclassification of the sale proceeds from the Red Rock Crossing Outlot A to the Washington County Central Service Center project has increased the project budget by \$1,088,827. The project is currently on budget and the project team continues to explore additional value opportunities moving forward.

Commissioner Clasen moved to approve Contract No. 16174 in the amount of \$1,911,900 with Axel H. Ohman, Inc. for concrete and masonry. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Contract No. 16163 in the amount of \$683,440 with Metro Erectors Inc. for steel and miscellaneous metals. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Contract No. 16167 in the amount of \$1,435,285 with Tekton Construction for carpentry. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Contract No. 16183 in the amount of \$573,570 with Berwald Roofing Company Inc. for roofing. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Karwoski moved to approve Contract No. 16162 in the amount of \$283,412 with Bredemus Hardware Company for doors and hardware. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to approve Contract No. 16187 in the amount of \$1,427,500 with MT Contracting for curtain wall, storefronts and windows. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to approve Contract No. 16184 in the amount of \$1,282,900 with Custom Drywall for drywall. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Contract No. 16193 in the amount of \$245,000 with Super Set Tile for flooring. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Karwoski moved to approve Contract No. 16168 in the amount of \$192,750 with Advanced Terrazzo for terrazzo. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to approve Contract No. 16185 in the amount of \$201,000 with Kone for elevators. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to approve Contract No. 16186 in the amount of \$647,000 with Ryan Mechanical for plumbing. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Contract No. 16178 in the amount of \$1,699,800 with Thelen Heating and Roofing Inc. for HVAC. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Contract No. 16176 in the amount of \$312,507 with Kraft Mechanical for temperature controls. Commissioner Karwoski seconded the motion, and it was adopted unanimously.



Commissioner Clasen moved to approve Contract No. 16179 in the amount of \$1,755,000 with Laketown Electric Corporation for electrical and low voltage. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to approve Contract No. 16175 in the amount of \$996,295 with Miller Excavating for earthwork and utilities. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve Contract No. 16182 in the amount of \$234,850 with Northwest Asphalt for asphalt paving. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Contract No. 16171 in the amount of \$348,575 with Cedar Ridge Landscaping for landscaping. Commissioner Clasen seconded the motion, and it was adopted unanimously.

Commissioner Clasen moved to reject the bid for 07F Metal Panels from Nordstrom Architectural Sheet Metal Inc. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Bigham moved to approve the reclassification of the sale proceeds of \$1,088,827 from the Redrock Crossing Outlot A to fund #411086 for the Washington County Central Service Center Project (CIP# BSD-WCSC-001). Commissioner Karwoski seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Legislative Update

Deputy County Administrator Jan Lucke provided a legislative update. The Minnesota Legislature convenes at noon on Monday, February 12, 2024. Ms. Lucke outlined highlights from the January 23, 2024, legislative reception that occurred at the Oakdale Discovery Center.

Ms. Lucke reported that County Board members and Washington County staff have visited individually with legislators to discuss Washington County priorities for this session and additional upcoming appointments are scheduled.

Ms. Lucke highlighted that the Federal legislative update is centered around the upcoming National Association of Counties (NACo) Legislative Conference, which is set to occur in Washington D.C. February 10, 2024, through February 13, 2024, and three County Board members will attend.

Consideration of Letter of Support for State Funding Request

County Administrator Kevin Corbid reported on a State funding request from the City of Stillwater for the improvement of Myrtle Street in the City of Stillwater. The City of Stillwater is requesting support from the County Board for \$1.4 million in State funding by a letter of support signed by the County Board Chair.



Through discussion it was decided that the addition of Commissioner Kriesel's signature to the letter would provide more significance to the final letter of support.

Commissioner Miron moved to amend the motion to include Commissioner Kriesel's signature as the representative on the Board from that community. Commissioner Kriesel seconded the motion, and it was adopted unanimously.

Commissioner Kriesel moved to approve the letter of support for the City of Stillwater's request for State funding. Commissioner Bigham seconded the motion, and it was adopted unanimously.

Appointment to the Community Action Partnership of Ramsey & Washington Counties

County Administrator Kevin Corbid recommended postponing this action to a later board date. The County Board did not act on this item.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived livestreaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn. Commissioner Bigham seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 11:10 a.m.

BOARD WORKSHOP WITH ADMINISTRATION

The board met in workshop session for an update on Land and Water Legacy bond funds and grant fulfillment strategy. Present for the workshop were Commissioners Miron, Karwoski, Kriesel, Bigham, and Clasen. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Stan Karwoski

Stan Karwoski
County Board Chair