



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2, Chair
Gary Kriesel, District 3
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA February 6, 2024 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the January 16, 2024, and January 23, 2024, County Board meeting minutes.
- B. Approval to appoint Jeffrey Thron to the Groundwater Advisory Committee as a Well Drilling Representative for a partial term expiring December 31, 2024.
- C. Adopt a resolution for delegation of authority to make electronic funds transfers to the Director of the Accounting and Finance Department or their designee.
- D. Approve Contract No. 16203 between Washington County and Accord for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
- E. Approve Contract No. 16207 between Washington County and Hekima Cultural and Consulting Services for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
- F. Approve Contract No. 16215 between Washington County and Phoenix Service Corporation for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
- G. Approve Contract No. 16214 between Washington County and Shakir Consulting Services for an amount not to exceed \$40,000 for a term starting on the date of signature through December 31, 2025.
- H. Adopt a resolution approving the Washington County Community Development Block Grant (CDBG) and HOME Cooperation Agreement with the inclusion of automatic renewal provisions.
- I. Approval to apply for a Sauer Foundation grant to begin development of the Family Resource Center.



Consent Calendar continued

- J. Approval to modify Section #18 (Employee Development) of the Personnel Rules and Regulations.
- K. Approval to implement a \$300 hiring incentive and a \$100 referral incentive for Lifeguards for the 2024 season.
- L. Approve the tentative agreement with the International Union of Operating Engineers Local 49 for 2024-2025.
- M. Approve Contract No. 16134 with SkyNorth Software in the amount of \$280,030 for the period of February 6, 2024, to December 31, 2024, with the option to amend and renew until the cooperative contract expires on August 31, 2027.
- N. Adopt a resolution to approve an application for an Exempt Permit of Minnesota Lawful Gambling received from Pheasants Forever Washington County Chapter #671 to conduct a raffle during the Stillwater Trap Team event at the Washington County Fairgrounds, 12300 40th St N, located in Baytown Township, on March 3, 2024.
- O. Approval of the plat of Stifter Farms.
- P. Approve licenses for the use of real property in the cities of Stillwater and Mahtomedi for the collection of household hazardous waste, and authorize execution by the Board Chair and County Administrator, pursuant to Minn. Stat. 373.02.
- Q. Approve an amendment to the Lower St. Croix FY23 Watershed Based Implementation fund work plan to include \$167,615 in supplemental grant funds and authorize the Lower St. Croix Watershed Partnership Steering Committee to direct these supplemental funds toward the activity(s) that most effectively meet the goals of the Lower St. Croix Comprehensive Watershed Management Plan.
- R. Adopt a resolution to acquire a portion of land from PID 27.027.21.11.0001 for inclusion into Cottage Grove Ravine Regional Park.
- S.
 - 1. Approve Amendment No. 1 to Conservation Easement with the Thomas E. and Edna D. Carpenter Foundation.
 - 2. Approve Amendment No. 1 to Funding Restriction from Grant #3000004235.
- T. Award bid to Lake Assault Boats and authorize execution of Contract No. 16206 in the amount of \$537,980 for the purchase and build of two Patrol Boats.
- U. Approve Agreement No. 16092 between Washington County and the Cities of Afton, Lakeland, Lake St. Croix Beach, St. Mary's Point, and Lakeland Shores, Minnesota to provide law enforcement services to the cities.



Consent Calendar continued

- V. Approve the 2023 Urban Area Security Initiative (UASI) Grant Agreement No. 16201 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office, in the amount of \$183,750 for the period of January 1, 2024, through June 30, 2025.
- W. Approve Mutual Aid Agreement No. 15847 between the Pierce County Sheriff's Office in Wisconsin and the Washington County Sheriff's Office to provide emergency law enforcement aid and assistance during natural and manmade disasters.

4. 9:10 **Library** - Jacquie Kramer, Director

- A. 1. Adopt a resolution to transfer the existing balance of \$241,284.32 in principal plus accrued interest, assets gifted through Elizabeth W. Jordan's trust, to the Marine on St. Croix Library Jordan Bequest Fund held by the St. Croix Valley Foundation.
- 2. Approval of the Joint Powers Agreement between Washington County and the City of Marine on St. Croix for library services.

5. 9:20 **Public Works** - Eden Rogers, Engineer II (item A)

- Allan Brandt, Engineer II (item B)
- Greg Wood, Building Services Director (item C)
- Mandy Leonard, Sr Building Services Project Manager (items D-E)

- A. Adopt a resolution authorizing best value bidding for the design and construction of the Lake Elmo Park Reserve maintenance and Community Corrections maintenance facility project.
- B. Approval of Change Orders 2, 4, 5, and 6, in the amount of \$69,927.94, to Contract No. 14693 with Meyer Contracting, Inc. for the Lake Elmo Park Reserve Central Greenway Project.
- C. 1. Approval of recommended naming of Washington County North Environmental Center.
- 2. Approval of recommended naming of Washington County South Environmental Center.
- D. **Bid Package #2 Contracts for Building Site Construction of the new Service Center in Woodbury:**
 - 1. Approve Contract No. 16174 in the amount of \$1,911,900 with Axel H. Ohman, Inc. for concrete and masonry.
 - 2. Approve Contract No. 16163 in the amount of \$683,440 with Metro Erectors Inc. for steel and miscellaneous metals.
 - 3. Approve Contract No. 16167 in the amount of \$1,435,285 with Tekton Construction for carpentry.

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Public Works continued

4. Approve Contract No. 16183 in the amount of \$573,570 with Berwald Roofing Company Inc. for roofing.
 5. Approve Contract No. 16162 in the amount of \$283,412 with Bredemus Hardware Company for doors and hardware.
 6. Approve Contract No. 16187 in the amount of \$1,427,500 with MT Contracting for curtain wall, storefronts and windows.
 7. Approve Contract No. 16184 in the amount of \$1,282,900 with Custom Drywall for Drywall.
 8. Approve Contract No. 16193 in the amount of \$245,000 with Super Set Tile for flooring.
 9. Approve Contract No. 16168 in the amount of \$192,750 with Advanced Terrazzo for terrazzo.
 10. Approve Contract No. 16185 in the amount of \$201,000 with Kone for elevators.
 11. Approve Contract No. 16186 in the amount of \$647,000 with Ryan Mechanical for plumbing.
 12. Approve Contract No. 16178 in the amount of \$1,699,800 with Thelen Heating and Roofing Inc. for HVAC.
 13. Approve Contract No. 16176 in the amount of \$312,507 with Kraft Mechanical for temperature controls.
 14. Approve Contract No. 16179 in the amount of \$1,755,000 with Laketown Electric Corporation for electrical and low voltage.
 15. Approve Contract No. 16175 in the amount of \$996,295 with Miller Excavating for earthwork and utilities.
 16. Approve Contract No. 16182 in the amount of \$234,850 with Northwest Asphalt for asphalt paving.
 17. Approve Contract No. 16171 in the amount of \$348,575 with Cedar Ridge Landscaping for landscaping.
 18. Approval to reject the bid for 07F Metal Panels from Nordstrom Architectural Sheet Metal Inc.
- E. Approve the reclassification of the sale proceeds of \$1,088,827 from the Redrock Crossing Outlot A to fund #411086 for the Washington County Central Service Center Project (CIP# BSD-WCSC-001).



6. 10:20 **General Administration** - Jan Lucke, Deputy County Administrator (item A)
- Kevin Corbid, County Administrator (items B-C)

A. Legislative Update

B. Consideration of letter of support for city state funding legislative request.

C. Appointment to Community Action Partnership of Ramsey & Washington Counties.

7. 10:45 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

8. 11:00 **Board Correspondence**

9. 11:00 **Adjourn**

10. 11:05 **Board Workshop with Administration**

A. Discuss Land and Water Legacy remaining bond funds and grant fulfillment strategy.