



**BOARD AGENDA**  
**December 19, 2023 - 9:00 AM**

**Board of Commissioners**

Fran Miron, District 1  
Stan Karwoski, District 2  
Gary Kriesel, District 3, Chair  
Karla Bigham, District 4  
Michelle Clasen, District 5

1. 8:30 **Personnel Committee**

2. 9:00 **Roll Call**

**Pledge of Allegiance**

3. 9:00 **Comments from the Public**

*Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.*

4. 9:10 **Consent Calendar - Roll Call Vote**

*Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.*

- A. Approval of the December 7, 2023, County Board meeting minutes.
- B. Approval to appoint Randy LaFaive to the Workforce Development Board as a Business Representative to a partial term expiring June 30, 2026.
- C. Adopt a resolution for the 2024 Commissioner appointments to committees, commissions and joint power boards.
- D. Approve revisions to Policy #6009, Out-of-State Travel for County Commissioners and Airline Travel Credit for All Elected Officials.
- E. Approve revisions to Policy #1031, Possession of Firearms on County Premises and by County Staff.
- F. Approve revisions to Policy #1036, Cost Participation between Washington County and Other Agencies for the 800 MHz Radio System.
- G. Approve the updated 2023 Revenue Recapture Service Level Agreements between Washington County Cash Revenue ID and Collections Revenue ID and the Minnesota Department of Revenue.
- H. Approve Contract No. 19543 with Tubman for Domestic Violence/Abuse Support and Intervention Program services for the period of January 01, 2024, through December 31, 2024.
- I. Approve Contract No. 15917 with Canvas Health for Psychological, Psychosexual, and Diagnostic Assessments services for the period of January 01, 2024, through December 31, 2024.



**Consent Calendar continued**

- J. Approve two service contracts with Lakes Center For Youth and Families, and the Youth Service Bureau, Inc. for Juvenile Diversion Services/Programming, for the period of January 01, 2024, through December 31, 2024.
- K. Approve Contract No. 16094 between Washington County and Rise for an amount not to exceed \$649,000, for the period of January 01, 2024, to December 31, 2025.
- L. Approve Contract No. 16096 between Washington County and Midwest Special Services, Inc. (DBA MSS) for an amount not to exceed \$302,820 for the period of January 01, 2024, to December 31, 2025.
- M. Approval to create an Earned Sick and Safe Time (ESST) policy.
- N. Approval to modify Personnel Rules and Regulations, Section #4 Employment Status.
- O. Approval to modify Personnel Rules and Regulations, Section #15 Holidays, Paid Time Off and Compensatory Time.
- P. Approval to modify Personnel Rules and Regulations, Section #16 Leaves of Absence.
- Q. Approval to modify Personnel Rules and Regulations, Section #17 Insurance/Benefits.
- R. Adopt a resolution increasing election judge compensation.
- S. Approve Contract No. 16081 between Washington County and the City of Lake Elmo, Minnesota to provide law enforcement services to the city.
- T. Approve Purchase Order Agreement No. 26958 between Washington County and Lenco Armored Vehicles.
- U. Approve Contract No. 16083 and Contract No. 16085, between Motorola Solutions, Inc. and Washington County for the repair and maintenance of the 800 MHz Radio System.
- V. Approve permanent use of fund balance and approve Contract No. 16089 between Xybix Systems, Inc. and Washington County for the Emergency Communications Response Center workstations in the amount of \$466,100.
- W. Approve Amendment No. 1 to Grant Agreement No. 14614 with the Minnesota Department of Public Safety for the 2022 Sex Trafficking Investigations Grant Program.



5. 9:10 **Public Works** - Erin Clarkowski, Engineer II (item A)  
- Joe Welter, Sr. Building Services Project Manager (item B)  
- Erik Jalowitz, Building Services Capital Projects Manager (item C)
- A. Approve Cooperative Amendment No. 16088 between Washington County and the City of Woodbury to facilitate the transfer of the Woodbury License and Service Center property.
- B. Approve Amendment No. 1 for Contract No. 14341 with Hagen, Christensen, & McIlwain Architects (HCM) in the amount of \$309,392 for additional design services on the Northern Household Hazardous Waste (HHW) project.
- C. Approve Contract No. 16090 with Wallraff Electric Company in the amount of \$178,250 for electrical construction for Phase I of the Law Enforcement Center Improvement Project (CIP# BSD-CW-1601).
6. 9:55 **General Administration** - Kevin Corbid, County Administrator
- A. Adopt a resolution to set the 2024 salary for the County Sheriff.
- B. Adopt a resolution to set the 2024 salary for the County Attorney.
- C. Adopt a resolution to approve the 2024 salary for the County Administrator.
- D. Adopt a resolution to approve the 2024 County Commissioners' salaries, expenses, and benefits.
7. 10:15 **Commissioner Reports - Comments - Questions**
- This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.*
8. 10:30 **Board Correspondence**
9. 10:30 **Adjourn**
10. 10:30-10:45 **Break**
11. 10:45 **Board Workshop with the Library**
- A. Discuss the Library's Strategic Plan
12. 11:30 **Board Workshops with Public Works**
- A. Review proposal for use of Regional Sales Tax Proceeds to Washington County.
- B. Discuss the Long-Range Transportation Plan project and transportation system goals.