



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3, Chair
Karla Bigham, District 4
Michelle Clasen, District 5

BOARD AGENDA December 12, 2023 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it exceeds the allowable time limit, becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the November 28, 2023, County Board meeting minutes.
- B. Approve the Summary Financial Statement for the year ended December 31, 2022, to be published as an insert in the official county newspaper.
- C. Approve Amendment No. 5 to Contract No. 14559 between Washington County and Stepping Stone Emergency Housing.
- D. Approve Contract No. 16078 between Washington County and Bestview Care Options in the amount of \$45,000 for a term of January 1, 2024, to December 31, 2025.
- E. Approve Contract No. 16077 between Washington County and Country Services in the amount of \$230,000 for a term of January 1, 2024, to December 31, 2025.
- F. Approval to submit two grant applications to the Washington County Community Development Agency (CDA) for Department of Housing and Urban Development (HUD) HOME Investment Partnerships American Rescue Plan (HOME_ARP) grant funds in an amount not to exceed a total of \$750,000 for both applications.
- G. Approve Contract No. 16075 for the Statewide Affordable Housing Aid (SAHA) and Contract No. 16074 for the Local Affordable Housing Aid (LAHA) contracts with the Washington County Community Development Agency (CDA) for the period of December 26, 2023, through December 31, 2028.
- H. Approve Contract No. 16076 between Washington County and Next Chapter Technology in the amount of \$1,549,061 for a term of January 1, 2024, to December 31, 2028.



Consent Calendar continued

- I. Approve Amendment No. 1 to Contract 13504 with the Metropolitan Council in the amount of \$4,000 per calendar year as revenue for Washington County, to extend the contract for the period of January 1, 2024, to December 31, 2025.
- J. Approve Contract No. 16068 to renew the library service agreement between the Stillwater Public Library and the Washington County Library.
- K. Approval of the plat of Schuster Acres.
- L. Adopt a resolution to request a time extension of the Washington County Groundwater Plan.
- M. Approve grant agreement with Metropolitan Council for the removal of hazardous ash trees in the amount of \$78,152.32.

4. 9:10 **Accounting and Finance** - Jan Lucke, Deputy County Administrator

- A. Presentation of 2022 Annual Financial Audit Highlights.

5. 9:25 **Community Services** - Ryan Carufel, Veterans Service Officer

- A. Veteran Services Update

6. 9:40 **Public Works** - JJ Williams, Parks Guest Services Supervisor (item A)
- Eden Rogers, Engineer II (item B)

- A. Adopt a resolution authorizing submittal of grant applications for funding under the 2024 Metropolitan Council Regional Parks System Competitive Equity Grant Program.
- B. Approve Change Order No. 1 for Contract No. 15567 in the amount of \$81,300 with Acme Tuckpointing & Restoration Company for the Historic Courthouse Exterior Improvement Project.



7. 10:10 **General Administration - Kevin Corbid, County Administrator**

A. 2023 MCIT County of the Year

- B. 1. Adopt a resolution certifying the property tax levy payable 2024 for Washington County.
2. Adopt a resolution certifying the property tax levy payable 2024 for the Washington County Regional Railroad Authority.
3. Adopt a resolution approving the Washington County 2024 budget.
4. Adopt a resolution approving the Washington County Regional Railroad Authority 2024 budget.
5. Adopt a resolution consenting to the property tax levy payable 2024 for the Washington County Community Development Agency.

C. Adopt a resolution approving the final 2024-2028 Capital Improvement Plan (CIP) document.

8. 11:00 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

9. 11:30 **Board Correspondence**

10. 11:30 **Adjourn**

11. 11:35 **Board Workshop with the Library**

- A. Discuss management of the Elizabeth Jordan Bequest Fund.