



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3
Wayne A. Johnson, Chair, District 4
Lisa Weik, District 5

BOARD AGENDA November 15, 2022 - 9:00 AM

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the October 25, 2022, and November 1, 2022, County Board meeting minutes.
- B. Approval of voting delegates for the 2022 Association of Minnesota Counties Annual Meeting to be held December 5-7, 2022.
- C. Approval of voting delegates for the 2022 Minnesota Counties Intergovernmental Trust Annual Meeting to be held December 5, 2022.
- D. Approval to appoint Amanda Meyer to a partial term as a Municipal Government Representative on the Groundwater Advisory Committee, with the term expiring December 31, 2023.
- E. Approval to appoint Elizabeth Finnegan to a partial term as a Municipal Government Representative on the Groundwater Advisory Committee, with the term expiring December 31, 2023.
- F. Approve a new policy entitled Compensation and Benefits Policy for Elected Department Heads and Appointed Leadership.
- G. Approval to modify Personnel Rules and Regulations Section #2 - Definitions.
- H. Approval to modify Personnel Rules and Regulations Section #5 - Compensation.
- I. Approval to modify Personnel Rules and Regulations Section #10 - Employment Separation.
- J. Approval to modify Personnel Rules and Regulations Section #16 - Leaves of Absence.



Consent Calendar continued

- K. Approval to modify Personnel Rules and Regulations Section #23 - Performance Evaluation.
- L. Adopt a resolution to acquire right-of-way, permanent roadway easements, drainage and utility easements, and temporary easements as a part of the road reconstruction of County State Aid Highway 33 (Everton Avenue North) in the City of Forest Lake.
- M. Adopt a resolution to acquire right-of-way, permanent roadway easements, drainage and utility easements, and temporary easements as a part of the realignment of County Road 61 (120th St/Myeron Road) at County State Aid Highway 15 (Manning Avenue) in Stillwater Township.
- N. Adopt a resolution authorizing the Washington County Sheriff's Office to accept a donation from the Hugo Lions Club in the amount of \$5,050 for the Water Recovery team.

4. 9:10 **Public Hearing - Administration** - Jan Lucke, Deputy County Administrator

- A. Conduct a Public Hearing to consider revisions to the Washington County Fee Schedule, Policy No. 1032.

5. 9:30 **Public Hearing - Administration and Public Works** - Janna Oman, County Budget/Financial Analyst and Wayne Sandberg, Public Works Director

- A. Conduct a Public Hearing on the 2023-2027 Capital Improvement Plan (CIP).

6. 10:15 **Public Works** - Andrew Giesen, Engineer II (item A)
- Lyssa Leitner, Planning Director (item B)

- A.
 - 1. Adopt a resolution to enter into Agreement No. 1050364 with the State of Minnesota to transfer the jurisdiction of Minnesota Trunk Highway 96 within Washington County.
 - 2. Approve Jurisdictional Transfer Agreement No. 1050364 with the State of Minnesota.
- B.
 - 1. Approval of Contract No. 15080 with Bolton & Menk for an amount not to exceed \$249,724 to complete the scope of work for the Trunk Highway (TH) 61 Corridor Visioning and Jurisdictional Transfer Study.
 - 2. Approval of Cooperative Agreement No. 15081 with the City of Hugo for a \$50,000 lump sum contribution for the TH 61 Corridor Visioning and Jurisdictional Transfer Study.



7. 10:45 **General Administration** - June Mathiowetz, Senior Planning (item A)
- Kevin Corbid, County Administrator (items B, C, and E)
- Jan Lucke, Deputy County Administrator (item D)
- A. Adopt a resolution to approve a County Land and Water Legacy Program contribution, conservation easement, purchase agreement, and state grant agreement, to acquire an approximately 79-acre conservation easement on the Scott property in May Township.
- B. Adopt a resolution to approve the 2023 salary for the County Administrator.
- C. Adopt a resolution to approve the 2023 County Commissioners' salaries, expenses, and benefits.
- D. Approve revisions to Policy #6010 Commissioner Equipment and Technology Stipend.
- E. 2022 General Election Update

8. 11:15 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.

9. **Board Correspondence**

10. 11:30 **Executive (Closed) Session - Public Works**

- A. Executive (closed) session pursuant to Minn. Stat. 13D.05 subd. 3(c) to review the appraisal, negotiation efforts, and proposed settlement for the property located at PID 08.028.21.23.0012 in regards to the potential purchase for the Washington County West Central Service Center.

11. 12:00 **Adjourn**

12. 12:00-12:15 **Break**

13. 12:15 **Board Workshop with Human Resources**

- A. Update on Diversity, Equity and Inclusion (DEI) Program

14. 1:00 **Board Workshop with Property Records and Taxpayer Services**

- A. Discuss proposed 2023 property taxes