



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
AUGUST 23, 2022**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Johnson asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Weik moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval of the August 2, 2022, and August 9, 2022, County Board meeting minutes.
2. Approval of request for 1.0 Full Time Equivalent (FTE) Special Project Assistant County Attorney I position.
3. Approval of **Resolution No. 2022-086** as follows:

**RESOLUTION APPROVING WASHINGTON COUNTY'S 2021
CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT
PARTNERSHIPS PROGRAMS AND AUTHORIZING
SUBMISSION OF SUCH GRANT REQUEST TO THE UNITED
STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT**



WHEREAS, Washington County is an Entitlement Community for the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program; and

WHEREAS, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the cities of Coon Rapids and Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and

WHEREAS, Washington County Community Development Agency (the “Agency”) has entered into a Subrecipient Agreement with Washington County to administer and manage the CDBG and HOME programs (collectively, the “Programs”); and

WHEREAS, the Programs require the submission of a Consolidated Annual Performance and Evaluation Report (the “CAPER”) every year in accordance with Chapter 91 of Title 24 of the Code of Federal Regulations; and

WHEREAS, the CAPER requires a fifteen-day public notice and public hearing before approval; and

WHEREAS, the required public comment period for the CAPER was held from July 29, 2022 through August 16, 2022; and

WHEREAS, the Agency held a public hearing on August 16, 2022; and

WHEREAS, the Dakota County HOME Consortium will hold a public hearing on September 20, 2022; and

WHEREAS, the CAPER must be submitted to the U.S. Department of Housing and Urban Development by September 28, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washington County, that the Washington County 2021 CAPER for the CDBG and HOME programs is approved for submission to HUD; and

BE IT FURTHER RESOLVED, that the Washington County Board of Commissioners approves of the 2021 Consolidated Annual Performance and Evaluation Report submission to the U.S. Department of Housing and Urban Development.

4. Approval to apply for Mental Health Crisis Response Services grant funds administered by the Minnesota Department of Human Services.
5. Approval of the revised and updated Post Employment Health Care Savings Plan (HCSP) for the Supervisor's Association.

6. Approve Memorandum of Agreement with AFSCME Non-Exempt Union for a hiring incentive for Correctional Health Nurse positions.
7. Approval of **Resolution No. 2022-087** as follows:

**CERTIFICATION OF PROPERTY ASSESSED CLEAN ENERGY
(PACE) CHARGES FOR ENERGY IMPROVEMENTS**

WHEREAS, the Washington County Board of Commissioners approved the Joint Powers Agreement (JPA) with the Saint Paul Port Authority (the “Port Authority”) on August 11, 2015 designating the Port Authority to implement and administer the Property Assessed Clean Energy (“PACE of MN”) improvement financing on behalf of the County, and providing for the imposition of special assessments pursuant to Minnesota Statutes Sections 216C.435 and 216C.436 and Chapter 429 (the “Act”); and as needed in connection with that program; and

WHEREAS, the County understands that the Port Authority will issue its PACE OF MN special assessment revenue bond to finance the Improvements, and that the sole security for that bond will be special assessments imposed by the other cities and/or counties participating in PACE OF MN; and

WHEREAS, to facilitate and encourage the financing of improvements located within the County, the County covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the Property and approved by the Port Authority; and

WHEREAS, after imposition of the special assessments, the County shall collect such assessments twice a year and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s). The County will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. Section 429.071, Subd. 4.

WHEREAS, the special assessment shall be certified to the County Auditor and entered onto the tax lists for the year. The annual installment and interest shall be collected at the same time and in the same manner as real property taxes. For disbursements made by November 15th, the first annual installment is due with property taxes payable in the next tax year. For disbursements made from November 16th-December 31st, the first annual installment is due with property taxes in the year after next. The special assessment, with accruing interest, is a lien upon the benefitted property until paid.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners authorizes the County Auditor and the Department of Property Records & Taxpayer Services to extend the proposed special assessment plus interest on the properties set forth and listed below in this resolution.

Company Name:	Coventry Properties of Forest Lake, LLC
Parcel:	29.032.21.12.0015
Location:	NEQ Headwaters Blvd N/Headwaters Parkway Forest Lake, MN
Project Type:	Installation of: building envelope insulation, windows, HVAC, hot water and plumbing controls, lighting systems and controls.
Amount:	\$2,500,000
Term and Rate:	20 Years at 5.50%
Interest Accrual Date:	1/1/2024
Estimated Annual Energy Savings:	Average of \$142,890. Annual electric savings is expected to be 612,970 kWh and 14.3 kW. Annual MBTUs saved is expected to be \$1,019,754.

8. Approval of **Resolution No. 2022-088** as follows:

WITHDRAWAL FROM THE METRO ALLIANCE FOR HEALTHY FAMILIES JPA

WHEREAS, in 2007, the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington, and the city of Bloomington (the Parties) entered into a joint powers agreement (JPA) for the Metro Alliance for Healthy Families (MAHF) Program; and

WHEREAS, the MAHF JPA formalized the terms and conditions through which they would cooperatively manage the Metro Alliance for Healthy Families Home Visiting Program and administer and distribute funds received for such program; and

WHEREAS, the Metro Alliance for Healthy Families is currently governed by The Amended and Restated Joint Powers Agreement, K-06-109.1 (JPA) of 2014, adding the counties of Chisago and Isanti; and

WHEREAS, home visiting funding and service models have been evaluated by the Parties in an effort to increase efficiency and impact while decreasing administrative burden; and

WHEREAS, home visiting funding from the Minnesota Department of Health (MDH) will flow directly to individual Community Health Boards, rather than through the MAHF JPA; and

WHEREAS, Dakota County, acting as the Metro Alliance for Healthy Families data system host, fiscal agent, administrative agent and attorney, has given notice of Withdrawal from the JPA; and

WHEREAS, it has been determined that evidence-based home visiting services in Washington County will be provided in the Maternal Early Childhood Sustained Homevisiting (MECSH) model, which is not supported by the MAHF JPA; and

WHEREAS, Section 12 of the Metro Alliance for Healthy Families JPA outlines the terms for withdrawal and termination, allowing any party to withdraw with or without cause by providing a 30-day written notice;

NOW, THEREFORE, BE IT RESOLVED, that Washington County will provide a 30-day written notice to the MAHF Governing Board and withdraw from the MAHF JPA effective September 30, 2022.

9. Approve comment letter to South Washington Watershed District on its proposed rule revisions.
10. Approve conversion of 1.0 Special Project Public Health Program Coordinator to a Regular, full-time position.
11. Approval of **Resolution No. 2022-089** as follows:

**ACCEPTANCE OF A DONATION FROM THE
JOHNSON FAMILY FOR INSTALLATION OF A BENCH
WITH COMMEMORATIVE PLAQUE AT
COTTAGE GROVE RAVINE REGIONAL PARK**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, Minn. Stat. 375.26 authorizes the county board to accept gifts, donations and bequests on behalf of the county; and

WHEREAS, Washington County Parks has a wide array of donation opportunities for individuals and groups to provide support for the park system; and

WHEREAS, the Washington County Parks - Park Bench Program allows an individual or group to donate funds to install and maintain a bench to be used on a trail or near a park facility; and

WHEREAS, for a donation of \$3,500, a steel bench with commemorative plaque may be placed along a paved trail or park facility and will be guaranteed for a minimum of 10 years; and

WHEREAS, the Johnson Family (Wayne, Mary Beth, Nate and Lexi) wish to place a steel bench at Cottage Grove Ravine Regional Park, in recognition of the time their family has spent in the park and the memories they have made there.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby accept a donation in the amount of \$3,500 from the Johnson Family for installation of a park bench at Cottage Grove Ravine Regional Park with commemorative plaque.

BE IT FURTHER RESOLVED, that Washington County will maintain the bench site including repair and replacement of the benches and plaques for a period of ten years.

BE IT FURTHER RESOLVED, that after ten years, Washington County has the option to dispose, replace, or relocate the benches and plaques as needed.

12. Approval of **Resolution No. 2022-090** as follows:

**RESOLUTION VACATING WASHINGTON COUNTY'S INTERESTS
IN CERTAIN REAL ESTATE LOCATED IN THE NORTHWEST
QUADRANT OF COUNTY STATE AID HIGHWAY (CSAH) 10 AND 10th
STREET NORTH, WEST LAKELAND TOWNSHIP**

WHEREAS, Washington County (County) has certain easement interests for highway purposes associated with County State Aid Highway (CSAH) 10 as more fully delineated in Washington County Highway Right-of-Way Plat No. 3 as Amended and within the recorded plat of Sherwood Forest 2nd Addition; and,

WHEREAS, pursuant to Minn. Stat. § 163.11, subd. 4, the Washington County Board may vacate any such portion of right-of-way deemed no longer necessary by resolution; and,

WHEREAS, upon review, it appears as a result of highway reconstruction and modifications, certain portions of right-of-way are no longer necessary to be held by County; and,

WHEREAS, the Office of the Washington County Surveyor has determined in conjunction with the Office of the Washington County Engineer, the legal description of that portion of property no longer needed to be retained by the County; and,

WHEREAS, said legal description is set forth on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that upon compliance with the provisions of Minn. Stat. 163.11.subd. 4, the portion of right-of-way of County State Aid Highway (CSAH) 10 described on the attached Exhibit A is hereby vacated.

BE IT FURTHER RESOLVED, that nothing herein is intended to relinquish or vacate any other rights or interests of Washington County relative to County State Aid Highway (CSAH) 10 or Washington County Highway Right-of-Way Plat No. 3 as Amended or the recorded plat of Sherwood Forest 2nd Addition.

BE IT FURTHER RESOLVED, Washington County staff, in conjunction with the Office of the Washington County Attorney, shall ensure proper compliance with Minn. Stat. § 163.11, subd. 4 relative to notice and posting of this resolution.

13. Approval of **Resolution No. 2022-091** as follows:

**SERVICE AGREEMENT BETWEEN THE AXTELL GROUP
AND THE WASHINGTON COUNTY SHERIFF'S OFFICE**

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with The Axtell Group for professional consulting services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendments thereto, as are necessary on behalf of the Washington County Sheriff's Office.

14. Approval of **Resolution No. 2022-092** as follows:

DONATION FOR EXPLORERS PROGRAM

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, Any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, The Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE BE IT RESOLVED, That the Washington County Board of Commissioners does hereby approve and accept an anonymous donation in the amount of \$3,000.

15. Approve Joint Powers Agreement No. 15026 with the City of Cottage Grove for sharing law enforcement data.
16. Approve Joint Powers Agreement No. 15027 with the City of Bayport for sharing law enforcement data.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

PUBLIC HEALTH & ENVIRONMENT

Resolution for the 2023 Ramsey/Washington Recycling & Energy Board Joint Activities Budget

Senior Environmental Resource Manager Nikki Stewart presented a resolution to approve the 2023 Ramsey/Washington Recycling & Energy Board (R&E Board) joint activities budget.

Ms. Stewart reported that the R&E Board provides that the County Board retains the authority to approve the joint activities budget of the R&E Board. This is a two-year budget, which carries out non-facility related activities of the R&E Board that meet the county's Waste Management Plan 2018-2036 goals and strategies. While the 2022-2023 joint activities budget was approved by the R&E Board and the County Board in 2021, there is an opportunity to adjust the budget for the second year if needed.

On July 28, 2022, the R&E Board approved and recommended that each county board approve the 2023 joint activities budget with its amendments. These amendments include adding two full-time equivalent (FTE) positions to the complement; one planning specialist and one program assistant. These positions are funding neutral as a result of savings from other categories. County contributions do not change with these amendments.

The Department of Public Health & Environment's proposed 2023 budget includes revenue needed to support the joint activities budget of \$3,134,553. County Environmental Charge funds are used for this service.

Commissioner Miron moved to adopt **Resolution No. 2022-093** as follows:

2023 RAMSEY/WASHINGTON RECYCLING & ENERGY BOARD JOINT ACTIVITIES BUDGET

WHEREAS, The Ramsey/Washington Recycling & Energy Board (“R&E Board”) is governed by the amended and restated joint powers agreement by and between Ramsey County and Washington County dated August 2, 2022 (“Joint Powers Agreement”); and

WHEREAS, the Joint Powers Agreement provides that the R&E Board shall establish a Joint Activities Budget; and

WHEREAS, the Joint Powers Agreement further provides that the county boards approve the R&E Board's Joint Activities Budget; and

WHEREAS, on July 28, 2022, the R&E Board approved, and recommended county board approval of, the 2023 Joint Activities Budget.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners accepts and approves the 2023 Ramsey/Washington Recycling & Energy Board Joint Activities Budget as recommended by the Recycling & Energy Board.

BE IT FURTHER RESOLVED that the county board authorizes the county administrator to make all necessary adjustments to appropriations in the 2023 Public Health & Environment Department budget to reflect the 2023 Recycling & Energy Board Joint Activities Budget.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

SHERIFF'S OFFICE

Resolution for Fencing Consortium Joint Powers Agreement

Emergency Services Manager Doug Berglund presented a resolution to approve the Fencing Consortium Joint Powers Agreement No. 15067. In this agreement, the Washington County Sheriff's Office will join the Fencing Consortium, which consists of governmental agencies throughout the metropolitan area. The purpose in developing a consortium is to circumvent the known challenges to protecting critical infrastructure with non-scalable fencing when a threat, or a potential threat to infrastructure is perceived as imminent.

Mr. Berglund reported that law enforcement from around the metropolitan area sought solutions to make effective fencing available at a palatable cost. A lease agreement with a contracted vendor will secure fencing locally. By combining resources and working cooperatively, Washington County can access quality fencing and trained personnel to help law enforcement de-escalate a high-tension atmosphere. Washington County will be required to pay a share of the fence; costs are pro-rated based on consortium membership and each jurisdiction's linear footage requirements, as well as ongoing maintenance costs. The consortium will seek state support to procure the fencing during the next legislative session.

Commissioner Kriesel moved to adopt the resolution to approve the Fencing Consortium Joint Powers Agreement, seconded by Commissioner Karwoski. Commissioners had several questions and discussed the various aspects of the agreement, the potential costs, and uses of the fencing

agreement. After discussion concluded, Commissioner Miron moved to postpone this item until the September 13 board meeting to allow for additional questions to be answered prior to approval of the agreement. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Resolution for 2022 2nd Quarter Donations

County Administrator Kevin Corbid presented a resolution to accept the 2022 2nd quarter donations in the amount of \$3,463.31.

Commissioner Weik moved to adopt **Resolution No. 2022-094** as follows:

2022 2nd QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$3,463.31 for the second quarter of 2022.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn. Commissioner Miron seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:07 a.m.

BUDGET WORKSHOP WITH COMMUNITY CORRECTIONS

The Board met in workshop session to review the recommended 2023 budget for the Community Corrections Department. Present for the workshop were Commissioners Weik, Kriesel, Miron, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BUDGET WORKSHOP WITH COMMUNITY SERVICES

The Board met in workshop session to review the recommended 2023 budget for the Community Services Department. Present for the workshop were Commissioners Weik, Kriesel, Miron, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

BUDGET WORKSHOP WITH PUBLIC HEALTH & ENVIRONMENT

The Board met in workshop session to review the recommended 2023 budgets for the Department of Public Health & Environment and the University of Minnesota Extension. Present for the workshop were Commissioners Weik, Kriesel, Miron, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

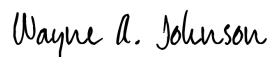
BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session for an update on the Central Yard Waste project. Present for the workshop were Commissioners Weik, Kriesel, Miron, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in cursive script that reads "Wayne A. Johnson".

Wayne A. Johnson
County Board Chair