



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JULY 26, 2022**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5

Absent: Commissioner Gary Kriesel, District 3

Also Present: Jennifer Wagenius, Deputy County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Johnson asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Weik moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

1. Approval of the July 12, 2022, County Board meeting minutes.
2. Approval to appoint Lucas Priestley to a partial term expiring June 30, 2025, as a Workforce Representative, on the Workforce Development Board.
3. Approval of Administration Policy #1300 - Washington County Guidelines and Procedures for Minnesota Government Data Practices Act.
4. Approval of **Resolution No. 2022-080** as follows:

**AUTHORIZING THE RECEIPT OF \$17,500 IN GRANT FUNDING
FROM THE MINNESOTA DEPARTMENT OF VETERANS
AFFAIRS**

WHEREAS, Washington County desires to enter into a Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program; and

WHEREAS, the grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2; and

WHEREAS, this grant should not be used to supplant or replace other funding; and

WHEREAS, that Washington County Veterans Service Officer Ryan Carufel be authorized to execute the Grant Agreement for the above mentioned project on behalf of the county.

NOW, THEREFORE, BE IT RESOLVED, that this resolution was adopted at a regular meeting of the County Board this 26th day of July, 2022.

5. Approve Post-Employment Health Care Savings Plan for Minnesota Public Employees Association (MNPEA), Correctional Officers & Telecommunicators Unit.
6. Approval of **Resolution No. 2022-081** as follows:

**AMENDED RAMSEY/WASHINGTON RECYCLING & ENERGY
BOARD JOINT POWERS AGREEMENT**

WHEREAS, Ramsey and Washington Counties (the "Counties") have committed to continue to protect and ensure the public health, safety, welfare and environment of each county's residents and businesses through sound management of solid and hazardous waste generated in each county; and

WHEREAS, it is the stated policy of the State of Minnesota, under the Waste Management Act, to manage solid waste in an environmentally sound manner; and

WHEREAS, Ramsey and Washington Counties have in place County Solid Waste Management Master Plans ("Master Plans") approved by the Commissioner of the Minnesota Pollution Control Agency ("MPCA"); and

WHEREAS, the Counties have entered into the Amended and Restated Ramsey/Washington Recycling & Energy (“R&E”) Joint Powers Agreement (“JPA”), dated November 2019; and

WHEREAS, the Recycling & Energy Board (“R&E Board”) no longer has offices at the Maplewood Environmental Health office; and

WHEREAS, the JPA must be amended to change the legal business address for the R&E; and

WHEREAS, the Ramsey/Washington Financial Advisory Work Group will allow for direct involvement in R&E financial matters from both Ramsey and Washington counties.

WHEREAS, at its meeting on May 26, 2022, the R&E Board approved Resolution R&EB-2022-11 which recommends approval of Amendment #2 to the JPA.

NOW, THEREFORE, BE IT RESOLVED, The Washington County Board of Commissioners hereby approves Amendment #2 to the Amended and Restated Ramsey/Washington Recycling & Energy Board Joint Powers Agreement and authorizes execution upon approval as to form by the County Attorney.

7. Approve permanent use of fund balance in an amount not to exceed \$65,700 from Fund 216 Gold Line.
8. Approve Contract No. 14877 for FY-2022 Expedited Conservation Partners Legacy Grant: Washington County, Pine Point East Prairie and Savanna Restoration.
9. Approval of **Resolution No. 2022-082** as follows:

HUGO LIONS CLUB DONATION

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve and accept a donation from the Hugo Lions Club in the amount of \$3,000.

The motion was adopted 4-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, and Johnson. Nays, none.

HUMAN RESOURCES

Memorandum of Agreements for Crisis Response Unit Overtime

Deputy Director Paula Graff presented two Memorandums of Agreement (MOA) for the Crisis Response Unit overtime. The Washington County Community Services Department operates a Crisis Response Unit (CRU), which provides 24/7/365 mobile crisis mental health services for adults and children experiencing a crisis. The round-the-clock nature of the CRU presents unique staffing challenges, particularly in the evenings, weekends, and holidays.

Ms. Graff reported that the Community Services Department requested that Human Resources negotiate with two of the county's labor unions, the American Federation of State, County and Municipal Employees, AFL-CIO Council No. 5 (AFSCME) Exempt Unit, and the Supervisor's Association, to establish a way to encourage additional coverage from existing staff by providing for straight-time overtime for more than 40 hours worked in a work week.

Ms. Graff reported that in accordance with current county Rules and Regulations, in Section 5 of the Compensation Plan, overtime is paid consistent with negotiated labor agreements, except Exempt employees may not be eligible for overtime, unless specifically authorized by the County Board.

Commissioner Weik moved to approve a Memorandum of Agreement with Supervisor's Association for Crisis Response Unit overtime and direct the Human Resources Director to sign the agreement on behalf of the county. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Weik moved to approve a Memorandum of Agreement with AFSCME Exempt Union for Crisis Response Unit overtime and direct the Human Resources Director to sign the agreement on behalf of the county. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

PUBLIC WORKS

Lake Elmo Park Reserve Swim Pond Filtration System Improvement Project

Public Works Engineer Andrew Giesen presented a contract and permanent use of fund balance request for the Lake Elmo Park Reserve Swim Pond Filtration System Improvement Project. This project is identified in the county's Capital Improvement Plan as project PARK-3021.

Mr. Giesen reported that the swim pond opened in the 1980s and has been the most popular activity at Lake Elmo Park Reserve for decades. In 2000, the filtration system was upgraded to improve treatment and circulation of the pond.

Mr. Giesen reported that the 2022 swim pond improvement project is needed to continue the day-to-day operation that circulates and treats water within the swim pond, and includes filtration equipment, pumps and motors, interconnecting piping, and rehabilitation of electrical equipment. This project also includes removal of any built-up sand within the existing piping, which was included as a bid alternative in this bid.

Mr. Giesen reported that the county anticipated receiving \$250,000 for this project from Metropolitan Council Bonds (State Bond Sale). As the State Bond Sale did not move forward, the department is requesting \$130,800 in Parks Operating Fund Balance to cover this revenue loss. The project is also funded by State Sales Tax and County Program Aid.

Commissioner Karwoski moved to award the bid to and authorize execution of Contract No. 14982 in the amount of \$1,183,515, with the bid alternative, with Minnesota Mechanical Solutions Inc. for the Lake Elmo Park Reserve Swim Pond Filtration System Improvement Project. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Karwoski moved to approve permanent use of fund balance in an amount not to exceed \$130,800 from the Parks Operating Fund 211. Commissioner Weik seconded the motion, and it was adopted unanimously.

St. Croix Bluffs Regional Park Boat Launch Improvement Project

Public Works Engineer Andrew Giesen presented a contract and permanent use of fund balance request for the St. Croix Bluffs Regional Park Boat Launch Improvement Project. This project is identified in the county's Capital Improvement Plan as project PARK-8014.

Mr. Giesen reported that this park was brought into Washington County's park system in 1996. Minor improvements have been made to the boat launch and this area has essentially remained the same for the last 26 years. The existing concrete ramp has deteriorated due to high use and long service life, which has led to a steep slope break near the end of the ramp, as well as a scour hole from power loading boats onto trailers.

Mr. Giesen reported that the boat launch improvement project will include replacement of the concrete boat launch, dredging the harbor and channel, resurfacing the parking lot, and replacing the staircase to the docks with an ADA accessible sidewalk that meets current design standards. The project bid included a bid alternative to add vault toilets at the boat launch.

Review of the bids showed that the impacts of inflation and supply chain are resulting in increasing unit costs. This project includes specialty work and small quantity items related to dewatering and dredging the harbor, as well as reconstructing a boat launch along the St. Croix River. Often specialty work and small quantities result in higher unit costs due to their unique nature. Public

Works staff analyzed the bids and determined the county received a competitive bid on this project based on current market trends. Moving forward with this project will meet the original goal to improve the entire boat launch, however, based on the bids received and available funding, staff does not recommend moving forward with the bid alternative to add vault toilets.

American Rescue Plan Act (ARPA) funds, Parks Operating fund balance, County Program Aid, and contingency are the funding sources for this project.

Commissioner Johnson moved to award the bid to and authorize execution of Contract No. 14981 in the amount of \$1,654,682 with Sunram Construction Inc. without the bid alternative for the St. Croix Bluffs Regional Park Boat Launch Improvement Project. Commissioner Miron seconded the motion, and it was adopted unanimously.

Commissioner Johnson moved to approve permanent use of fund balance in an amount not to exceed \$620,000 from the Parks Operating Fund 211. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

County State Aid Highway 15 and 30th Street Improvement Project

Public Works Engineer Eden Rogers presented a contract and several cooperative agreements for the construction of the County State Aid Highway (CSAH) 15 and 30th Street Improvement Project. This project is identified in the county's Capital Improvement Plan as project RB-2627.

Ms. Rogers reported that in 2020, Washington County completed a preliminary study on CSAH 15 (Manning Avenue) from County Highway 10 to County Highway 14. This study determined that intersection improvements were needed at 30th Street and CSAH 15. Left turn lanes were added on CSAH 15 as phase 1 of the intersection improvements and a full signalized intersection project entered the design phase. The county worked with the City of Lake Elmo, Baytown Township, and West Lakeland Township to review design options, and it was determined that a signalized intersection with additions of turn lanes on 30th Street was the right fit design.

Ms. Rogers reported that the scope of this project will include the installation of a traffic signal at Manning Avenue and 30th Street, ADA facility improvements and pedestrian crossings, turn lane additions, and resurfacing of 30th Street, drainage improvements, and new signing and striping.

Review of the bids showed what staff have been seeing in other projects, that inflation, fuel costs and supply chain issues continue to drive increases in unit prices. Additionally, it is expected that a late-season bidding environment would result in price premiums. The county's portion came in about \$20,000 more than the engineers' estimate with the majority of the cost increase being seen on the city and township road/utility work. Bids were reviewed by project partners and it was determined by all agencies that these are competitive bids and that the project benefits justify moving forward to bid award. The City of Lake Elmo, Baytown Township, and West Lakeland Township have all provided bid concurrence for this project. The county's portion of funding will be from Highway State Aid.

Commissioner Miron moved to award the bid to and authorize execution of Contract No. 14979 in the amount of \$1,113,345.86 with Ramsey Companies Inc. for the construction contract for CSAH 15 (Manning Avenue) and 30th Street Improvement project. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Cost Agreement No. 14787 with the City of Lake Elmo. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Cost Agreement No. 14785 with Baytown Township. Commissioner Weik seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Cost Agreement No. 14783 with West Lakeland Township. Commissioner Weik seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Maintenance Agreement No. 14786 with the City of Lake Elmo. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Maintenance Agreement No. 14784 with Baytown Township. Commissioner Weik seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Maintenance Agreement No. 14782 with West Lakeland Township. Commissioner Weik seconded the motion, and it was adopted unanimously.

Commissioner Miron moved to approve Cooperative Signal Maintenance Agreement No. 14788 with the City of Lake Elmo, Baytown Township, and West Lakeland Township. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Deputy County Administrator Jennifer Wagenius indicated that commissioners have received a copy of the Washington County Sheriff's Office 2021 Annual Report provided by Sheriff Dan Starry.

Ms. Wagenius reported that next week's board meeting will begin the workshops for the 2023 recommended budget presentations. After next week's meeting, commissioners can participate in a ribbon cutting for Manning Avenue, and an opportunity to meet with Sheriff Starry and U.S. Rep. Betty McCollum to discuss the community project funding request for 20 hybrid squad cars and two boats.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 10:24 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH & ENVIRONMENT

The Board met in workshop session for an introduction of the department's resilience initiative, The Wellspring Project. Present for the workshop were Commissioners Weik, Miron, Karwoski, and Johnson. Also present were Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Jennifer Wagenius

Jennifer Wagenius
Deputy County Administrator

Wayne A. Johnson

Wayne A. Johnson
County Board Chair