

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JUNE 21, 2022**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:07 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Johnson asked for comments from the public.

Tim DeWuske, 170 View Road, Mahtomedi, expressed concerns about the road project on County Road 12, and how it has been affecting property in the area, including his own property.

CONSENT CALENDAR

Commissioner Karwoski moved, seconded by Commissioner Miron, to adopt the Consent Calendar as follows:

1. Approval of the June 7, 2022, County Board meeting minutes.
2. Approval to appoint Samuel Rosemark to a full first-term expiring June 30, 2025, as the District 2 Representative on the Family Homelessness Prevention Assistance Program Committee.
3. Designation of Wayne Sandberg as the voting delegate for the 2022 National Association of Counties (NACo) Annual Conference from July 21, 2022, to July 24, 2022.
4. Approve amendment for Grant Contract No. 14901 between the Department of Human Services and Washington County, for \$297,300 for the period of June 1, 2022, through March 31, 2024, for the Community Living Infrastructure (CLI) program.

5. Approval of Contract Amendment No. 3 to the Lifescale Analytics Contract No. 13860 for the implementation of an Information Technology Steering Committee.
6. Accept a donation in the amount of \$15,000 from HealthPartners.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

COMMUNITY SERVICES

Recognition of the 2022 Washington County Family Child Care Provider of the Year

Social Services Supervisor Rebecca Motzko presented the 2022 Washington County Family Child Care Provider of the Year Award to Margie Lapinski of Woodbury.

Each year, Washington County recognizes family child care providers for excellence in providing at-home child care. Individuals in the community nominate providers and the applications are reviewed by an ad hoc committee comprised of Washington County Child Care Council members. Once the nominations are reviewed, the committee submits the name of the chosen individual to the Washington County Community Services Child Care Licensing Program.

Ms. Motzko stated that Ms. Lapinski runs Margie's Daycare in the City of Woodbury. Ms. Lapinski has been providing child care in Washington County since 2010, and has been providing care to young children since 1992. Ms. Lapinski has had a positive impact on the lives of young children, and has touched the lives of many children and families throughout her years as a child care provider.

WASHINGTON COUNTY COMMUNITY DEVELOPMENT AGENCY

Resolution to Amend the 2021 Annual Action Plan for the HOME Investment Partnership Program American Rescue Plan

Washington County Community Development Agency (CDA) Deputy Executive Director Karly Schoeman reported that the American Rescue Plan Act (ARP) provides for additional funding to the HOME Investment Partnerships Program (HOME) and designated as HOME-ARP funds. Washington County has been allocated \$1.4 million in additional funding through the Dakota County HOME Consortium. Once approved, the funding will undergo an application process to provide supportive services for the HOME-ARP designated qualifying populations. The qualifying populations are homeless, at risk of being homeless, victims of domestic violence, and other populations requiring services to prevent homelessness. Veterans can also qualify if they are in one of the four prior criteria.

The HOME-ARP funds will be added to Washington County's 2021 Annual Action Plan so that funds can be used as soon as the plan is approved by the U.S. Department of Housing and Urban Development (HUD) and service providers are selected. The additional funds and new activities

are considered a substantial amendment to the annual action plan and require approval by the Washington County Board of Commissioners.

The consortium has unallocated 2021 Community Housing Development Organization (CHDO) funding in the amount of \$362,653 that needs to be allocated to an eligible activity. The Community Action Partnership of Ramsey and Washington Counties (CAP Agency) has applied for 2022 HOME funding for a rental development project in Washington County for the acquisition and rehabilitation of a duplex. Due to the unallocated 2021 CHDO funding available, the consortium has proposed allocating these funds to the CAP Agency instead of 2022 HOME funds to ensure older allocations of funding are used first.

Commissioner Miron moved to adopt **Resolution No. 2022-074** as follows:

**RESOLUTION APPROVING THE AMENDMENT TO THE
WASHINGTON COUNTY'S 2021 ANNUAL ACTION PLAN FOR
THE HOME INVESTMENT PARTNERSHIPS PROGRAM AND
AUTHORIZING SUBMISSION OF SUCH GRANT REQUEST TO
THE UNITED STATES DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT**

WHEREAS, Washington County is entitled to HOME Investment Partnerships Program (HOME) funding through its participation in the Dakota County HOME Consortium with the city of Woodbury and the counties of Anoka, Dakota and suburban Ramsey; and the City of Woodbury; and

WHEREAS, the Washington County Community Development Agency administers the HOME funding on behalf of Washington County; and

WHEREAS, the Dakota County HOME Consortium has 2021 Community Housing Development Organization (CHDO) set-aside HOME funding of \$362,653 that is unallocated; and

WHEREAS, the Washington County Community Development Agency will allocate the 2021 Community Housing Development Organization (CHDO) set-aside HOME funding to the Community Action Partnership of Ramsey and Washington Counties (CAP Agency) for a proposed eligible activity; and

WHEREAS, the CAP Agency's eligible activity is the acquisition and rehabilitation of a rental project consisting of two units; and

WHEREAS, the Dakota County HOME Consortium and the Washington County Community Development Agency were notified of an additional allocation of HOME funding of \$1,400,696 through the American Rescue Plan Act (HOME-ARP); and

WHEREAS, the HOME-ARP Allocation Plan outlines Washington County's unmet needs and service gaps for qualifying populations; and

WHEREAS, the qualifying populations are homeless, at-risk homeless, victims of domestic abuse, populations needing services to prevent homelessness and veterans if they qualify based on the previous four criteria; and

WHEREAS, the qualifying activities are development of non-congregate shelter, supportive services, tenant-based rental assistance, and rental development specifically for the qualifying populations; and

WHEREAS, through data analysis, community engagement and consultation Washington County will allocate funding to supportive services in order to target all qualifying populations; and

WHEREAS, upon final HOME-ARP allocation of funds, the Washington County Community Development Agency will solicit for applications for the funding to subrecipients who serve the qualifying populations; and

WHEREAS, the Washington County Community Development Agency notified the public of the proposed uses of the HOME-ARP funds and provided an opportunity to comment May 20, 2022, through June 21, 2022; and

WHEREAS, the Washington County CDA will hold a Public Hearing on June 21, 2022; and

WHEREAS, three types of substantial amendments to the HOME are permissible by the U.S. Department of Housing and Urban Development (HUD): the creation of a new activity or cancellation of an existing activity with no funds expended; the increase or decrease of an activity budget by at least \$100,000 at one time; and a change to the location and/or national objective or beneficiaries of an activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY, that the Washington County 2021 Annual Action Plan be amended to:

- Add \$362,653 CHDO funding for the CAP Agency's rental housing activity;
- Add \$1,400,696 HOME-ARP funds;
- Add additional language as an amendment to the plan outlining HOME-ARP requirements.

BE IT FURTHER RESOLVED that the Amendment is approved for submission to Dakota County HOME Consortium and HUD.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

PUBLIC WORKS

Gold Line Bus Rapid Transit Project Budget Amendment

Public Works Accounting Supervisor Erica Ellefson presented a request for permanent use of fund balance in Fund 216 Gold Line in an amount not to exceed \$17,530,900.

The Washington County Board adopted the 2022 Gold Line Bus Rapid Transit budget on December 14, 2021. Since the budget adoption of \$13.7 million, multiple actions have taken place that impact the budgeted amount. The action today is to align the 2022 county budget with previous actions the County Board has taken, including action on the Letter of No Prejudice (LONP).

The Federal Transit Administration (FTA) was informed that Gold Line project has sufficiently met all technical requirements for a Full Funding Grant Agreement (FFGA). Civil construction bids were opened on June 8, and the Metropolitan Council is scheduled to award the contract in July. FTA is indicating the FFGA will be signed in September, a one-month delay to their previous schedule. This will not impact the construction schedule due to county and joint powers board willingness to fund 2022 construction through the LONP. Washington County's total cost share is \$120.3 million and no county property taxes are used to fund this project.

Ms. Ellefson reported that the updated county share for 2022 is \$31,230,900. The budget amendment is adding an additional \$17,530,900 to the existing \$13,700,000 in the budget. The source of funding is County Transportation Sales Tax fund balance.

Commissioner Karwoski moved to approve permanent use of fund balance in Gold Line Fund 216 in an amount not to exceed \$17,530,900. Commissioner Weik seconded the motion, and it was adopted unanimously.

Contract for County State Aid Highway 14 Signal Replacement and Trail Construction Project

Public Works Engineer Mitch Bartelt presented Contract No. 14831 with JL Theis Inc. for \$1,727,708.57 for the County State Aid Highway (CSAH) 14 Signal Replacement and Trail Construction Project. This project is identified in the county's Capital Improvement Plan as project RB-2670.

Mr. Bartelt reported that the project will include full replacement of the signal system at CSAH 14 and both Interstate-694 ramp intersections, and replacing them to add Flashing Yellow Arrow (FYA) capability for left turns. The project will also fill in a gap in the trail system along CSAH 14 from Hadley Avenue to east of the I-694 ramps. This project was identified as a high-priority

future project in the MOVE Washington County Bicycle and Pedestrian Plan and, when completed, will allow for dedicated non-motorized travel on a continuous trail along the south side of CSAH 14 from Granada Avenue to Ideal Avenue.

Commissioner Karwoski moved to award the bid and authorize execution of Contract No. 14831 for \$1,727,708.57 with JL Theis Inc. for the CSAH 14 Signal Replacement and Trail Construction project. Commissioner Miron seconded the motion, and it was adopted unanimously.

OFFICE OF ADMINISTRATION

Presentation of the 2022 Washington County Residential Survey Results

Senior Planner Amanda Hollis reported that 3,000 randomly selected residents were asked to participate in a residential survey conducted between January and March 2022. A total of 648 residents (22% of those receiving the survey) completed it. This is the sixth residential survey that the county has conducted, the most recent in 2019. Washington County partnered with Dakota, Olmstead, Scott, and St. Louis counties for the 2022 survey, which gives point-in-time comparisons to similar Minnesota counties, and provided survey cost savings as well.

Ms. Hollis introduced Jade Arocha, Director of Survey Research at Polco/National Research Center, who presented the results of the 2022 Washington County Residential Survey. As with past results, the county continues to get high marks for quality of life. The report also compares the county results with that of governments throughout the state and nation, and also provides a breakdown of results by a number of demographic factors, including location, age, gender, and income level. The economic impact of COVID-19 is the most concerning effect for respondents. A full copy of the 2022 Residential Survey results report can be found on Washington County's website.

PUBLIC WORKS

Resolution to Support Park and Recreation Month

Parks Guest Services Supervisor JJ Williams presented a resolution in support of Park and Recreation month, proclaiming the month of July as Park and Recreation month in Washington County parks and trails, and setting the first non-holiday Tuesday of every month a Free Tuesday, waiving the vehicle permit required to enter Washington County parks.

Mr. Williams estimated that Washington County parks had more than 2,000,000 visits in 2021. Parks are serviced by 27 full-time and 132 seasonal staff. Mr. Williams summarized recreational activities, programs, events, equity initiatives, and the capital project improvements occurring within the parks.

Park and Recreation month brings awareness about the parks and trails available in Washington County. Parks are important to establish and maintain the quality of life in the county by contributing to the health and wellness of those who visit. Parks contribute to the economy and

environmental well-being, ensuring the ecological beauty of the county and providing a place to connect with nature and outdoor recreation.

Commissioner Johnson moved to adopt **Resolution No. 2022-075** as follows:

**RESOLUTION OF SUPPORT PROCLAIMING JULY 2022 AS
PARK & RECREATION MONTH**

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including Washington County; and

WHEREAS, parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities, aid in the prevention of chronic disease, provide therapeutic recreation services for those with mental or physical disabilities, and improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, Washington County recognizes the benefits derived from parks and recreation resources; and

WHEREAS, Washington County has traditionally endorsed the first non-holiday Tuesday of the month as Free Tuesday; during this time a vehicle permit is not required.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners recognizes July 2022 as Park and Recreation Month in Washington County and set the first non-holiday Tuesday of every month as a Free Tuesday, a day when vehicle permit fees are waived, allowing the public to enter Washington County Parks and Trails for free.

Commissioner Kriesel seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Weik, Kriesel, and Johnson. Nays, none.

SHERIFF'S OFFICE

Authorization to Transfer Ownership of Washington County Sheriff's Office K9 Vader

Sheriff Dan Starry presented a request to transfer ownership of Washington County Sheriff's Office K9 Vader to his handler, Sgt. Allen Degel.

Sheriff Starry reported that on June 3, 2022, the Washington County Sheriff's Office retired K9 Vader from active duty. K9 Vader served for seven years with his handler, Sgt. Degel. Sheriff Starry is requesting ownership to be transferred to Sgt. Degel, who has agreed to accept ownership, liability, and medical care for Vader during his retirement, at no cost to the county. K9 Vader had many successes and the Sheriff's Office would like to thank him for his dedicated service and wish him the best in retirement.

Commissioner Weik moved to approve authorization of the transfer of ownership of K9 Vader, to his handler, Sgt. Allen Degel. Commissioner Miron seconded the motion, and it was adopted unanimously.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

EXECUTIVE (CLOSED) SESSION – PUBLIC WORKS

Commissioner Kriesel moved to move into Executive (closed) Session. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

The Board met in Executive (closed) Session, the time being 11:39 a.m., pursuant to Minnesota Statute 13D.05 subd. 3(c), to develop or consider offer for purchase of real property at PID 25.028.21.22.0004 for inclusion into the Washington County Public Works South Shop and Public Health Household Hazardous Waste Environmental Center Campus. Present for the Executive Session were Commissioners Johnson, Weik, Kriesel, Karwoski, and Miron, Kevin Corbid, Jan

Lucke, Jennifer Wagenius, Sue Tice, Sharon Price, Wayne Sandberg, Frank Ticknor, Greg Wood, Dave Brummel, and Stephanie Kammerud.

The Executive Session closed at 12:15 p.m.

EXECUTIVE (CLOSED) SESSION – ADMINISTRATION

The Board met in Executive (closed) Session, the time being 12:16 p.m., pursuant to Minnesota Statute 13D.05 subd. 3(c), to review the appraisal of the property at PIDs 09.031.20.23.0003 and 09.031.20.24.0001 in regards to the potential purchase of a county Land and Water Legacy Program conservation easement in the Carnelian Creek Corridor. Present for the Executive Session were Commissioners Johnson, Weik, Kriesel, Karwoski, and Miron, Kevin Corbid, Jan Lucke, Jennifer Wagenius, Sue Tice, Sharon Price, June Mathiowetz, Tina Elam, Janna Oman, and Stephanie Kammerud.

The Executive Session closed at 12:36 p.m.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn. Commissioner Weik seconded the motion, and it was adopted unanimously.

The County Board meeting adjourned at 12:39 p.m.

COUNTY BOARD OF APPEAL AND EQUALIZATION

The board reconvened as the County Board of Appeal and Equalization at 1:04 p.m.

BOARD WORKSHOP WITH PUBLIC HEALTH & ENVIRONMENT

The Board met in workshop session to discuss proposed 2023 amendments to the Ramsey/Washington Recycling & Energy Board (R&E Board) budgets. Present for the workshop were Commissioners Kriesel, Weik, Miron, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Wayne A. Johnson

Wayne A. Johnson
County Board Chair