

**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
MARCH 15, 2022**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5, via WebEx

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

Board Chair Wayne Johnson announced that because of the continuing COVID-19 Pandemic first declared by the World Health Organization on March 11, 2020, some or all of the County Board members may participate by telephone or other electronic means and the board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. The County Board meeting will be conducted at the regular meeting location of the Board Room, Washington County Government Center, 14949 62nd Street North, Stillwater, MN. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live webstream.

Noted for the record:

1. That Washington County's County Board Chair has determined that an in-person meeting of the entire County Board may not be practical nor prudent because of the existing pandemic.
2. All County Board members participating in this meeting, whatever their physical location, can hear one another and can hear all discussion and testimony.
3. All members of the public present here today at the regular meeting location, if any, can hear all discussion and testimony and all votes of the members of the County Board.
4. At least one member of the County Board or the Chief Administrator of the County is physically present at the regular meeting location.
5. Each member of the County Board participating in this meeting by telephone or other electronic means is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.
6. Proper notice of this meeting has occurred.
7. All votes will be conducted by roll call.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Johnson asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval of the February 22, 2022, County Board meeting minutes.
2. Approval of **Resolution No. 2022-021** as follows:

RESOLUTION TO APPOINT WASHINGTON COUNTY DEPUTY COUNTY ADMINISTRATOR JENNIFER WAGENIUS AS COUNTY RECORDER

WHEREAS, the 1997 Minnesota Legislature enacted 1997 Minnesota Laws Chapter 153 which is special legislation investing the Washington County Board of Commissioners with the authority to discharge the statutory duties of the offices of County Recorder and County Auditor-Treasurer through department heads appointed by the Board for these purposes; and

WHEREAS, 1997 Minnesota Laws Chapter 153, requires the County Board to appoint a department head as the County Recorder to act for it in the discharge of the duties of the County Recorder; and

WHEREAS, the County Board of Commissioners, at its meeting of July 25, 2006, adopted a new organizational structure which merged the Assessment, Taxpayer Services and Elections Department and the Office of Recorder into the newly named Department of Property Records and Taxpayer Services; and

WHEREAS, the County Board of Commissioners in their Resolution 97-131 set forth the manner in which the department head shall be appointed; and

WHEREAS, the County Board appointed Debra Ledvina as the County Recorder on June 16, 2020; and

WHEREAS, Debra Ledvina will be leaving Washington County effective March 11, 2022, which will leave the Property Records and Taxpayer Services Director position vacant; and

WHEREAS, the County Board must appoint an interim County Recorder until the Property Records and Taxpayer Services Director position is filled.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Administrator hereby appoints Jennifer Wagenius, Deputy County Administrator, as the County Recorder and the County Board of Commissioners hereby consents to this appointment.

BE IT FURTHER RESOLVED, that the appointed Recorder shall discharge the statutory duties of this office effective March 15, 2022.

3. Approval to appoint John Burcaw, to a partial term expiring June 30, 2023, as the Workforce Training Institution Representative, on the Workforce Development Board.
4. Approval to appoint Eric Riedel to a partial term expiring June 30, 2022, as the Post Secondary Education Representative on the Workforce Development Board.
5. Approval to reappoint Jordan Fry to a second term expiring December 31, 2024, as the Union Representative on the Workforce Development Board.
6. Approval of a 1.0 FTE special project Adult Protection Social Worker position.
7. Approve a grant application to the Department of Human Services in the amount up to \$250,000 for the Housing Supports for Adults with Serious Mental Illness (HSASMI) program.
8. Approval of **Resolution No. 2022-022** as follows:

**RESOLUTION TO PURCHASE 11500 GREY CLOUD TRAIL
SOUTH IN COTTAGE GROVE FOR GREY CLOUD ISLAND
REGIONAL PARK**

WHEREAS, Washington County is interested in acquiring the property described herein in the City of Cottage Grove, Minnesota for inclusion into Grey Cloud Island Regional Park; and,

WHEREAS, the owner, Eugene C. Wald Living Trust, agree to sell the property to the County.

NOW, THEREFORE, BE IT RESOLVED, that Washington County Board of Commissioners hereby authorizes its Chair and Administrator to execute on behalf of the County a Purchase Agreement and any other documents necessary for the County to purchase the property legally described as follows:

All that part of the Northeast Quarter (NE ¼) of the Southeast Quarter (SE ¼) of Section Thirty-one (31) in Township Twenty-seven (27) North of Range Twenty-one (21) West of the Fourth Principal Meridian,

Washington County, Minnesota, described as follows: Commencing at a point on the East line of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) forty (40) rods South of the Northeast corner thereof, and running thence North to the Northeast corner of said Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$); thence West on the North line of said Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of Section Thirty-one (31), a distance of forty (40) rods; thence Southeasterly, diagonally across the Northeast Quarter of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) in a straight line to the place of beginning, EXCEPT that part described in Book 176 of Deeds, Page 435.

The description of the Exception is as follows:

That part of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of Section Thirty-one (31), Township Twenty-seven (27), Range Twenty-one (21) described as follows: Commencing at a point on the East line of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) sixteen (16) rods South of the Northeast corner thereof, and thence running North to the same Northeast corner of said Northeast Quarter of Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$); thence West on the North line of said Northeast Quarter of Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) a distance of Twenty-three (23) rods; thence Southeasterly, diagonally across the Northeast Quarter of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) in a straight line to the place of beginning, being the intention of the parties to convey all that part of the Northeast Quarter of the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$) of said Section Thirty-one (31) lying North and East of the public road.

For the sum of \$482,400.

9. Approve Joint Powers Agreement No. 14605 that allows the Washington County Sheriff's Office to provide fuel to the City of Oak Park Heights for law enforcement services.
10. Approve Grant Agreement No. 14667 with the Minnesota Department of Public Safety in the amount of \$113,080 for the Emergency Management Performance Grant Program.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Karwoski, Weik, and Johnson. Nays, none.

PUBLIC WORKS

Contract for County State Aid Highway 3 Pavement Preservation Improvement Project

Public Works Engineer Eden Rogers presented a contract with Valley Paving Inc. in the amount of \$2,197,859.78 for the County State Aid Highway (CSAH) 3 Pavement Preservation Improvement Project.

Ms. Rogers reported that this project has been identified in the Capital Improvement Plan as #RB-2204, Pavement Preservation & Rehabilitation. This project will improve pavement, signage, striping, culverts, and guardrail along CSAH 3 (Olinda Trail) in May Township and the City of Scandia. This project will be funded with Highway State Aid and Wheelage Tax from the 2022 pavement preservation budget.

Commissioner Miron moved to approve Contract No. 14640 in the amount of \$2,197,859.78 with Valley Paving Inc. for the CSAH 3 Pavement Preservation Improvement Project. Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

Resolutions for Submitting Applications for Federal Funding

Public Works Senior Planner Emily Jorgensen presented three resolutions to submit applications for federal funding.

Ms. Jorgensen reported that the Regional Solicitation for federal transportation project funding is part of the Metropolitan Council's federally required continuing, comprehensive, and cooperative transportation planning process for the Twin Cities Metropolitan Area. The first resolution contains five projects to submit to Metropolitan Council as part of the 2022 Regional Solicitation.

Commissioner Karwoski moved to approve **Resolution No. 2022-023** as follows:

RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATIONS TO THE METROPOLITAN COUNCIL FOR FUNDING UNDER THE 2022 REGIONAL SOLICITATION PROGRAM

WHEREAS, the Regional Solicitation process started with the passage of the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991; and

WHEREAS, as authorized by the most recent federal surface transportation funding act, FAST ACT, projects will be selected for funding as part of three federal programs: Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement (CMAQ) Program, and Transportation Alternatives Program (TAP); and

WHEREAS, pursuant to the Regional Solicitation and the regulations promulgated thereunder, eligible project sponsors wishing to receive federal

grants for a project shall submit an application first with the appropriate metropolitan planning organization (MPO) for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, the Metropolitan Council and the Transportation Advisory Board (TAB) act as the MPO for the seven county Twin Cities region and have released the Regional Solicitation for federal transportation funds for 2026 and 2027; and

WHEREAS, Washington County is an eligible project sponsor for Regional Solicitation funds; and

WHEREAS, Washington County is proposing to submit grant applications to Metropolitan Council as part of the 2022 Regional Solicitation for the following projects:

1. Reconstruction of Trunk Highway (TH) 120 with multimodal improvements between Interstate 694 and TH 244 in the City of Mahtomedi.
2. County Road 19A/100th Street realignment between Innovation Road and Jamaica Avenue in the City of Cottage Grove.
3. Hardwood Creek Regional Trail Extension from Falcon Court to 130th Street in the City of Hugo.
4. County State Aid Highway (CSAH) 5 Pedestrian Facility: Addition of a pedestrian facility along CSAH 5 between Owens Avenue and Pine Tree Trail in the City of Stillwater.
5. I-494 Park and Ride Parking Structure: Construction of shared parking structure west of the Woodbury Theatre in the City of Woodbury.

WHEREAS, the projects will be of mutual benefit to the Metropolitan Council, Washington County, Ramsey County, and the cities of Cottage Grove, Hugo, Mahtomedi, Stillwater, and Woodbury; and

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the 2022 Regional Solicitation; and

WHEREAS, Washington County is committed to completing the project, if selected, and funding is provided as part of the 2022 Regional Solicitation.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the federal government through the Metropolitan Council's 2022 Regional Solicitation and the county is committed to completing the projects identified above and providing the county share of funding.

Commissioner Miron seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

Ms. Jorgensen reported that the Highway Safety Improvement Program is the Minnesota Department of Transportation's federal grant opportunity to award funds to local projects that will reduce the potential for fatal or serious injury crashes. The second resolution contains one project to submit to the Minnesota Department of Transportation for funding under the Highway Safety Improvement Program.

Commissioner Weik moved to approve **Resolution No. 2022-024** as follows:

**RESOLUTION REQUESTING FUNDING FROM THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
THROUGH THE HIGHWAY SAFETY IMPROVEMENT
PROGRAM**

WHEREAS, the Metropolitan District of the Minnesota Department of Transportation (MnDOT) on behalf of the Transportation Advisory Board (TAB) is currently soliciting candidate projects for the Fiscal Years (FY) 2026 and 2027 in the Highway Safety Improvement Program (HSIP); and

WHEREAS, the program is committed to funding projects that would be expected to reduce the potential for fatal or serious injury crashes; and

WHEREAS, Washington County is proposing to submit the following project for consideration:

1. Construction of a roundabout at the intersection of County State Aid Highway 18 (Bailey Road) and Settlers Ridge Parkway/Cottage Grove Drive in the City of Woodbury.

WHEREAS, this project relates to the 2020-2024 Minnesota Strategic Highway Safety Plan; and

WHEREAS, the projects will be a benefit to Washington County and the City of Woodbury; and

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the HSIP Program; and

WHEREAS, Washington County is committed to completing the project if selected and funding is provided as part of the HSIP Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from MnDOT for stated projects. The county is committed to completing such projects, if funded, and providing the county share of funding.

Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

Ms. Jorgensen reported that Rebuilding America's Infrastructure with Sustainability and Equity (RAISE) is the U.S. Department of Transportation's grant opportunity to award funds to local projects that will make transportation systems safer, more accessible, and more sustainable. The third resolution contains one project to submit to the U.S. Department of Transportation for funding under the RAISE program.

Commissioner Miron moved to approve **Resolution No. 2022-025** as follows:

**RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATIONS
TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR
FUNDING UNDER THE REBUILDING AMERICA'S
INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY
PROGRAM**

WHEREAS, the Rebuilding America's Infrastructure with Sustainability and Equity (RAISE) aims to make transportation systems safer, more accessible, and more sustainable; and

WHEREAS, under the RAISE program was allocated \$1.5 billion in grant funding to help communities around the country carry out projects with significant local or regional impact; and

WHEREAS, Washington County is an eligible recipient for 2022 RAISE funds; and

WHEREAS, Washington County is proposing to submit grant applications as part of the 2022 RAISE Program for the following project:

1. Trunk Highway 36 at County State Aid Highway 17 (Lake Elmo Avenue) Intersection Improvements

WHEREAS, the project will be of mutual benefit to Washington County, and the cities of Grant and Lake Elmo, as well the public traveling from multiple cities and states throughout the Trunk Highway 36 corridor; and

WHEREAS, Washington County is committed to providing the county share of the costs if the projects are selected as part of the 2022 RAISE program; and

WHEREAS, Washington County is committed to completing the project, if selected, and funding is provided as part of the 2022 RAISE Program.

NOW, THEREFORE, BE IT RESOLVED, that Washington County is requesting funding from the federal government through the 2022 RAISE program and the county is committed to completing the projects identified above and providing the county share of funding.

Commissioner Kriesel seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

GENERAL ADMINISTRATION

Federal Legislative Updates

Deputy County Administrator Jan Lucke reported that U.S. Representative Betty McCollum, U.S. Senator Amy Klobuchar, and U.S. Senator Tina Smith informed the county that the final 2022 consolidated appropriations bill included \$1 million in funding for the Central Greenway, a multi-use trail that will ultimately connect three regional parks in Washington County – Cottage Grove Ravine Regional Park, Lake Elmo Park Reserve, and Big Marine Park Reserve. The appropriations bills passed out of Congress last week, and the consolidated bill was signed by President Biden on Saturday. Central Greenway was one of four community project funding requests that Washington County submitted to Congress last year. Congress received thousands of requests from across the nation and Washington County is fortunate to have made the final cut.

Ms. Lucke noted that another project originally submitted by the county was the boat launch in St. Croix Bluffs Regional Park. This project was urgent and could not wait a year or more for a funding federal decision. Funding was shifted for this project via lost revenue replacement from the American Rescue Plan Act. This project was also supported by the county's federal delegation, particularly U.S. Representative Angie Craig, who was delighted to see the federal government could fund it through a different and more expedient funding stream.

Congress members have already posted a request for 2023 appropriations requests. Staff will meet tomorrow with the Downs Government Affairs team to start brainstorming projects that would be competitive for proposal.

State Legislative Updates

Ms. Lucke noted that Commissioners Johnson and Karwoski were able to meet with many members from the Washington County delegation at the Association of Minnesota Counties

Annual Legislative Conference. The county received strong support for its high-priority legislative items and several members helped staff strategize to move these requests forward this session.

Ms. Lucke reported that staff is working to schedule a mid-session reception for the Washington County legislative delegation before the first bill deadline and before the legislative breaks on April 9th. U.S. Representative Leon Lillie suggested that the county host it close to the Capitol since the Legislature will be in session. Margaret Vesel with Larkin Hoffman is confirming the time that works best with senate and house members and commissioners will be notified soon of the meeting date.

Ms. Lucke reported that Senior Planner June Mathiowetz was informed yesterday that the Outdoor Heritage Fund is forecasted to have additional monies for appropriation. An additional \$106,000 was added to the bill that is carrying funding for the Washington County Land and Water Legacy Program. This is the second time that the Lessard-Sams Outdoor Heritage Fund has increased the amount for Washington County being carried in this bill, bringing the total to \$4.3 million.

Ms. Lucke reported that last week, Commissioner Johnson testified in favor of additional funding for regional parks and Commissioner Miron testified in favor of additional funding for waste reduction, reuse, and recycling through SCORE grants. In addition, Governor Tim Walz visited the Law Enforcement Center last week to discuss public safety needs and highlight the great work being done by the Washington County Sheriff's Office. This meeting highlighted the strong partnership Sheriff Dan Starry has with Community Services and the county's local cities and townships. This event was attended by Sheriff Starry, Commissioner Johnson, and Commissioner Kriesel.

Letter from Dakota County Community Development Agency

County Administrator Kevin Corbid noted a memo that was included in today's board correspondence from Kevin Paulsen, Community Development Coordinator at Dakota County Community Development Agency. This letter is to inform each Consortium member of its right to opt out and not participate in the Dakota County Consortium for the next three-year recertification for the HOME Program. Written notice of intention to opt out must be provided no later than April 1, 2022.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Miron moved to adjourn. Commissioner Karwoski seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

The County Board meeting adjourned at 10:23 a.m.

BOARD WORKSHOP WITH PUBLIC WORKS

The Board met in workshop session to introduce the Monarch Candidate Conservation Agreement with Assurances (CCAA) Program and discuss Washington County's participation in this program. Present for the workshop were Commissioners Johnson, Kriesel, Weik, Miron, and Karwoski. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

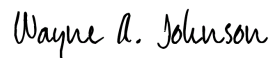
BOARD WORKSHOP WITH ACCOUNTING AND FINANCE

The Board met in workshop session to discuss county ARPA Broadband Matching Funds Program parameters and business assistance program. Present for the workshop were Commissioners Johnson, Kriesel, Weik, Miron, and Karwoski. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, outside agencies, and county staff.

Attest:

A handwritten signature in cursive script that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in cursive script that reads "Wayne A. Johnson".

Wayne A. Johnson
County Board Chair