



Board of Commissioners

Fran Miron, District 1
Stan Karwoski, District 2
Gary Kriesel, District 3
Wayne A. Johnson, Chair, District 4
Lisa Weik, District 5

BOARD AGENDA April 5, 2022 - 9:00 AM

Because of the continuing COVID-19 Pandemic first declared by the World Health Organization on March 11, 2020, some or all of the County Board members may participate in this meeting by telephone or other electronic means and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. The County Board meeting will be conducted at the regular meeting location of the Board Room, Washington County Government Center, 14949 62nd Street North, Stillwater, MN. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live webstream.

Members of the public who wish to share their comments or concerns on any issue that is the responsibility or function of Washington County Government, including the items that are listed on this agenda, may provide that comment via email at administration@co.washington.mn.us, or by telephone at 651-430-6001. Any comments or concerns shared, either prior to or during the board meeting, will be provided to each county commissioner.

1. 9:00 **Roll Call**

Pledge of Allegiance

2. 9:00 **Comments from the Public**

Visitors may share their comments or concerns on any issue that is a responsibility or function of Washington County Government, whether or not the issue is listed on this agenda. Persons who wish to address the Board must fill out a comment card before the meeting begins and give it to the County Board Clerk or the County Administrator. The County Board Chair will ask you to come to the podium, state your name and city of residence, and present your comments. Your comments must be addressed exclusively to the Board Chair and the full Board of Commissioners. Comments addressed to individual Board members will not be allowed. You are encouraged to limit your presentation to no more than five minutes. The Board Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of Washington County's responsibilities.

3. 9:10 **Consent Calendar - Roll Call Vote**

Consent Calendar items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Calendar item(s) for discussion and/or separate action.

- A. Approval of the March 15, 2022, and March 22, 2022, County Board meeting minutes.
- B. Approval to appoint Erin Kampa, Vocational Rehabilitation Services Representative, to a partial first term expiring June 30, 2024, on the Workforce Development Board.
- C. Approval to submit a grant application to the Minnesota Department of Human Services for the Community Living Infrastructure grant, not to exceed \$400,000.
- D. Approval to submit a grant application to the Minnesota Department of Human Services for the Family Group Decision Making (FGDM) to Promote Family Preservation grant not to exceed \$350,000.
- E. Adopt a resolution to submit the 2022 Federal Transit Administration Certification and Assurances to the Minnesota Department of Transportation and delegate authority to the Community Services Director to sign the forms.
- F. Approve permanent use of fund balance in the amount of \$64,400 from Library Fund 230 to be used for the replacement of the R.H. Stafford Library drive-up book return.



Consent Calendar continued

- G. Approval of an application for renewal of an On-Sale and Sunday Liquor License for the Outing Lodge at Pine Point in Stillwater Township.
- H. Approval of an application for renewal of an On-Sale and Sunday Liquor License for The Keystone Weddings and Events LLC.
- I. Adopt a resolution of support for Cottage Grove's application for the County Road 19A/100th Street Realignment project for federal funding to the U.S. Department of Transportation for the 2022 Rebuilding America's Infrastructure with Sustainability and Equity program.
- J. Award the bid to and authorize execution of Contract No. 14690 in the amount of \$130,000 with Northwest Asphalt and Maintenance for the Washington County 2022 Crack Seal Project.
- K. Approve Cooperative Maintenance Agreement No. 14610 between the City of Woodbury and Washington County for maintenance of the traffic signal system at the intersection of County State Aid Highway (CSAH) 18 (Bailey Road) and Pioneer Drive in the City of Woodbury.
- L. Approve Cooperative Maintenance Agreement No. 14609 between the City of Woodbury and Washington County for maintenance of the traffic signal system at the intersection of County State Aid Highway (CSAH) 13 (Radio Drive) and Hargis Parkway in the City of Woodbury.
- M. Adopt a resolution to acquire right-of-way, permanent roadway easements, drainage and utility easements, and temporary easements as a part of the multi-use trail construction project along County Highway 38 in the City of Newport.
- N. Approve Construction Cooperative Agreement No. 1034549 with the State of Minnesota, Department of Transportation (MnDOT) for the construction agreement of CSAH 24 and TH 36 Frontage Road improvement Project.
- O. Approve Amendment No. 1 to the cooperative agreement for Hugo Yard Debris Collection Site with the City of Hugo.
- P. Approve the 2021 Urban Area Security Initiative Grant Agreement No. 14691 between the Minnesota Department of Public Safety and the Washington County Sheriff's Office, in the amount of \$183,750 for the period of January 1, 2022, through June 30, 2023.

4. 9:10 **Office of Administration - Kirsta Sanchez, Senior Communications Specialist**

- A. Present the 2022 Washington County Employee Recognition Awards for customer service, diversity/equity/inclusion, employee engagement, innovation, teamwork, and the County Administrator's Excellence in County Government Award.



5. 10:00 **Public Works** - Mitch Bartelt, Engineer II
 - A. 1) Adopt a resolution authorizing the installation and maintenance of the appropriate signs to establish an all-way stop condition at the intersection of County State Aid Highway (CSAH) 13 (Radio Drive) at Dale Road in the City of Woodbury.
 - 2) Adopt a resolution authorizing the installation and maintenance of the appropriate signs to establish an all-way stop condition at the intersection of CSAH 16 (Valley Creek Road) at Dancing Waters Parkway/Woodcrest Drive in the City of Woodbury.
 - 3) Adopt a resolution authorizing the installation and maintenance of the appropriate signs to establish an all-way stop condition at the intersection of CSAH 18 (Bailey Road) at Settlers Ridge Parkway/Cottage Grove Drive in the City of Woodbury.
6. 10:15 **Sheriff's Office** - Sheriff Dan Starry
 - A. Adopt a resolution recognizing and honoring the Public Safety Telecommunicators in Washington County during National Public Safety Telecommunications Week, April 10-16, 2022.
7. 10:35 **General Administration** - Jan Lucke, Deputy County Administrator (item A)
- Kevin Corbid, County Administrator (item B)
 - A. Legislative Update
 - B. Adopt a resolution recognizing April 2022 as National County Government Month.
8. 11:05 **Commissioner Reports - Comments - Questions**

This period of time shall be used by the Commissioners to report to the full Board on committee activities, make comments on matters of interest and information, or raise questions to the staff. This action is not intended to result in substantive board action during this time. Any action necessary because of discussion will be scheduled for a future board meeting.
9. 11:20 **Board Correspondence**
10. 11:20 **Executive (Closed) Session - Administration** - June Mathiowetz, Senior Planner
 - A. Executive (closed) session pursuant to Minn. Stat. § 13D.05 subd. 3(c) to review the appraisal for the property located at PIDs 16.028.20.23.0005, 16.028.20.23.0006, 16.028.20.23.0007, 16.028.20.23.0011, 17.028.20.14.0003 in regards to the potential purchase of a Conservation Easement on Valley Creek.
11. 11:50 **Adjourn**



12. 11:55 **Board Workshop with Administration** - Janna Oman, County Budget/Financial Analyst, and Terry Thomas, Information Technology Interim Director
- A. Review the projects included in the 2022-2026 Capital Equipment and Technology Plan (CETP).
13. 12:35 **Break**
14. 12:50 **Board Workshop with Administration** - Jennifer Wagenius, Deputy County Administrator
- A. Review city and township election precincts.