



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
JANUARY 25, 2022**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

Board Chair Wayne Johnson announced that because of the continuing COVID-19 Pandemic first declared by the World Health Organization on March 11, 2020, some or all of the County Board members may participate in this meeting by telephone or other electronic means and the Board meeting will be conducted pursuant to and in compliance with Minnesota Statute 13D.021. The County Board meeting will be conducted at the regular meeting location of the Board Room, Washington County Government Center, 14949 62nd Street North, Stillwater, MN. Members of the public can attend the meeting in person, or view/monitor the meeting electronically from a remote location via live webstream.

Members of the public who wish to share their comments or concerns on any issue that is the responsibility or function of Washington County Government, including the items that are listed on this agenda, may provide that comment via email at administration@co.washington.mn.us, or by telephone at 651-430-6001. Any comments or concerns shared, either prior to or during the board meeting, will be provided to each county commissioner.

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Johnson asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Kriesel, to adopt the Consent Calendar as follows:

1. Approval to establish Fund 464 for the 2022 Land & Water Legacy Bond Sale and Fund 417 for the Land & Water Capital Project Fund.

2. Approve Contract No. 14554 with Woodspring Suites in Woodbury in the amount of \$275,000 to secure rooms to provide emergency housing to individuals experiencing homelessness in Washington County, for the term of February 1, 2022, through January 31, 2023.
3. Approve Contract No. 14553 with the Stillwater Inn and Suites for the amount of \$325,000 to secure rooms to be used for the purpose of providing emergency housing to individuals experiencing homelessness in Washington County, for the term of February 1, 2022, through January 31, 2023.
4. Approve the submission of a grant application to the Department of Human Services for the Request for Proposals to Acquire and/or Renovate Emergency Homeless Shelters Designed to Mitigate the Spread of Infectious Disease not to exceed \$3,000,000.
5. Approve the tentative agreement for the 2022-2023 collective bargaining agreement with the Attorney's Association bargaining unit.
6. Approval of Contract No. 14534 with Dynamic Recycling for collection of waste electronics effective upon execution by the parties through December 31, 2024.
7. Approval of **Resolution No. 2022-003** as follows:

**RESOLUTION APPROVING HELP AMERICA VOTE ACT
(HAVA) ELECTION EQUIPMENT GRANT APPLICATION**

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of election systems and equipment; and

WHEREAS, it is essential for counties to have functioning voting equipment and up to date, secure election systems so that the election is secure, accessible, accurate, and reliable; and

WHEREAS, during its 2021 1st Special Session, the Minnesota Legislature directed the distribution of \$3 million from the Help America Vote Act (HAVA) appropriations as grants to assist political subdivisions to improve accessibility to, implement security improvements of elections systems for, and/or fund other activities to improve the security of elections; and

WHEREAS, to receive funding from the Help America Vote Act Grant Account, counties must submit an application to the Office of the Minnesota Secretary of State before January 31, 2022.

NOW, THEREFORE BE IT RESOLVED, Washington County approves its application for funding from the Help America Vote Act Grant.

BE IT FURTHER RESOLVED, the county certifies that any funds awarded from the Help America Vote Act Grant will be used only to improve accessibility to, implement security improvements of elections systems for, and/or fund other activity to improve the security of federal elections.

8. Approval of Contract No. 14342 with Kraus Anderson Construction in the amount of \$693,000 for construction management services for the Household Hazardous Waste North (CIP#PHE-003)/Northern Yard Waste (CIP#PHE-004) facility project.
9. Approval of **Resolution No. 2022-004** as follows:

**ACCEPTANCE OF DONATION FROM MICHAEL DUPONT
FOR INSTALLATION OF ONE BENCH WITH MEMORIAL
PLAQUE IN PINE POINT REGIONAL PARK**

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, Minn. Stat. 375.26 authorizes the county board to accept gifts, donations, and bequests on behalf of the county.

NOW, THEREFORE BE IT RESOLVED, that the Washington County Board of Commissioners does hereby accept a donation in the amount of \$3,400 from Michael Dupont for installation of one park bench at Pine Point Regional Park with a memorial plaque.

BE IT FURTHER RESOLVED, that Washington County will maintain the bench site including repair and replacement of the benches and memorial plaques for a period of five years.

BE IT FURTHER RESOLVED, that after five years, Washington County has the option to dispose, replace, or relocate the benches and memorial plaques as needed.

10. Approval of **Resolution No. 2022-005** as follows:

**RESOLUTION SUPPORTING A GRANT AGREEMENT FOR THE
MINNESOTA HISTORICAL SOCIETY'S STATE CAPITAL
PROJECTS GRANTS-IN-AID COUNTY AND LOCAL
PRESERVATION GRANTS PROGRAM FOR WINDOW
IMPROVEMENTS AT THE WASHINGTON COUNTY HISTORIC
COURTHOUSE**



WHEREAS, the State Capital Projects Grants-in-Aid Program stated purpose is to support historic preservation projects of publicly owned buildings; and

WHEREAS, the State Capital Projects Grants-in-Aid Program will be distributed by the Minnesota Historical Society; and

WHEREAS, the Washington County Historic Courthouse is central to the history of Washington County and Minnesota; and

WHEREAS, Washington County has recently worked to make significant repairs to the Historic Courthouse windows; and

WHEREAS, additional improvements to the Washington County Historic Courthouse windows are needed to continue to protect and preserve the building; and

WHEREAS, Washington County is approving the grant agreement with the Minnesota Historical Society for the State Capital Projects Grants-in-Aid Program to fund window improvements at the Washington County Historic Courthouse totaling \$54,500.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners authorizes the grant agreement listed above to receive grant funding under the State Capital Projects Grants-in-Aid Program.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

GENERAL ADMINISTRATION

2021 4th Quarter Donations

County Administrator Kevin Corbid presented a resolution to accept the 2021 4th quarter donations in the amount of \$9,619.64.

Commissioner Kriesel moved to approve **Resolution No. 2022-006** as follows:

2021 4th QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and



WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$9,619.64 for the fourth quarter of 2021.

Commissioner Weik seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Karwoski, Kriesel, Weik, and Johnson. Nays, none.

Valley Branch Watershed District – 2021 Watershed District of the Year

Public Works Deputy Director/County Engineer Wayne Sandberg reported that Valley Branch Watershed District was named the 2021 Watershed District of the Year by the State of Minnesota Department of Natural Resources.

Mr. Sandberg reported the county and watershed districts work closely together to solve and prevent water related problems. Valley Branch Watershed District is one of the largest watershed districts in Washington County. It extends into Ramsey and Washington counties, and includes a mix of rural areas, and some of the fastest growing areas, such as Lake Elmo, Baytown Township, West Lakeland Township, and Woodbury.

In 2020, after a decade of higher than average precipitation, Valley Branch experienced extreme flooding. Basements and full houses were going under water. Roads were flooded, causing the need for road closures and detours. Landlocked water basins that were usually considered features of neighborhoods were now ominously full of water with nowhere for that water to go, therefore, threatening more roads, homes, and private property.

The Valley Branch Watershed District worked with numerous agencies, including Washington County Public Health and Environment, Public Works, and the Sheriff's Office and Emergency Management to deal with the flooding, and the damage it had caused, and prepared plans to provide emergency services to the affected areas.

For its leadership during this extreme flooding, the State of Minnesota Department of Natural Resources named Valley Branch the Watershed District of the Year for the district's flood mitigation efforts. The award was announced at the Minnesota Association of Watershed Districts Annual Conference on December 2, 2021.

Mr. Sandberg introduced Valley Branch Watershed District President Ed Marchan and Engineer John Hanson for this acknowledgement by the County Board.



Minnesota County Engineers Association – Proclamation for Don Theisen

Joe Triplett, President of the Minnesota County Engineers Association, presented a proclamation honoring soon-to-be retired Public Works Director Don Theisen, and proclaimed today, Tuesday, January 25, 2022, as Don Theisen Day.

Mr. Triplett read the following proclamation:

WHEREAS, the Minnesota County Engineers Association is an organization dedicated to the advancement of county engineering and wishes to recognize the achievement of those that assist Minnesota Counties; and

WHEREAS, for 16 years and 2 months, Don Theisen has faithfully promoted the public good while serving as County Engineer in Chisago, Dakota and Washington Counties. Don also served Washington County as Public Works Director for an additional 10 years and 9 months. During his time in public service, Don provided leadership to his Counties, the Minnesota County Engineers Association, and numerous other organizations and committees; and

WHEREAS, Don is a quiet and modest leader and problem solver; one who first seeks to understand, obtains input from all involved, and then works to develop solutions through collaboration, strategic thinking and by taking action; and

WHEREAS, Don has mentored numerous transportation professionals over the course of his career, helping to coach and develop the next generation of leaders, thereby establishing a legacy that will continue to influence the transportation profession for many years to come; and

WHEREAS, on behalf of the Minnesota County Engineers Association Board of Directors and entire membership, we express our sincere appreciation to Don for a lifetime of dedicated public service and wish him much happiness as he begins this new chapter in his life.

NOW, THEREFORE, I, Joe Triplett, President of the Minnesota County Engineers Association, do hereby proclaim:

Tuesday, January 25, 2022 – Don Theisen Day

in the State of Minnesota and call upon all county engineers to join me in congratulating Don for his meritorious service, and the loyalty and dedication he has rendered to our profession.

Mr. Theisen was in attendance virtually, and expressed his gratitude for the proclamation, and for the county commissioners and staff who he has worked with over the years.



Statement Regarding COVID-19 Precautions and County Board Meetings

County Administrator Kevin Corbid announced a statement signed by Chair Johnson that was distributed to commissioners. Due to the rapid community transmission of COVID-19, and the potential for a county commissioner needing to isolate or quarantine and unable to attend board meeting, this statement was drafted to allow the county to be prepared in the event that a commissioner needs to participate in a county board meeting virtually. A header that contains this information will be noticed on the board agendas going forward.

Field Hearing on Implementation of American Rescue Plan Act Funding

Mr. Corbid reported that U.S. Representative Betty McCollum has invited the Washington County Board and the cities of Stillwater and Woodbury to present at a field hearing regarding plans related to American Rescue Plan Act funding. Chair Johnson will provide comments on behalf of the county board.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Weik moved to adjourn, seconded by Commissioner Karwoski, and it was adopted unanimously. The County Board meeting adjourned at 10:08 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH & ENVIRONMENT

The Board met in workshop session for an update on COVID-19. Present for the workshop were Commissioners Johnson, Weik, Miron, Karwoski, and Kriesel. Also present were Kevin Corbid, Jennifer Wagenius, and county staff.

Attest:

Kevin Corbid

Kevin Corbid
County Administrator

Wayne A. Johnson

Wayne A. Johnson
County Board Chair