



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 26, 2021**

WASHINGTON COUNTY REGIONAL RAILROAD AUTHORITY CONVENES

The Washington County Regional Railroad Authority (RRA) met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room. Present were Commissioners Miron, Kriesel, Weik, Karwoski, and Johnson. RRA Chair Johnson presided. Also present were Kevin Corbid, County Administrator; Susan Tice, County Attorney Civil Division Chief; Stephanie Kammerud, Administrative Assistant; and county staff. Official Proceedings of the Regional Railroad Authority are available in the Office of Administration.

The Board recited the Pledge of Allegiance.

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:37 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
 Commissioner Stan Karwoski, District 2
 Commissioner Gary Kriesel, District 3
 Commissioner Wayne Johnson, District 4
 Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
 Susan Tice, County Attorney Civil Division Chief
 Stephanie Kammerud, Administrative Assistant

COMMENTS FROM THE PUBLIC

Board Chair Weik asked for comments from the public.

Steve Kronmiller, City of Scandia Councilmember, spoke on behalf of the City of Scandia's Internet Action Committee, regarding high-speed internet expansion progress in Scandia.

Mr. Kronmiller reported that since its expansion project began in 2019, the number of households served by high speed broadband (1 Gb/s Down and 20 Mb/s Up) has grown from 848 locations, to 1,263. Up to 63 more locations are scheduled for construction as part of MidCo's Rural Digital Opportunity Funds (federal support) expansion in 2022.

Mr. Kronmiller continued that there remains an estimated 589 locations yet to reach out of a total of 1,852, therefore, the City of Scandia is at 70% coverage. The city's five-year plan outlines all expansion to be complete by the end of 2024. With 589 locations to reach during the next three years, the city would need an average of about 196 locations to be reached in each year from 2022 through 2024.

The city has been able to leverage its funding by tapping into funds from the state and MidCo. To this point, the city has allocated \$415,000 and has received matching funds totaling \$1,266,861; therefore, the city was able to achieve a 3 to 1 match for its contribution.

Mr. Kronmiller stated the City of Scandia hopes to continue the expansion with ongoing assistance from city, county, state, and federal funding, and are firming up plans for 2022. The city will strive to reach its goal of adding approximately 200 households next year. More details will be posted on the city's website as they become available.

CONSENT CALENDAR

County Administrator Kevin Corbid noted an error identified in the narrative section in the Request for Board Action (RBA) on Consent item 4G, the contract with High Line Software Inc. The three-year period of the contract dates were listed as "November 2021 through October 2023," and it should read "November 2021 through October 2024." There was no error in the contract; the contract is correct. The corrected year of 2024 was noted for clarification.

Commissioner Miron moved, seconded by Commissioner Kriesel, to adopt the Consent Calendar as follows:

1. Approval of the October 5, 2021, County Board meeting minutes.
2. Approval to appoint Robert McKim, Stillwater, as Manager on the Brown's Creek Watershed District, to a partial first term expiring October 21, 2022.
3. Approval of **Resolution No. 2021-124** as follows:

2021 3rd QUARTER DONATIONS, GIFTS, AND BEQUESTS

WHEREAS, Washington County gratefully accepts donations, gifts, and bequests from public and private sources to enhance the programs and services it provides; and

WHEREAS, any gift, donation, or bequest becomes the property of Washington County; and

WHEREAS, the Washington County Board is authorized to approve donations, gifts, and bequests on a quarterly basis.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners does hereby approve donations and gifts of \$754.08 for the third quarter of 2021.

4. Approval to set a public hearing for November 30, 2021, at approximately 4:00 p.m., to consider revisions to Washington County's 2022 Fee Schedule, Policy No. 1032.

5. Approval to set a public hearing for November 30, 2021, at approximately 4:00 p.m., to review comments on the 2022-2026 Washington County Capital Improvement Plan (CIP).
6. Approval to establish Fund 781 for tracking activities of Medical Assistance (MA) County Recoveries.
7. Approval of Contract 14379 with High Line Software Inc. for support and maintenance of the county's Human Resources Information System (HRIS).
8. Approve sub-grantee Agreement No. 14372 between YMCA of the North and Washington County in the amount of \$144,074, pre the period of October 1, 2021, through September 30, 2023, for the Family Homelessness Prevention and Assistance Program (FHPAP) funds.
9. Approve sub-grantee Agreement No. 14363 between Solid Ground and Washington County in the amount of \$180,000, for the period of October 1, 2021, through September 30, 2023, for the Family Homelessness Prevention and Assistance Program (FHPAP) funds.
10. Approval of **Resolution No. 2021-125** as follows:

**RESOLUTION RECOMMENDING CONVEYANCE OF
TAX FORFEITED LAND BY CONDITIONAL USE DEED
TO THE CITY OF AFTON**

WHEREAS, Minnesota Statutes 282.01, Subd. 1a, para. (e) provides for the conveyance of tax forfeited land by the Minnesota State Department of Revenue to a local governmental subdivision of the state for no compensation or consideration by conditional use deed upon favorable recommendation of the county board, and

WHEREAS, a request has been received from the City of Afton for conveyance of tax forfeited land by conditional use deed for authorized public use, and

WHEREAS, the parcel has been classified as non-conservation, and

WHEREAS, the request from the City of Afton meets the definition of authorized public uses as defined in M.S. 282.01, Subd. 1a, para. (e) as described below.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners recommend to the Commissioner of Revenue that



the following conveyance by conditional use deed be approved as submitted by the governmental agencies below.

City of Afton

1. Parcel 22.028.20.13.0010, City of Afton, Use #1- a road, right-of-way for road.

11. Approval of **Resolution No. 2021-126** as follows:

**RESOLUTION RECOMMENDING CONVEYANCE OF TAX
FORFEITED LAND TO THE CITY OF WHITE BEAR LAKE**

WHEREAS, Minnesota Statute Chapter 282 gives the County Board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, requests have been received from the City of White Bear Lake to convey tax forfeited land for conservation purposes, and

WHEREAS, M.S. 282.01, 01, Subd 1a, para. (h) provides that Conservation tax forfeited land may be sold to a governmental subdivision, and

WHEREAS, the Department of Natural Resources has reviewed the parcels and permitted the conveyance to the City of White Bear Lake as requested.

NOW, THEREFORE, BE IT RESOLVED, that parcels 30.030.21.32.0003, 30.030.21.32.0017 and 30.030.21.32.0018 be conveyed to the City of White Bear Lake for the sale price of \$600.00 plus the extra costs of \$95.98.

12. Approval of **Resolution No. 2021-127** as follows:

**RESOLUTION APPROVING THE PRIVATE SALE OF
TAX FORFEITED LAND TO ADJOINING LAND OWNERS
THROUGH SEALED BID**

WHEREAS, Minnesota Statute Chapter 282 gives the County Board the authority to manage tax forfeited property that is located within Washington County, and

WHEREAS, each year property forfeits for the non-payment of property taxes and the Property Records and Taxpayer Services Department, on behalf of the County Board, works with the local municipalities and others to develop a plan to move the property into public ownership if there is a public

use or purpose of the property, or to sell the property and return it to the tax rolls, and

WHEREAS, it has been determined the parcels identified on the Tax Forfeited Land Private Sale List #2021-01 cannot be improved and the best use can be achieved by selling the parcels to an adjacent owner, and

WHEREAS, a written notice of the date, time, and location of the private sale will be mailed to all adjacent owners at least 30 days before the date of the sale.

NOW, THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners directs the Department of Property Records & Taxpayer Services to sell the parcels identified on the Tax Forfeited Land Private Sale List #2021-01 as private sale to adjoining land owners on December 3, 2021, at 10:00 a.m., for not less than the basic sale price.

13. Approval of Change Order No. 3 in the amount of \$17,406.62 for Contract No. 14013 with Valley Paving, Inc. for the County State Aid Highway (CSAH) 18 Mill & Overlay Project.
14. Approval of Change Order No. 8 in the amount of \$10,532.35 and Change Order No. 9 in the amount of \$16,825.25 for Contract No. 13228 with Meyer Contracting, Inc. for the County State Aid Highway (CSAH) 18/20 Intersection Improvement Project.
15. Approval of **Resolution No. 2021-128** as follows:

**RESOLUTION VACATING WASHINGTON COUNTY'S
INTEREST IN A PORTION OF COUNTY STATE AID HIGHWAY
20 KNOWN AS MILITARY ROAD AT THE INTERSECTION OF
JAMAICA AVENUE IN THE CITY OF COTTAGE GROVE**

WHEREAS, Washington County has certain easement interests for highway purposes associated with County State Aid Highway 20 a/k/a Military Road; and,

WHEREAS, pursuant to a Jurisdictional Transfer Agreement dated April 18, 2018, between Washington County and the City of Cottage Grove a portion of County State Aid Highway 20 is to be transferred to the City of Cottage Grove; and,

WHEREAS, upon review of the jurisdictional transfer area, it is determined by the Washington County Engineer that there is a portion of highway right-of-way no longer needed for highway purposes and is not a part of the jurisdictional transfer to the City of Cottage Grove; and,

WHEREAS, pursuant to Minn. Stat. § 163.11, Subd. 4, the Washington County Board may vacate any such portion of right-of-way deemed no longer necessary by resolution.

NOW, THEREFORE, BE IT RESOLVED, that upon compliance with the provisions of Minn. Stat. § 163.11, Subd. 4, the portion of right-of-way of County State Aid Highway 20 described on the attached Exhibit A is hereby vacated.

BE IT FURTHER RESOLVED, that nothing herein is intended to relinquish or vacate any other rights or interests of Washington County relative to County State Aid Highway (CSAH) 20 remaining in its jurisdiction.

BE IT FURTHER RESOLVED, Washington County staff, in conjunction with the Office of the Washington County Attorney, shall ensure proper compliance with Minn. Stat. § 163.11, Subd. 4 relative to notice and posting of this resolution.

16. Approval of **Resolution No. 2021-129** as follows:

**RESOLUTION TO QUIT CLAIM INTEREST OF A PORTION OF
COUNTY STATE AID HIGHWAY 20 KNOWN AS MILITARY
ROAD FROM JAMAICA AVENUE TO KEATS AVENUE IN THE
CITY OF COTTAGE GROVE**

WHEREAS, Washington County has certain easement interests for highway purposes associated with County State Aid Highway 20 a/k/a Military Road; and,

WHEREAS, pursuant to Minn. Stat. § 163.11, Subd. 9, the Washington County Board may transfer jurisdiction and ownership of a county highway upon agreement between the County and the agency to which the transfer is being made; and,

WHEREAS, pursuant to the Jurisdictional Transfer Agreement dated April 18, 2018 between Washington County and the City of Cottage Grove a portion of County State Aid Highway 20 is to be transferred to the City of Cottage Grove; and,

WHEREAS, the segment of County State Aid Highway 20 to be transferred to the City of Cottage Grove lies between the east right of way line of Jamaica Avenue as extended and County State Aid Highway 19 a/k/a Keats Avenue.



NOW, THEREFORE, BE IT RESOLVED, pursuant to the Jurisdictional Transfer Agreement between Washington County and the City of Cottage Grove, Washington County hereby transfers jurisdiction of that portion of County State Aid Highway 20 that lies between the east right of way line of Jamaica Avenue as extended and County State Aid Highway 19 a/k/a Keats Avenue.

BE IT FURTHER RESOLVED, Washington County will execute a Quit Claim Deed to transfer its jurisdiction and interest to the City of Cottage Grove as described on the attached Exhibit A.

17. Approval of **Resolution No. 2021-130** as follows:

**APPROVE AN AGREEMENT BETWEEN
THE WASHINGTON COUNTY SHERIFF'S OFFICE AND
THE CITIES OF MAHTOMEDI, DELLWOOD, WILLERNIE AND
BIRCHWOOD VILLAGE**

BE IT RESOLVED, that the Chair of the Washington County Board of Commissioners and the County Administrator are hereby authorized to execute and sign an agreement with the cities of Mahtomedi, Dellwood, Willernie, and Birchwood Village, to provide law enforcement services.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendment thereto, as are necessary to implement this agreement on behalf of the Washington County.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

GENERAL ADMINISTRATION

Letter to Washington County Community Development Agency Requesting Assistance for Adult Emergency Housing

County Administrator Kevin Corbid presented a draft letter to be sent to the Community Development Agency requesting assistance for adult emergency housing.

Mr. Corbid reported that the Washington County Board of Commissioners adopted a spending plan for its American Rescue Plan Act funds that includes capital funds for the purchase or development of a property to be used as a permanent adult emergency shelter. Community Services staff continue to work with staff from the Community Development Agency (CDA), as well as external partners to prepare a plan for the new facility. CDA staff have requested the County Board



provide a letter to the CDA requesting its assistance in the next phase of the project, which is to identify potential properties and terms of purchase.

As options are developed, county staff will schedule a workshop or workshops with the board to review the information.

Commissioner Miron moved to approve the letter to be sent to the Community Development Agency requesting assistance for adult emergency housing. Commissioner Karwoski seconded the motion, and it was adopted unanimously.

Upcoming Board Meeting

Mr. Corbid stated that there will be no board meeting next week, and the next meeting of the Washington County Board of Commissioners will be Tuesday, November 9, 2021.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

No board correspondence was received.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Karwoski moved to adjourn, seconded by Commissioner Johnson, and it was adopted unanimously. The County Board meeting adjourned at 10:04 a.m.

BOARD WORKSHOP WITH PUBLIC HEALTH & ENVIRONMENT

The Board met in workshop session for an overview of the proposed budgets for the Washington Conservation District and Washington County watershed organizations. Present for the workshop were Commissioners Weik, Miron, Kriesel, Karwoski, and Johnson. Also present were Kevin Corbid, Jan Lucke, Jennifer Wagenius, county staff, residents, and other agencies.

Attest:

Handwritten signature of Kevin Corbid in black ink.

Kevin Corbid
County Administrator

Handwritten signature of Lisa Weik in black ink.

Lisa Weik
County Board Chair