



**OFFICIAL PROCEEDINGS OF THE COUNTY BOARD
WASHINGTON COUNTY, MINNESOTA
OCTOBER 19, 2021**

WASHINGTON COUNTY BOARD OF COMMISSIONERS CONVENES

The Washington County Board of Commissioners met in regular session at 9:00 a.m. in the Washington County Government Center, County Board Room.

Present: Commissioner Fran Miron, District 1
Commissioner Stan Karwoski, District 2
Commissioner Gary Kriesel, District 3
Commissioner Wayne Johnson, District 4
Commissioner Lisa Weik, District 5

Also Present: Kevin Corbid, County Administrator
Susan Tice, County Attorney Civil Division Chief
Stephanie Kammerud, Administrative Assistant

The Board recited the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC

Board Chair Weik asked for comments from the public; none were heard.

CONSENT CALENDAR

Commissioner Miron moved, seconded by Commissioner Karwoski, to adopt the Consent Calendar as follows:

1. Approval of the September 14, 2021, and September 28, 2021, County Board meeting minutes.
2. Approval of **Resolution No. 2021-121** as follows:

**AUTHORIZATION FOR INCREASE IN JUVENILE
MULTISYSTEMIC THERAPY CONTRACT**

WHEREAS, Washington County Community Corrections previously entered into a Multisystemic therapies contract with Kurzweg Therapeutics; and

WHEREAS, this previous contract between Washington County Community Corrections and Kurzweg Therapeutics shall expire December 31, 2021; and

WHEREAS, Washington County Community Corrections desires to amend the existing contract with Kurzweg Therapeutics for the purpose of increasing the contract to \$105,000 through December 31, 2021; and

WHEREAS, Washington County Community Corrections desires to amend the existing contract with Kurzweg Therapeutics for the purpose of extending the term of the contract through December 31, 2022; and

WHEREAS, Washington County Community Corrections desires to amend the existing contract with Kurzweg Therapeutics for the purpose of adding \$95,000 for the period of January 1, 2022, through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Washington County Board of Commissioners hereby agrees to amend the contract between Kurzweg Therapeutics, acting through its Director of Community Corrections.

3. Approve Agreement No. 14374 between Community Services, Sheriff's Office, County Attorney's Office, and the Minnesota Department of Human Services, in the amount of \$1,017,000, for the period of January 1, 2022, through December 31, 2023 for child support enforcement services.
4. Approval of a 0.30 FTE Adult Mental Health Social Worker I/II position in the Community Services Department.
5. Approval of the collective bargaining agreement with Law Enforcement Labor Services (LELS) Local #215 Deputy Sheriff Sergeants.
6. Approval of Contract No. 14375 with YMCA of the North to provide Diversity, Equity and Inclusion training and consulting services for the county's Equity Change Teams.
7. Approve Contract No. 14343 with T-Mobile in the amount of \$141,120 for service for 400 hotspots for Washington County Library to check out to patrons for the period of October 26, 2021, through October 25, 2022.
8. Approval of the plat of Hills of Spring Creek in Baytown Township.
9. Approval of a 1.0 full-time equivalent (FTE) Special Project Public Health Nurse for the Disease, Prevention and Control team in Public Health and Environment.
10. Approve an amendment to Agreement No. 13324 with Metre LLC increasing the grant award to \$220,000 annually.

11. Approval of Grant Agreement No. 14371 between the Minnesota Historical Society and Washington County for the period October 1, 2021, through October 1, 2022, to receive funds in the amount of \$10,000 to conduct a Historic Structure Report for the Washington County Historic Courthouse.
12. Approval of **Resolution No. 2021-122** as follows:

**APPROVE AN AGREEMENT BETWEEN
UNITED STATES DEPARTMENT OF JUSTICE,
DRUG ENFORCEMENT ADMINISTRATION (DEA)
AND THE WASHINGTON COUNTY SHERIFF'S OFFICE (WCSO)**

BE IT RESOLVED, that the Washington County Sheriff's Office is authorized to enter into an agreement with the United States Department of Justice, Drug Enforcement Administration (DEA), allowing the Washington County Sheriff's Office to detail one experienced officer to the Minneapolis/St. Paul District Office Task Force for the period of October 1, 2021, through September 30, 2022.

BE IT FURTHER RESOLVED, that the Washington County Sheriff, Dan Starry, is hereby authorized to execute and sign this agreement and any amendments or addendum's thereto, as are necessary to implement this agreement on behalf of the Washington County Sheriff's Office.

13. Approval for the Washington County Sheriff's Office to accept a Toward Zero Deaths Grant No. 14369, from the Minnesota Department of Public Safety, Office of Traffic Safety, in the amount of \$175,200 for the grant term of October 1, 2021, through September 30, 2022.

The motion was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

LIBRARY

Resolution for Jordan Bequest for the Marine Community Library

Library Director Amy Stenftenagel presented a resolution for a request from the City of Marine for \$6,000 from the Jordan bequest to be used for materials and services at the Marine Community Library. Ms. Stenftenagel also requested permanent use of fund balance in an amount not to exceed \$6,000 from Library Fund 230 for the Jordan bequest.

Jim Maher, President of the Marine Library Association, was also present. Mr. Maher reported on current activities and thanked the County Board for its support of the Marine Community Library.

Commissioner Miron moved to adopt **Resolution No. 2021-123** as follows:

**TRANSFER OF \$6,000 FROM THE JORDAN BEQUEST
TO THE CITY OF MARINE**

WHEREAS, Chapter 13, Laws of Minnesota 2005, gives the Washington County Board of Commissioners the authority to direct, operate, and manage the Washington County Library System; and

WHEREAS, Washington County has entered into a Joint Powers Agreement with the City of Marine that includes a process for transferring funds from the Elizabeth Jordan bequest to the City of Marine; and

WHEREAS, the City of Marine has requested by letter dated September 14, 2021, that a transfer be made to the City of Marine of 2% of the value of the “Jordan bequest” or \$6,000 whichever is greater for the purchase of library resources which is a lawful purpose under the Joint Powers Agreement; and

WHEREAS, 2% of the Jordan bequest is \$4,640.33; and

WHEREAS, the value of the Jordan bequest on October 7, 2021, was \$232,016.63.

THEREFORE, BE IT RESOLVED, that the Washington County Board of Commissioners hereby authorizes the transfer of \$6,000 to the City of Marine for the purchase of library resources.

Commissioner Johnson seconded the motion, and it was adopted 5-0 with a Roll Call vote as follows: Ayes, Commissioners Miron, Kriesel, Johnson, Karwoski, and Weik. Nays, none.

Commissioner Miron moved to approve permanent use of fund balance in an amount not to exceed \$6,000 from Library Fund 230 for the Jordan bequest, to be used for materials and services at the Marine Community Library. Commissioner Johnson seconded the motion, and it was adopted unanimously.

GENERAL ADMINISTRATION

Review Proposed Redistricting Principles and Set a Public Hearing

Deputy County Administrator Jennifer Wagenius presented proposed redistricting principles. Ms. Wagenius reported that, based on the 2020 census information received this fall, growth throughout the county during the last 10 years was not uniform. That inconsistent growth has created commissioner districts that are no longer as equal in population as possible; therefore, the County Board will need to undertake a redistricting process.

Outside of equalized populations, there are several factors that impact redistricting. The status of these factors will remain largely unknown until the cities redraw precinct maps in late March 2022.

Ms. Wagenius presented the dates set by statute in the redistricting process, beginning in February 2022. Based on the dates and the timeline of past redistricting efforts at the state level, the County Board will have a compressed timeline to develop, get public feedback on, and adopt new district maps.

Ms. Wagenius continued that due to that compression, the County Board has indicated a desire to separate the process of developing and getting public feedback on redistricting principles from the process to redraw boundaries. The proposed process to establish redistricting principles would begin with today's action, as well as planned meetings on November 30th and December 14th.

Ms. Wagenius noted that the County Board is not required to adopt redistricting principles; however, it has been the tradition of the Washington County Board to adopt guiding principles. In discussions with the Woodbury Cottage Grove Area League of Women Voters, it was noted how much they appreciated the past actions of this board in adopting redistricting principles. The League indicated its intent to ask all communities to adopt redistricting principles that, though not exactly the same, do follow closely to redistricting principles used by Washington County in the past.

Ms. Wagenius presented the 2022 proposed redistricting principles and noted that all items are generally a restatement of Minnesota statutes on redistricting and reaffirmed that statutory requirements will be closely followed.

Number of Districts: The county will have five commissioner districts with a single commissioner for each district.

Ms. Wagenius stated that this principle relates to the number of commissioner districts. Statute generally provides for county boards to have five commissioners. In counties with a population greater than 100,000, there is an option to increase the board to seven members. Based on the County Board's direction, a note will be added to the county's website, notifying the public of that option.

Population Deviation: Commissioner districts will meet the population deviation required by state statute, unless doing so is not possible because of the lack of authority to split precincts.

Ms. Wagenius stated that this refers to the rule that no district may vary more than 10% from the average of all districts. State statute also requires that districts be contiguous, and as regular and compact as practicable.

Contiguous Territory: Each commissioner district shall be composed of contiguous territory.

Regular and Compact in Form: Commissioner districts must be regular and compact in form to the extent practicable considering the geography of the county and the existence of other principles.

Relationship to Other Boundaries: Commissioner districts will be drawn using town, municipal, ward, or precinct lines established by the cities and townships.

State and Constitutional Standards: The county redistricting plan shall conform with all applicable statutory and constitutional standards.

Dividing of Political Subdivisions: The county redistricting plan will avoid the dividing of political subdivisions, unless necessary to meet the principle of equal population.

Ms. Wagenius stated the principle on division of political subdivisions is not a statutory requirement for county redistricting. However, it does mimic Minnesota Statute 2.91 related to state redistricting plans, which notes that the Legislature intends that, within a redistricting plan, political subdivisions not be divided more than necessary to meet constitutional requirements.

Public Notice and Participation: At least three weeks in advance of acting to redistrict, the County Board will publish notice of the date, time, and location of meetings, at which redistricting will be considered. There will be public notice of all meetings related to redistricting and the opportunity for public input throughout the process.

Ms. Wagenius stated that state statute also requires specific publications and notifications to the public throughout the redistricting process, including the publication of an official notice at least three weeks in advance of meetings to consider redistricting.

Preserving Communities of Interest: Commissioner districts should attempt to preserve communities of interest, i.e., areas with similarities of interests, including, but not limited to, ethnic, geographic, economic, social, and cultural interests where that can be done in compliance with the other principles.

Minority Representation: Commissioner districts shall not be drawn with either the purpose or effect of denying or abridging the voting rights of any county citizen on account of race, ethnicity, or membership in a language minority group.

Incumbents: Commissioner districts shall not be drawn for the purpose of protecting or defeating incumbents and should not result in either undue incumbent protection or excessive incumbent conflicts.

Ms. Wagenius stated the three items related to communities of interest, minority representation, and incumbents are not required by statute; however, they do generally follow the principles used in the past by the Washington County Board, and principles used by state redistricting panels.

Ms. Wagenius noted that during a judicial redistricting panel hearing in Woodbury last week, judges were looking specifically to gather more about the social and cultural interests that are harder to define or map in the category of preserving communities of interest. Washington County commissioners are intimately involved with their communities and can identify those types of interests in most cases. This principle has been changed slightly when compared to the last

biennium. Aspects of this principle, like economic information or ethnic or racial identity, are or will be available from the U.S. Census data and can be mapped during the redistricting process in April.

Staggered Terms: In determining which commissioner districts will have two-year terms to allow for staggered terms as required by the law, the County Board shall consider which commissioner districts were given two-year terms as part of the previous two redistricting plans, and rotate the two-year terms equally amongst the given districts.

Ms. Wagenius stated the principle related to staggered terms outlines logistics around the assignment of two-year commissioner terms after redistricting.

Commissioner Kriesel moved to approve the proposed 2022 redistricting principles, and set a public hearing for November 30, 2021, to get public input on those principles. Commissioner Karwoski seconded the motion, and it was adopted unanimously. This would be followed by a board action planned for December 14th to adopt a resolution establishing redistricting principles.

Minnesota Recreation and Park Association (MRPA) Awards

Public Works Director Don Theisen acknowledged two Public Works staff members that received MRPA awards.

JJ Williams, Parks Guest Services Supervisor, received the Horizon Award. This award is given to a person with less than eight years of experience in their professional area, must be an up-and-coming professional, and an active contributor to MRPA with great leadership skills. Mr. Theisen noted that Mr. Williams has continued to keep the Parks Guest Services operating through the pandemic, and is implementing a new software system for reservations and point-of-sale.

Sandy Breuer, Parks Director, received the Clifton E. French Distinguished Service Award. The person that receives this award must have more than 20 years of experience, recognizing a long and outstanding service to the Parks and Recreation field. Mr. Theisen noted that this is MRPA's highest professional award.

New Director for the Public Health & Environment Department

County Administrator Kevin Corbid announced that David Brummel has been chosen as the new Director of the Public Health & Environment Department. Mr. Brummel has been with Washington County for seven years, and has served as the department's Deputy Director during that time.

COMMISSIONER REPORTS

Commissioners reported on meetings and other events they attended. Please see archived web streaming of the board meeting for full commissioner reports at www.co.washington.mn.us, under "County Board."

BOARD CORRESPONDENCE

Board correspondence was received and placed on file.

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kriesel moved to adjourn, seconded by Commissioner Miron, and it was adopted unanimously. The County Board meeting adjourned at 10:03 a.m.

BOARD WORKSHOP WITH ADMINISTRATION AND PUBLIC WORKS

The Board met in workshop session to review the draft 2022-2026 Capital Improvement Plan. Present for the workshop were Commissioners Weik, Miron, Kriesel, Karwoski, and Johnson. Also present were Kevin Corbid, Jennifer Wagenius, residents, and county staff.

Attest:

A handwritten signature in black ink that reads "Kevin Corbid".

Kevin Corbid
County Administrator

A handwritten signature in black ink that reads "Lisa Weik".

Lisa Weik
County Board Chair